

**Dnyandeep Mandal, Uttar Vasai's**

# **ST. JOSEPH COLLEGE OF ARTS & COMMERCE**

**Reaccredited with "B" Grade (CGPA 2.70)**

**Satpala, Rajodi Road, Late Pascol Lobo Marg, Post - Agashi, Virar (W), Tal.  
Vasai, Dist. Palghar - 401 301 Tel : 0250 - 2589496 / 2584499 E-mail :  
sjc.satpala@gmail.com Website : www.sjccollege.in**

- ◆ F.Y.J.C./ S.Y.J.C. (Maths & IT) English Medium
- ◆ B.A. / B.Com.
- ◆ BMS (Bachelor of Management Studies)
- ◆ BAF (Bachelor of Acctg. & Fin.)
- ◆ BBI (Bachelor of Banking & Insurance)
- ◆ M.Com (Accountancy)
- ◆ M.Com. (Management)
- ◆ M.A. (Economics)
- ◆ M.A. (Marathi)

## **Proposed Courses**

- ◆ B.A. ( English Literature, Psychology, Political Science)
- ◆ B.Sc.-IT
- ◆ B.M.M.

# **Prospectus 2022-23**

## ज्ञानदीप मंडळ, उत्तर वसई

स्थापना १ जून १९९३ नोंदणी क्र. महा/ १७६-९३ / ठाणे, सा.वि.सं.क्र. एफ / ३४७९ (ठाणे)

### कार्यकारी मंडळ

| सभासदाचे नाव                        | पद                                   | धर्मग्राम |
|-------------------------------------|--------------------------------------|-----------|
| श्री. फ्रान्सिस जोसेफ तुस्कानो      | अध्यक्ष                              | नंदाखाल   |
| डॉ. व्हेलेरियन इग्नेशियस रॉड्रीगज   | उपाध्यक्ष (प्रशासन व वित्त व्यवस्था) | नानभाट    |
| श्री. जोसेफ कैतान अल्फान्सो         | उपाध्यक्ष (मालमत्ता व धर्मदाय)       | गास       |
| श्री. स्टॅनिस्लॉस जोसेफ लोबो        | सरचिटणीस                             | नंदाखाल   |
| श्री. टोनी (अंतोनी) फ्रान्सिस डाबरे | खजिनदार                              | निर्मळ    |
| श्री. जोसेफ साल्वादोर परेरा         | सहचिटणीस                             | ज्योती    |

### कार्यकारी मंडळ सदस्य

|                                    |         |                                      |               |
|------------------------------------|---------|--------------------------------------|---------------|
| १. श्री. मायकल पास्कोल लोबो        | नंदाखाल | २१. श्री. राकेश अंतोन परेरा          | आगाशी         |
| २. श्री. जॉन अंतोन लोपीस           | नंदाखाल | २२. श्री. व्हिक्टर मोत्या फरगोज      | उमराळे        |
| ३. श्री. जॉन अंतोन डिमेलो          | नंदाखाल | २३. श्री. रोशन बेंजामिन फरगोज        | उमराळे        |
| ४. श्री. कैतान पास्कोल लोपीस       | नंदाखाल | २४. श्री. प्रणित पितर घोन्सालविस     | उमराळे        |
| ५. श्री. आलेक्स फ्रान्सिस तुस्कानो | नंदाखाल | २५. श्री. फ्रान्सिस सायमन रॉड्रीगज   | बोळीज         |
| ६. श्री. सिल्वेस्टर सायमन ब्रिटो   | नंदाखाल | २६. श्री. रॉबीन थॉमस रॉड्रीगज        | बोळीज         |
| ७. श्री. अंतोन लुईस डिब्रिटो       | नंदाखाल | २७. श्री. फ्रान्सिस कैतान डिसोझा     | भईगाव         |
| ८. श्री. जॉन इग्नेशियस रुमाव       | नंदाखाल | २८. श्री. मॅकेन्झी पितर डाबरे        | भुईगाव        |
| ९. श्री. जोसेफ फिलीप डिमेलो        | नंदाखाल | २९. श्री. पितर फिलीप फर्नांडीस       | मर्देस        |
| १०. श्री. बावतीस लुईस डिब्रिटो     | नंदाखाल | ३०. श्री. विजय फ्रान्सिस दिब्रिटो    | मर्देस        |
| ११. श्री. फ्रान्सिस जोसेफ तुस्कानो | नंदाखाल | ३१. श्री. लुईस अॅण्ड्र्यू तुस्कानो   | नानभाट        |
| १२. श्री. विन्सेंट एलायस डिमोन्ते  | नंदाखाल | ३२. श्री. विल्यम सेबेस्टियन डाबरे    | नानभाट        |
| १३. श्री. व्हेलेरियन फिलीप मच्चाडो | नंदाखाल | ३३. श्री. अंतोन सायमन डिमेलो         | शिरलय         |
| १४. श्री. विल्यम अंतोन तुस्कानो    | नंदाखाल | ३४. श्री. सिल्वेस्टर फ्रान्सिस लोपीस | शिरलय         |
| १५. श्री. प्रशांत पा. रॉड्रीगज     | नंदाखाल | ३५. श्री. मोझेस झुजू गुरुग्या        | अर्नाळा       |
| १६. सौ. रिना सुनिल रॉड्रीगज        | नंदाखाल | ३६. श्री. जोसेफ कैतान अल्फान्सो      | गास           |
| १७. श्री. रॉजर बा. रॉड्रीगज        | नंदाखाल | ३७. श्री. रॉबर्ट सिल्वेस्टर आल्मेडा  | गोम्स आळी     |
| १८. श्री. डॉम्पिक इग्नेशियस रुमाव  | नंदाखाल | ३८. श्री. एलायस इग्नेशियस डिआब्रिओ   | निर्मळ        |
| १९. श्री. सिरील सांतीयोग लोपीस     | आगाशी   | ३९. श्री. अॅलन पास्कोल रॉड्रीगज      | राजोडी        |
| २० सौ. जेनिता विलीयम घोन्सालविस    | आगाशी   | ४०. श्री. मनवेल लोपीस (स्विकृत)      | बँक प्रतिनिधी |
|                                    |         | ४१ सौ. ट्रीझा परेरा (स्विकृत)        | बँक प्रतिनिधी |

### सन्माननीय सभासद

|                                |                        |                          |
|--------------------------------|------------------------|--------------------------|
| १. मॉन्सि फ्रान्सिस कोरीया     | २. रे. फा. जॉन रुमाव   | ३. रे. फा. विल्सन रिबेलो |
| ४. रे. फा. अॅण्ड्र्यू रॉड्रीगज | ५. श्री. आगुस्तीन दमेल |                          |

## ज्ञानदीप मंडळ, उत्तर वसई

स्थापना १ जून १९९३ नोंदणी क्र. महा/ १७६ - ९३/ ठाणे, सा. वि.सं.क्र. एफ / ३४७९ (ठाणे)

### आधारस्तंभ समिती

|                                       |                  |                   |
|---------------------------------------|------------------|-------------------|
| १. श्री. मायकल पास्कोल लोबो           | प्रमुख आधारस्तंभ | तोरभाट नंदाखाल    |
| २. श्री जॉन अंतोन लोपीस               | आधारस्तंभ सचिव   | बावखाल नंदाखाल    |
| ३. श्री. बावतीस जॉन ब्रिटो            |                  | जेलाडी नंदाखाल    |
| ४. श्री. सातु अंतोन लोपीस             |                  | मालोडी शिरलय      |
| ५. श्री. जॉन अंतोन डिमेलो             |                  | दोनतलाव नंदाखाल   |
| ६. श्री. लुईस अॅण्ड्र्यू तुस्कानो     |                  | चिंचोडी नानभाट    |
| ७. श्री. फ्रान्सिस डॉण्णीक परेरा      |                  | जापके बोळीज       |
| ८. श्री कैतान पास्कोल लोपीस           |                  | बाणभाट नंदाखाल    |
| ९. श्री. जोसेफ फ्रान्सिस डिमेलो (मयत) |                  | दोनतलाव नंदाखाल   |
| १०. श्री. आलेक्स फ्रान्सिस तुस्कानो   |                  | घोसाळी नंदाखाल    |
| ११. श्री. अॅण्ड्र्यू पास्कोल लोपीस    |                  | बावखाल नंदाखाल    |
| १२. श्री. अंतोन लुईस ब्रिटो           |                  | जेलाडी नंदाखाल    |
| १३. श्री. सिल्वेस्टर सायमन ब्रिटो     |                  | जेलाडी नंदाखाल    |
| १४. श्री. फिलीप लुईस डाबरे            |                  | नवाळे नाका भुईगाव |
| १५. श्री. एलायस सालु डिसोजा           |                  | वाघोली मर्देस     |
| १६. श्री. जॉन इग्रेशियस रुमाव         |                  | रुमाव आळी नंदाखाल |
| १७. श्री. चार्ल्स सांतियाग लोपीस      |                  | धोबीतलाव आगाशी    |
| १८. श्री. रिचर्ड सांतियाग लोपीस       |                  | धोबीतलाव आगाशी    |
| १९. सौ. इजमाल विन्सेंट तुस्कानो       |                  | घोसाळी नंदाखाल    |
| २०. श्री. जेरोम सिल्वेस्टर रुमाव      |                  | रुमाव आळी नंदाखाल |
| २१. श्री. जोसेफ जॉन अल्मेडा           |                  | मरियानगर भुईगाव   |

२२. श्री. व्हिक्टर मोत्या फरगोज  
२३. श्री. थॉमस पास्कोल लोपीस (मयत)  
२४. श्री. मनवेल पास्कोल घोन्सालवीस  
२५. श्री. बावतीस लुईस डिब्रिटो  
२६. श्री. फ्रान्सिस सायमन रॉड्रीगज  
२७. श्री. जोसेफ फिलीप डिमेलो  
२८. श्री. फ्रान्सिस जोसेफ तुस्कानो  
२९. श्री. पिटर फिलीप फर्नाडीस  
३०. श्री. विन्सेंट एलायस डिमोन्ते  
३१. श्री व्हेलेरीयन फिलिप मचाडो  
३२. श्री सिरील सांतियाग लोपीस  
३१. श्री व्हेलेरीयन फिलिप मचाडो  
३३. श्री विल्यम अंतोन तुस्कानो  
३४. बेसिन कॅथॉलिक को. ऑप. बँक लि.

करमाळे उमराळे  
इस्त्राएलवाडी नानभाट  
खिवणी नंदाखाल  
उंगनभाट नंदाखाल  
ख्रिश्चन आळी बोळीज  
वटार नंदाखाल  
घोसाळी नंदाखाल  
फर्नातआळी न मर्देस  
मेढे नंदाखाल  
कोलभाग नंदाखाल  
धोबीतलाव आगाशी  
कोलभाग नंदाखाल  
घोसाळी नंदाखाल  
पापडी वसई

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## **Dnyandeep Mandal's Management**

St. Joseph College of Arts & Commerce, Satpala owned and managed by **Dnyandeep Mandal, Uttar Vasai Trust**, is an organization design that is materialized by a group of eminent personalities belonging to the Christian Minority community. **The Dnyandeep Mandal Trust** has created a niche in the financing sector of higher education system in Palghar District. The Trust has contributed significantly to extending higher education to the economically and educationally marginalized Christian minority population in the locality through aided section: Arts and Commerce College and unaided section: B.B. I, B.M.S, B.A.F, M.A, M.Com & Junior College under its management.

The college aims at molding the students hailing mostly from the marginalized, educationally backward minority community and weaker sections of the society into better individuals and guiding them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment. We have a vision that the students coming out of our campus should be intellectually enlightened, emotionally sound and practically efficient. The college aims at molding leaders who are intellectually competent morally upright, psychologically integrated, physically healthy and acceptable to the society, to champion the cause of justice, truth and be open to further growth.

### **Vision**

“To be universally respected institution for social and economic upliftment of students in the vicinity by providing them value-based quality education.”

### **Mission**

- To make higher education available to all students without any discrimination as to caste, creed or religion.
- To provide value-based education largely to every stakeholder to help them face challenges of life globally
- To make students of this institution not only responsible but worthy citizens of our motherland.
- To be Committed to serve the society with honesty, interfaith and fairness, passion for excellence, team building, innovation & creativity, humanity and trust.
- To Promote the college into an institution of excellence by serving rural youth with offering higher education which would provide them numerous job opportunities.

## Objectives

- To transform the students into intellectually competent citizens through the committed pattern of instructions based on carefully prepared and well-designed curricular aspects. The changing needs of the time are the basis for selecting of the programmes and imparting the courseware.
- To transform the students into well-meaning citizens through well prepared, socially committed patterns of the instruction.
- To impart quality education and help students excel in their area of interest thereby equipping them to cope up with the latest requirements, through innovative techniques and practices.

### Admission Guidelines (Offline/Online)

Parents/Students are requested to go through the prospectus carefully. The guidelines for admissions are put up on the college notice board and college website. Admission is as per merit and other norms as laid down by the University, Government of Maharashtra and College Management from time to time. The principal reserves the right to amend/modify the guidelines regarding admissions as & when such amendments/modifications are recommended by the Government/ University or College Management, as the case may be. Students are advised to follow the schedule of admission strictly. They are also advised to write their current WhatsApp phone numbers and Email address in the admission form. They are also requested to keep the same phone numbers & email address until the degree is awarded.

#### Admission:

1. The applicants seeking admission to F.Y./S.Y./T.Y.B.A./B.Com. Courses shall submit their application in the prescribed form duly completed in every respect.

#### The application to the F.Y.B.A. and F.Y.B.Com. Courses should accompany the following documents:-

- a) A statement of marks of the H.S.C. Examination (Original with three self-attested photocopies) & S.S.C. Examination (One self-attested photocopy)
- b) Junior College Leaving Certificate (Original with two self-attested photocopies)
- c) 2 recent passport size photos of the applicant, one duly affixed on the prescribed application form and additional photo for I - Card.

- d) F.Y.B.A. / B. Com admissions will be as per the directions issued by the University from time to time and subject to availability of seats in the College.
- e) A candidate applying for admission to the three-year integrated
- f) course leading to the Degree of Bachelor of Arts and Commerce must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary & Higher Secondary Education, Mumbai or an examination recognized as equivalent with subjects as may be specified by the University in Arts or Commerce streams.
- g) Students passing an examination equivalent to S.Y.J.C. of the Higher Secondary Board, Mumbai and Intermediate (Arts / Commerce) from other states & immigrating from other Universities, Boards & seeking admission to the F.Y./S.Y./T.Y. of the Three Years Integrated Degree Course will be admitted only on production of a valid “Provisional Eligibility Certificate” issued by the University of Mumbai for the current academic year for the desired course. Such students should submit migration certificate, statement of marks and passing certificate in original along with two true copies within two months, from the date of admission, failing to which their admission is liable to be cancelled.
- h) Students from other colleges seeking admission to this college should produce “No Objection Certificate” (NOC) from the college he/she has last attended. The enrolment number should appear on their NOC.
- i) An undertaking to fulfil certain conditions regarding attendance/ discipline/project work etc. should be submitted in a prescribed form duly signed by the applicant and his parents/guardian.

2. The names of the selected applicants will be displayed on the College Notice Board.:

**The students:**

- a) Must pay all the fees in full at the time of admission.
- b) Must submit all necessary documents along with the form.
- c) Failing to comply with above mentioned conditions will result in losing the claim for the admission.

3. All admissions are valid only for one academic year and required to be renewed by application in the prescribed form for every subsequent year of study in the college.

4. A student once admitted will be considered as duly enrolled for the academic year unless he/she informs the Principal in writing his / her intention to leave the college at least a week before the commencement of the second term. If no such intimation is received full fees for the second term will have to be paid.

5. All admissions are provisional until confirmed by the appropriate authorities, including previous college attended by the students.

6. Those who are desirous to take leave travel concession, i.e. long journey railway concession, should write their complete home town address and nearest railway station in the admission form

at the time of admission, failing to do so no application for long journey railway concession will be entertained.

**Please Note:**

1. **Any increase in the fees by the University will have to be borne by the students.**
2. Applicants belonging to S.C. / S.T./D.T./N.T./ O.B.C. are required to pay fees as per statement of fees for reserved category on production of caste certificate & Income certificate from Tahsildar. They are required to apply for free ship & scholarship, as the case may be, to the Government of Maharashtra in the prescribed form before the last date declared by the college, failing to which they will have to pay the full fees.
3. Students whose parents are teachers in the primary or secondary school and who have first class in S.S.C. or any other equivalent university examination may apply for scholarship.

**Holidays / Office Timings:**

**1. The College will remain closed:**

- a) On Sundays and all public holidays as prescribed by the Government.
- b) On holidays prescribed by the University.
- c) On such days as the Principal may declare from time to time.

**2. The College Office will remain open for students:**

- a) From Monday to Friday - 9.00 a.m. to 1.00 p.m.  
- 1.30 p.m. to 4.00 p.m.
- b) On Saturdays - 9.00 a.m. to 1.00 p.m.
- c) During Vacations - 9.00 a.m. to 1.00 p.m.

**Dnyandeep Mandal's**  
**St. Joseph College of Arts and Commerce,**  
**Satpala, Rajodi Road, Virar (W)**

**Affiliated to University of Mumbai**  
**NAAC Re-accreditation 'B' Grade (2.70 CGPA)**

**Admission Procedure for → F.Y.B.A. /F.Y. BCOM /F.Y.B.B.I./F.Y.B.A.F./F.Y.B.M.S.**

**Step 1:** It is mandatory to fill the admission online form of Mumbai University and take print out of pre-enrollment university admission form on - **mum.digitaluniversity.ac**

**Note:-** Select St. Joseph College Code :- **430**

**Program Codes for the courses available are as follows:**

F.Y.B.A. (Regular - Rev16) Program Code : 12300001  
F.Y.B.Com. (Regular - Rev16) Program Code : 22300001  
F.Y.B.A.F. (Regular - Rev16) Program Code : 22300002  
F.Y.B.M.S. (Regular - Rev16) Program Code : 22300005  
F.Y.B.B.I. (Regular - Rev16) Program Code : 22300003

**Step 2 : Collect and fill the offline admission form of the St. Joseph College**

1. Visit college website [www.sjcollege.in](http://www.sjcollege.in) for the prospectus
2. Fill up the physical form
3. Attach all relevant documents
4. Submit the form in college
5. Wait for merit list to get displayed on college website and notice board
6. If your name is in merit list then pay the fees in college

**Documents required:**

1. Pre-enrollment university admission form
2. Latest formal passport size photo

3. Email id and WhatsApp mobile number (Your own)
4. HSC mark sheet/s (Original)
5. Copy of SSC mark sheet and passing certificate
6. Aadhaar card
7. Caste Certificate if applicable
9. College leaving certificate (Original)
10. Academic gap affidavit (If Applicable)
11. Screen shot of the fees transaction receipt if paid online

Those who are belonging from reserved category (SC/ ST/ OBC/ NT/ Minority communities) will get scholarship after submitting application form with required documents.

You are requested to contact following staff before making the payment of fees.

1. Aided B.Com. - Mrs. Jyoti Menezes - 9765864188
2. Aided B.A. - Mrs. Maya Parker - 9168257917
3. Self -Finance: B.B.I., B.M.S., B.A.F. - Mrs. Christina Lobo - 8830022830
4. Unaided B. Com. and MA, M.com - Mrs. Shaila Fernandes - 9096981535
5. St. Joseph College - 7378587601 (For any queries)

- Admission to above courses will be strictly on merit basis.
- Students selected in the merit lists will have to pay prescribed fees through Online/ Offline mode.
- Selected students should submit required documents to college for physical verification in hard copies.
- Incorrect and Incomplete information leads to cancellation o. f admission
- Admission will be confirmed only after payment of fees and verification of documents

## **Courses Available**

### **ARTS (Aided)**

#### **F.Y.B.A. Semester - I**

- 1) Rural Development - Paper No. I- Introduction to Rural Development
- 2) Communication Skills in English - I
- 3) ऐच्छिक मराठी- १
- 4) अनिवार्य मराठी- १
- 5) Foundation Course - I
- 6) Economics Paper – I, Micro Economics - I
- 7) Hindi - Paper No. I ऐच्छिक हिंदी
- 8) History Paper I - History of Modern India

#### **F.Y.B.A. Semester – II**

- 1) Rural Development Paper No. I - Issues Related to Rural Development
- 2) Communication Skills in English - I
- 3) ऐच्छिक मराठी- १
- 4) अनिवार्य मराठी- १
- 5) Foundation Course - II
- 6) Economics Paper – I, Micro Economics - I
- 7) Hindi - Paper No. I ऐच्छिक हिंदी
- 8) History Paper I - History of Modern India

### **S.Y.B.A. Semester - III**

- 1) Rural Development Paper No. II - Rural Society
- 2) Rural Development Paper No. III - Rural Administration
- 3) Foundation Course- III - Contemporary Issues
- 4) Marathi II - कथनपर साहित्य
- 5) Marathi III - भाषा आणि बोली भाषा
- 6) Economics Paper No.-II - Micro Economics
- 7) Economics Paper No. III- Public Finance
- 8) Company Secretarial Practice - I
- 9) Hindi Paper No. II - मध्यकालीन एवं आधुनिक काव्य
- 10) Hindi Paper No. III - प्रयोजनमूलक हिंदी
- 11) History Paper II - Landmarks in World History
- 12) History Paper III - Ancient India

### **S.Y.B.A. Semester - IV**

- 1) Rural Development Paper No. II- Development Strategies
- 2) Rural Development Paper No. III - Laws Related to Rural Development
- 3) Foundation Course - IV
- 4) Marathi II - नाटक साहित्यप्रकार
- 5) Marathi III - मराठी व्याकरण आणि लेखन कौशल्य (स्पर्धा परीक्षा)
- 6) Economics Paper No. - II - Macro Economics
- 7) Economics Paper No. - III- Indian Economy
- 8) Company Secretarial Practice -II
- 9) Hindi Paper No. II - आधुनिक हिंदी गद्य
- 10) Hindi Paper No. III - जनसंचार माध्यम
- 11) History Paper II - Landmarks in World History
- 12) History Paper III - Ancient India

## **T.Y.B.A. Semester - V**

### **1) RURAL DEVELOPMENT**

- 1) Rural Development Paper No. IV - Agriculture & its Importance in Rural Development.
- 2) Rural Development Paper No. V - Rural Marketing & Finance
- 3) Rural Development Paper No. VI - Applied Agriculture

### **2) MARATHI**

- 4) मराठी IV- मध्ययुगीन मराठी वाङ्मयाचा इतिहास
- 5) मराठी V - भारतीय साहित्यशास्त्र
- 6) मराठी VI - साहित्य आणि समाज

### **3) ECONOMICS**

- 7) Economics Paper No. IV - Advance Macro Economics
- 8) Economics Paper No. V - Economics of Development
- 9) Economics Paper No. VI - Economics of Agriculture and co-operation

### **4) HINDI**

- 10) Hindi Paper No.IV - हिंदी साहित्य का इतिहास
- 11) Hindi Paper No.V - स्वातंत्र्योत्तर हिंदी साहित्य
- 12) Hindi Paper No.VI - हिंदी में सूचना प्रौद्योगिकी

### **5) HISTORY**

- 13) History IV - History of Medieval India
- 14) History V - History of Modern Maharashtra
- 15) History VI - Introduction to Archaeology

## **T.Y.B.A. Semester - VI**

### **1) RURAL DEVELOPMENT**

- 1) Rural Development Paper No. IV - Agriculture & its significance in Rural Development
- 2) Rural Development Paper No. V - Rural Marketing & Finance
- 3) Rural Development Paper No. VI - Applied Agriculture

### **2) MARATHI**

- 4) मराठी IV- मध्ययुगीन मराठी वाङ्मयाचा इतिहास
- 5) मराठी V- भारतीय आणि पाश्चात्य साहित्यशास्त्र
- 6) मराठी VI- साहित्य आणि समाजशास्त्र

### **3) ECONOMICS**

- 7) Economics Paper No. IV - Advance Micro Economics
- 8) Economics Paper No. V - International Economics
- 9) Economics Paper No. VI - Economics of Agriculture and Co-operation Paper XV

### **4) HINDI**

- 10) Hindi Paper No. IV - आधुनिक हिंदी साहित्य का इतिहास
- 11) Hindi Paper No. V - स्वातंत्र्योत्तर हिंदी साहित्य
- 12) Hindi Paper No. VI - सोशल मीडिया

### **5) HISTORY**

- 13) History IV - History of Mughal Rule
- 14) History V - History of Contemporary India
- 15) History VI - Introduction to Museology and Archival Science

## **Courses Available**

### **COMMERCE (Aided/ Unaided)**

#### **F.Y.B.Com. – Semester -I**

- 1) Business Communication - I
- 2) Foundation Course - I
- 3) Introduction to Business
- 4) Environmental Studies - I
- 5) Business Economics - I
- 6) Accountancy & Financial Management - I
- 7) Mathematical & Statistical Techniques - I

#### **F.Y.B.Com. – Semester- II**

- 1) Business Communication - II
- 2) Foundation Course - I
- 3) Service Sector
- 4) Environmental Studies - II
- 5) Business Economics - II
- 6) Mathematical & Statistical Techniques - II
- 7) Accountancy and Financial Management - II

#### **S.Y.B.Com. Semester- III**

- 1) Contemporary Issues - Foundation Course - III
- 2) Business Law - III
- 3) Management (Functions and Challenges) Production Finance - III
- 4) Advertising - III
- 5) Business Economics - III
- 6) Accountancy and Financial Management - III
- 7) Introduction to Management Accounting

### **S.Y.B.Com. Semester- IV**

- 1) Contemporary Issues - Foundation Course - IV
- 2) Business Law - IV
- 3) Management Production Finance - IV
- 4) Advertising - IV
- 5) Business Economics - IV
- 6) Accountancy and Financial Management - IV
- 7) Auditing

### **T.Y.B.Com. Semester- V**

- 1) Marketing
- 2) Business Economics - V
- 3) Financial Accounting
- 4) Cost Accounting
- 5) Direct Tax
- 6) Computer System and Applications -I

### **T.Y.B.Com. Semester- VI**

- 1) Human Resource Management
- 2) Business Economics - VI
- 3) Financial Accounting
- 4) Cost Accounting
- 5) Indirect Tax
- 6) Computer Systems and Applications -II

## ARTS- AIDED

### Fees Structure for the Academic Year 2022-2023

| Fees Head                                | Fees in Amt. (Rs.) |                   |         |                   |          |                    |
|--|--------------------|-------------------|---------|-------------------|----------|--------------------|
|  | F.Y.B.A            | F.Y.B.A<br>(Cast) | S.Y.B.A | SY.B.A.<br>(Cast) | T.Y.B.A. | T.Y.B.A.<br>(Cast) |
| Tuition Fees                             | 800                | 0                 | 800     | 0                 | 800      | 0                  |
| Gymkhana Fees                            | 400                | 400               | 400     | 400               | 400      | 400                |
| Disaster Relief Fund                     | 10                 | 10                | 10      | 10                | 10       | 10                 |
| Group Insurance                          | 20                 | 20                | 20      | 20                | 20       | 20                 |
| E-Charges                                | 20                 | 20                | 20      | 20                | 20       | 20                 |
| Student Welfare fund                     | 50                 | 50                | 50      | 50                | 50       | 50                 |
| Vice chancellor Fund                     | 20                 | 20                | 20      | 20                | 20       | 20                 |
| University Sports & Culture Activities   | 30                 | 30                | 30      | 30                | 30       | 30                 |
| E-service/ Suvidha                       | 50                 | 50                | 50      | 50                | 50       | 50                 |
| NSS UNIT                                 | 20                 | 20                | 20      | 20                | 20       | 20                 |
| Library Fees                             | 200                | 200               | 200     | 200               | 200      | 200                |
| Admission Process                        | 200                | 200               | 200     | 200               | 200      | 200                |
| I-Card & Library card                    | 50                 | 50                | 50      | 50                | 50       | 50                 |
| Alumini Association Fees                 | 25                 | 25                | 25      | 25                | 25       | 25                 |
| Admission form Fees                      | 100                | 100               | 100     | 100               | 100      | 100                |
| Enrolment Fees                           | 220                | 220               | 0       | 0                 | 0        | 0                  |
| Project Fee                              | 100                | 100               | 100     | 100               | 200      | 200                |
| Other Fees / Extra Curricular Activities | 250                | 250               | 250     | 250               | 250      | 250                |
| Utility Fees                             | 250                | 250               | 250     | 250               | 250      | 250                |
| Magzine Fees                             | 100                | 100               | 100     | 100               | 100      | 100                |

|                     |              |              |              |              |              |              |
|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Exam Fees           | 2000         | 2000         | 2000         | 2000         | 2000         | 2000         |
| Caution Money       | 150          | 150          | 0            | 0            |              |              |
| Library Deposit     | 250          | 250          | 0            | 0            |              |              |
| Development Fees    | 500          | 0            | 500          | 0            | 500          | 0            |
| Unaid Tuition Fees  |              |              |              |              | 600          | 600          |
| Computer Fees       |              |              |              |              | 600          | 600          |
| Convocation Fees    |              |              |              |              | 250          | 250          |
| Internal Assessment |              |              |              |              | 100          | 100          |
| Laboratory Fees     |              |              |              |              | 800          | 800          |
| <b>Total</b>        | <b>5,815</b> | <b>4,515</b> | <b>5,195</b> | <b>3,895</b> | <b>5,645</b> | <b>4,345</b> |

\* Fees will change subject to instructions from University of Mumbai

### COMMERCE- AIDED

#### Fees Structure for the Academic Year 2022-2023

| Fees Head                        | Amt. (Rs.) |                  |        |                  |        |                  |
|----------------------------------|------------|------------------|--------|------------------|--------|------------------|
|                                  | FYBCom     | FYBCom<br>(cast) | SYBCom | SYBCom<br>(cast) | TYBCom | TYBCom<br>(cast) |
| Tuition Fees                     | 800        | 0                | 800    | 0                | 800    | 0                |
| Gymkhana Fees                    | 400        | 400              | 400    | 400              | 400    | 400              |
| Disaster Relief Fund             | 10         | 10               | 10     | 10               | 10     | 10               |
| Group Insurance                  | 20         | 20               | 20     | 20               | 20     | 20               |
| E-Charges                        | 20         | 20               | 20     | 20               | 20     | 20               |
| Student Welfare fund             | 50         | 50               | 50     | 50               | 50     | 50               |
| Vice Chancellor Fund             | 20         | 20               | 20     | 20               | 20     | 20               |
| University Sports & Culture Act. | 30         | 30               | 30     | 30               | 30     | 30               |
| E-service/ Suvidha               | 50         | 50               | 50     | 50               | 50     | 50               |

|  |             |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| NSS UNIT                                 | 20          | 20          | 20          | 20          | 20          | 20          |
| Library Fees                             | 200         | 200         | 200         | 200         | 200         | 200         |
| Admission Process                        | 200         | 200         | 200         | 200         | 200         | 200         |
| I-Card & Library Card                    | 50          | 50          | 50          | 50          | 50          | 50          |
| Alumini Association Fees                 | 25          | 25          | 25          | 25          | 25          | 25          |
| Admission Form Fees                      | 100         | 100         | 100         | 100         | 100         | 100         |
| Enrolment Fees                           | 220         | 220         | 0           | 0           | 0           | 0           |
| Project Fees                             | 100         | 100         | 100         | 100         | 200         | 200         |
| Other Fees / Extra Curricular Activities | 250         | 250         | 250         | 250         | 250         | 250         |
| Utility Fees                             | 250         | 250         | 250         | 250         | 250         | 250         |
| Magzine Fees                             | 100         | 100         | 100         | 100         | 100         | 100         |
| Exam Fees                                | 2000        | 2000        | 2000        | 2000        | 2000        | 2000        |
| Caution Money                            | 150         | 150         | 0           | 0           |             |             |
| Library Deposit                          | 250         | 250         | 0           | 0           |             |             |
| Devlopment Fees                          | 500         | 0           | 500         | 0           | 500         | 0           |
| Unaided Tution fees                      |             |             |             |             | 600         | 600         |
| Computer fees                            |             |             |             |             | 600         | 600         |
| Convocation Fees                         |             |             |             |             | 250         | 250         |
| Internal Assessment                      |             |             |             |             | 100         | 100         |
| Labrotary Fees                           |             |             |             |             | 800         | 800         |
| R.D Fees                                 |             |             |             |             |             |             |
| <b>Total</b>                             | <b>5815</b> | <b>4515</b> | <b>5195</b> | <b>3895</b> | <b>7645</b> | <b>6345</b> |

\* Fees will change subject to instructions from University of Mumbai

## Fees Structure For the Academic Year 2022-2023

### B.Com (UNAIDED)

| Fees Head                                | Amt. (Rs.) |        |        |
|--|------------|--------|--------|
|  | FYBCom     | SYBCom | TYBCom |
| Tuition Fees                             | 3000       | 3000   | 3000   |
| Library Fees                             | 200        | 200    | 200    |
| Gymkhana Fees                            | 400        | 400    | 400    |
| Other Fees / Extra Curricular Activities | 250        | 250    | 250    |
| Examination Fees (F.Y. / S.Y.)           | 2000       | 2000   | 2000   |
| Enrollment Fees                          | 220        | --     | --     |
| Disaster Relief Fund                     | 10         | 10     | 10     |
| Industrial Visit Fees                    | --         | --     | --     |
| Admission Process Fees                   | 200        | 200    | 200    |
| Utility Fees                             | 250        | 250    | 250    |
| Magazine Fees                            | 100        | 100    | 100    |
| ID Card & Library Card                   | 50         | 50     | 50     |
| Group Insurance                          | 20         | 20     | 50     |
| Student Welfare Fund                     | 50         | 50     | 50     |
| Development Fee                          | 1500       | 1500   | 1500   |
| Vice Chancellor's Fund                   | 20         | 20     | 20     |
| University Sports & Cultural Activity    | 30         | 30     | 30     |
| E - Service / Suvidha                    | 50         | 20     | 50     |
| E – Charges                              | 20         | 20     | 20     |
| Alumini Association Fees                 | 25         | 25     | 25     |
| NSS Unite Fees                           | 20         | --     | 20     |
| Convocation Fees                         | --         | --     | 250    |

|                              |               |              |               |
|------------------------------|---------------|--------------|---------------|
| Internal Assesment Fees      | 100           | 100          | 100           |
| Unaided Subject Tuition Fees | 1400          | 1400         | 2000          |
| Project Fees                 | --            | --           | 200           |
| Admission Form               | 100           | 100          | 100           |
| Computer Practical Fees      | --            | --           | 600           |
| Computer Laboratory Fees     | --            | --           | 800           |
| Caution Money Deposit        | 150           | --           | --            |
| Library Deposit              | 250           | --           | --            |
| Laboratory Deposit           |               |              |               |
| <b>Total</b>                 | <b>10,415</b> | <b>9,795</b> | <b>12,245</b> |

\* Fees will change subject to instructions from University of Mumbai

| <b>FEES WHEREVER APPLICABLE (2022-23)</b>   |            |            |                               |
|---|------------|------------|-------------------------------|
| <b>Transcript-5 copies</b><br>(Additional copy -50/- each)  |            |            | <b>Rs. 250/..per semester</b> |
| <b>Admission Form -</b>   | <b>100</b> | <b>100</b> | <b>100</b>                    |
| <b>Transfer Certificate</b>   | <b>150</b> | <b>150</b> | <b>150</b>                    |
| <b>Bonafide Certificate</b>   | <b>50</b>  | <b>50</b>  | <b>50</b>                     |
| <b>No Objection Certificate</b>   | <b>50</b>  | <b>50</b>  | <b>50</b>                     |
| <b>Industrial Visit Fees</b>  | <b>500</b> | <b>500</b> | <b>500</b>                    |
| <b>Computer Practical Fees</b>  | <b>--</b>  | <b>600</b> | <b>600</b>                    |
| <b>Alumni Association Fees</b><br>(To be charged from those students<br>Secondary Education in Maharashtra) | <b>25</b>  | <b>25</b>  | <b>25</b>                     |

|   |            |            |            |
|---|------------|------------|------------|
| <b>Document Verification Fees</b><br>(To be charged from those students who are not Board of Higher Secondary Education in Maharashtra) | <b>400</b> | <b>400</b> | <b>400</b> |
| <b>Project Fees</b><br>(To be Charged from the students who are required to do the project as per the syllabus.)                        | <b>100</b> | <b>100</b> | <b>100</b> |
| <b>-Rural Development</b>   | <b>200</b> | <b>300</b> | <b>400</b> |

## SELF FINANCE (B.M.S., B.A.F., B.B.I.,)

### 1. Bachelor of Commerce (Management Studies - B.M.S.)

A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt.) Admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage is given to students from Arts, Commerce and Science Stream at HSC standard level. The stream wise Weightage to be given is as under :

| Stream     | Commerce | Arts | Science | Diploma in engineering and other |
|------------|----------|------|---------|----------------------------------|
| PERCENTAGE | 45%      | 25%  | 25%     | 5%                               |

The applications are to be accepted and processed by separately stream wise by the college. The merit list is to be displayed stream wise taking into account the reservation policy as prescribed by the Government of Maharashtra.

- The merit list is prepared and displayed stream wise.
- In case if no applications are received under the "Diploma in Engineering and other Category" or if the seats remain vacant in "Diploma in Engineering and other Category" after all the merit lists / forms are exhausted, the vacant seats must be transferred to Commerce Stream.
- In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.
- After the first merit list is displayed, if any seats allotted to one stream remain vacant, the same are to be distributed equally between the remaining two streams. In case if vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams are transferred to the third stream.
- Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier.

## **2. Bachelor of Commerce (Accounting & Finance- B.A.F.)**

a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting and Finance) degree course shall have passed HSC examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45 % for open category and 40% for reserved category. A candidate for being eligible for admission to the three-year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Boards of the Maharashtra State Boards of Secondary and Higher Secondary Education.

b) Every candidate admitted to the degree course in the constituent/ affiliated college/ recognized institution, conducting the course, must register himself / herself with the University of Mumbai.

## **3. Bachelor of Commerce (Banking & Insurance - B.B.I.)**

A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed HSC examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or its equivalent and secured not less than 45% marks aggregate (40% in the case of reserved category candidates) at one and the same sitting. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/ herself with the University of Mumbai...

## **Bachelor of Management Studies (BMS)**

### **F.Y.B.M.S. SEMESTER – I**

1. Introduction to Financial Accounts
2. Business Law
3. Business Statistics
4. Business Communication – I
5. Foundation Course – I
6. Foundation of Human Skills
7. Business Economics – I

### **F.Y.B.M.S. SEMESTER - II**

1. Principles of Marketing
2. Industrial Law
3. Business Mathematics
4. Business Communication - II
5. Foundation Course - II
6. Business Environment
7. Principles of Management

### **S.Y.B.M.S. SEMESTER – III**

#### **Finance**

1. Basics of Financial Services
2. Introduction to Cost Accounting

### **S.Y.B.M.S. SEMESTER – IV**

#### **Finance**

1. Financial Institutions & Markets
2. Auditing

OR

**Marketing**

1. Consumer Behavior
2. Advertising

**Human Resource**

1. Recruitment & Selection
2. Motivation & Leadership

**Compulsory Subjects:**

3. Information Technology in Business Management – I
4. Foundation Course – III
5. Business Planning & Entrepreneurship Management
6. Accounting for Managerial Decisions
7. Strategic Management

**T.Y.B.M.S. SEMESTER – V****Finance**

1. Investment Analysis & Portfolio Management
2. Commodity & Derivative Market
3. Wealth Management
4. Financial Accounting

**Marketing**

1. Services Marketing
2. E-Commerce & Digital Marketing
3. Sales & Distribution Management
4. Customer Relationship Management

**Human Resource**

1. Finance for HR Professionals & Compensation Management
2. Strategic Human Resource Management & HR Policies

**Marketing**

1. Integrated Marketing Communication
2. Event Marketing

**OR****Human Resource**

1. Human Resource Planning & Information Systems
2. Training & Development in HRM

3. Information Technology in Business Management - II
4. Foundation Course - IV
5. Business Economics - II

6. Business Research Methods
7. Production & Total Quality Management

**T.Y.B.M.S. SEMESTER – VI****Finance**

1. International Finance
2. Innovative Financial Services
3. Project Management
4. Strategic Financial Management

**OR****Marketing**

1. Brand Management
2. Retail Management
3. International Marketing
4. Media Planning & Management

**OR****Human Resource**

1. HRM in Global Perspective
2. Organizational Development

3. Performance Management & Career Planning
4. Stress Management

3. HRM in Service Sector Management
4. Indian Ethos in Management

**Compulsory Subjects:**

5. Logistics & Supply Chain Management
6. Corporate Communication & Public Relations

5. Operations Research
6. Project Work

**BMS Fees Structure for the Academic Year 2022-23**

| Sr. No. | Particulars                              | Amount (Rs.) |        |        |
|---------|--|--------------|--------|--------|
|         |  | F.Y.         | S.Y.   | T.Y.   |
| 1       | Tution Fees**                            | 10,000       | 10,000 | 10,000 |
| 2       | Library Fees                             | 300          | 300    | 300    |
| 3       | Gymkhana Fees                            | 400          | 400    | 400    |
| 4       | Other Fees / Extra Curricular Activities | 250          | 250    | 250    |
| 5       | Examination Fees                         | 2,000        | 2,000  | 2,000  |
| 6       | Enrollment/Eligibility Fees              | 220          | --     | --     |
| 7       | Disaster Relief Fund                     | 10           | 10     | 10     |
| 8       | I. V. Fees                               | 10           | 10     | 10     |
| 9       | Admi. Processing                         | 200          | 200    | 200    |
| 10      | Utility Fees                             | 250          | 250    | 250    |
| 11      | Megazine Fees                            | 100          | 100    | 100    |
| 12      | I-Card & Library Card                    | 50           | 50     | 50     |
| 13      | Group Insurance                          | 20           | 20     | 20     |
| 14      | Student Welfare Fund                     | 50           | 50     | 50     |
| 15      | Development Fees                         | 1,500        | 1,500  | 1,500  |
| 16      | vice Chancellor's Fees                   | 20           | 20     | 20     |
| 17      | Uni Sports & Cultural Activities         | 30           | 30     | 30     |
| 18      | E-Services/Suvidha                       | 50           | 50     | 50     |

|    |                               |               |               |               |
|----|-------------------------------|---------------|---------------|---------------|
| 19 | E-Charges                     | 20            | 20            | 20            |
| 20 | Alumini Asso. Fees            | 25            | 25            | 25            |
| 21 | N.S.S. Unit                   | 20            | 20            | 20            |
| 22 | Convocation Fees (T.Y)        | --            | --            | 250           |
| 23 | International Assessment Fees | --            | --            | --            |
| 24 | Unaided Subject Tutition Fees | --            | --            | --            |
| 25 | Project Fees                  | --            | --            | 500           |
| 26 | Adm. Form + Prospectus        | 100           | 100           | 100           |
| 27 | Computer Practicals Fees      | --            | 1,000         | --            |
| 28 | Laboratory Fees               | --            | 1,000         | --            |
| 29 | Caution Mony                  | 150           | --            | --            |
| 30 | Library Deposit               | 250           | --            | --            |
| 31 | Laboratory Deposit            | 400           | --            | --            |
|    | <b>Total</b>                  | <b>16,915</b> | <b>17,895</b> | <b>16,645</b> |

\* Fees will change subject to Instructions from University of Mumbai

### **Bachelor of Commerce (Accounting & Finance) -BAF**

#### **F.Y.B.A.F. SEMESTER – I**

1. Financial Accounting – I
2. Cost Accounting – I
3. Financial Management - I
4. Business Communication – I
5. Commerce - I
6. Business Economics – I
7. Foundation Course – I

#### **F.Y.B.A.F. SEMESTER - II**

1. Financial Accounting – II
2. Auditing – I
3. Innovative Financial Services
4. Business Communication - II
5. Business Law - I
6. Business Mathematics – I
7. Foundation Course – II

#### **S.Y.B.A.F. SEMESTER – III**

1. Information Technology in Accounting – I

#### **S.Y.B.A.F. SEMESTER – IV**

1. Information Technology in Accounting – II

2. Business Law - II
3. Business Economics – II
4. Foundation Course - III
5. Financial Accounting – III
6. Cost Accounting – II
7. Direct Taxation – I

**T.Y.B.A.F. SEMESTER – V**

1. Cost Accounting – III
2. Financial Management – III
3. Indirect Taxation – I
4. Financial Accounting – V
5. Financial Accounting – VI
6. Management – II

2. Business Law - III
3. Research Methodology in Accounting & Finance
4. Foundation Course - IV
5. Financial Accounting – IV
6. Management Accounting
7. Direct Taxation - II

**T.Y.B.A.F. SEMESTER – VI**

1. Cost Accounting – IV
2. Financial Management – III
3. Indirect Taxation – II
4. Financial Accounting – VII
5. Business Economics – III
6. Project Work

**BAF Fees Structure For The Academic Year 2022-2023**

| Sr. No. | Particulars                              | Amount ( Rs.) |        |        |
|---------|--|---------------|--------|--------|
|         |  | F.Y           | S.Y.   | T.Y.   |
| 1       | Tuition Fees**                           | 10,000        | 10,000 | 10,000 |
| 2       | Library Fees                             | 600           | 600    | 600    |
| 3       | Gymkhana Fees                            | 400           | 400    | 400    |
| 4       | Other Fees / Extra Curricular Activities | 250           | 250    | 250    |
| 5       | Exam Fees                                | 2,000         | 2,000  | 2,000  |
| 6       | Enrollment /Eligibility Fees             | 220           | --     | --     |
| 7       | Disaster Relief Fund                     | 10            | 10     | 10     |
| 8       | Industrial Visit Fees                    | 500           | 500    | 500    |
| 9       | Admi. Processing Fees                    | 200           | 200    | 200    |
| 10      | Utility Fees                             | 250           | 250    | 250    |
| 11      | Megazine Fees                            | 100           | 100    | 100    |
| 12      | I-Card & Library Card                    | 50            | 50     | 50     |

|    |                                      |               |               |              |
|----|--------------------------------------|---------------|---------------|--------------|
| 13 | Group Insurance (Rs. 50.000 Insured) | 20            | 20            | 20           |
| 14 | Student Welfare Fund                 | 50            | 50            | 50           |
| 15 | Development Fees                     | 1,500         | 1,500         | 1,500        |
| 16 | Vice Chancellor's Fees               | 20            | 20            | 20           |
| 17 | Uni Sports & Cultural Activities     | 30            | 30            | 30           |
| 18 | E-Services/Suvidha                   | 50            | 50            | 50           |
| 19 | E-Charges                            | 20            | 20            | 20           |
| 20 | Alumini Asso. Fees                   | 25            | 25            | 25           |
| 21 | N.S.S. Unit                          | 20            | 20            | 20           |
| 22 | Convocation Fees (T.Y)               | --            | --            | 250          |
| 23 | International Assessment Fees        | --            | --            | --           |
| 24 | Unaided Subject Tutition Fees        | --            | --            | --           |
| 25 | Project Fees                         | --            | --            | 500          |
| 26 | Adm. Form + Prospectus               | 100           | 100           | 100          |
| 27 | Computer Practicals Fees             | --            | 1,000         | --           |
| 28 | Laboratory Fees                      | --            | 1,000         | --           |
| 29 | Caution Mony                         | 150           | --            | --           |
| 30 | Library Deposit                      | 250           | --            | --           |
| 31 | Laboratory Deposit                   | 400           | --            | --           |
|    | <b>Total</b>                         | <b>17,215</b> | <b>18,195</b> | <b>16945</b> |

\* Fees will change subject to Instructions from University of Mumbai

## **Bachelor of Commerce (Banking & Insurance) -BBI**

### **F.Y.B.B.I. SEMESTER – I**

1. Environmental & Management of Financial Services
2. Principles of Management
3. Financial Accounting - I
4. Business Communication – I
5. Business Economics - I
6. Quantitative Methods – I
7. Foundation Course – I

### **F.Y.B.B.I. SEMESTER - II**

1. Principles & Practices of Banking & Insurance
2. Business Law
3. Financial Accounting – II
4. Business Communication - II
5. Business Economics - II
6. Quantitative Methods – II
7. Foundation Course – II

### **S.Y.B.B.I. SEMESTER – III**

1. Foundation Course – III
2. Financial Management – I
3. Management Accounting
4. Organizational Behavior
5. Information Technology in Banking & Finance – I
6. Financial Markets
7. Direct Taxation

### **S.Y.B.B.I. SEMESTER – III**

1. Foundation Course - IV
2. Financial Management - II
3. Customer Relationship Management
4. Wealth Management
5. Information Technology in Banking & Finance – II
6. Corporate & Securities Law
7. Business Economics - II

### **T.Y.B.B.I. SEMESTER – V**

1. International Banking & Finance
2. Financial Reporting & Analysis
3. Strategic Management
4. Financial Services Management
5. Business Ethics & Corporate Governance
6. Research Methodology

### **T.Y.B.B.I. SEMESTER – VI**

1. Central Banking
2. Security Analysis & Portfolio Mgmt.
3. Human Resource Management
4. Turnaround Management
5. International Business
6. Project Work

**B.B.I Fees Structure For The Academic Year 2021-2022**

| Sr. No. | Particulars                              | Amount ( Rs.) |        |        |
|---------|--|---------------|--------|--------|
|         |  | F.Y           | S.Y.   | T.Y.   |
| 1       | Tuition Fees**                           | 10,000        | 10,000 | 10,000 |
| 2       | Library Fees                             | 600           | 600    | 600    |
| 3       | Gymkhana Fees                            | 400           | 400    | 400    |
| 4       | Other Fees / Extra Curricular Activities | 250           | 250    | 250    |
| 5       | Exam Fees                                | 2,000         | 2,000  | 2,000  |
| 6       | Enrollment Fees                          | 220           | --     | --     |
| 7       | Disaster Relief Fund                     | 10            | 10     | 10     |
| 8       | Industrial Visit Fees                    | 500           | 500    | 500    |
| 9       | Admi. Processing                         | 200           | 200    | 200    |
| 10      | Utility Fees                             | 250           | 250    | 250    |
| 11      | Megazine Fees                            | 100           | 100    | 100    |
| 12      | I-Card & Library Card                    | 50            | 50     | 50     |
| 13      | Group Insurance                          | 20            | 20     | 20     |
| 14      | Student Welfare Fund                     | 50            | 50     | 50     |
| 15      | Development Fees                         | 1,500         | 1,500  | 1,500  |
| 16      | vice Chancellor's Fees                   | 20            | 20     | 20     |
| 17      | Uni Sports & Cultural Activities         | 30            | 30     | 30     |
| 18      | E-Suvidha                                | 50            | 50     | 50     |
| 19      | E-Charges                                | 20            | 20     | 20     |
| 20      | Alumini Asso. Fees                       | 25            | 25     | 25     |
| 21      | N.S.S. Unit                              | 20            | 20     | 20     |
| 22      | Convocation Fees (T.Y)                   | --            | --     | 250    |
| 23      | International Assessment Fees            | --            | 500    | 1000   |
| 24      | Unaided Subject Tution Fees              | --            | --     | --     |

|    |                          |               |               |               |
|----|--------------------------|---------------|---------------|---------------|
| 25 | Project Fees             | --            | --            | 500           |
| 26 | Adm. Form + Prospectus   | 100           | 100           | 100           |
| 27 | Computer Practicals Fees | --            | 1000          | --            |
| 28 | Laboratory Fees          | --            | 1000          | --            |
| 29 | Caution Mony             | 150           | --            | --            |
| 30 | Library Deposit          | 250           | --            | --            |
| 31 | Laboratory Deposit       | 400           | --            | --            |
|    | <b>Total</b>             | <b>17,215</b> | <b>18,195</b> | <b>16,945</b> |

\* Fees will change subject to Instructions from University of Mumbai

**UNIVERSITY OF MUMBAI**  
**CREDIT, GRADING & SEMESTER SYSTEM**  
**( ARTS, COMMERCE FACULTY ONLY.)**

**Decision regarding Credit, Grading & Semester System**

- 1) Decision of University Grants commission ( UGC) for introducing the semester and choice based credit system in all the central, state and deemed universities and institutions of higher learning in the country under the Eleventh Five-Year Plan ( D.O. No. F.1- 2/ 2008- XI Plan dated January 31, 2008 from the Chairman, UGC)
- 2) The decision of implementation of Credit & Grade point system has been passed by the Academic Council at its meeting held on 10th June, 2010 and subsequently the Management Council gave the concurrence at its meeting held on 18th July, 2010 after suggesting minor changes with the help of Deans of the concerned faculties and resolved to implement it from the Academic Year 2011-12.

**Concept of Credit System**

- 1) This system involves breaking down the curriculum into measurable units that can be combined to get a degree/diploma.
- 2) A 'credit' is generally a 'value' used to measure a student's workload in terms of learning time required to complete course units, resulting in learning outcomes.
- 3) Credit is used in higher education to summarize and describe an amount of learning.

- 4) The number of credits awarded to a learner is determined by Credit Value or Credit Points assigned to a particular course.
- 5) It is a way of expressing the 'learner's workload'. ( Student's )
- 6) It affords more flexibility to the learners allowing them to choose inter-disciplinary courses.
- 7) One (01) Credit is thirty (30) learning hours.
- 8) Credits once gained cannot be lost.

### **Terminology used in Credit System**

- 1) **Programme :** A programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study, e.g. Certificate in office Computing, Diploma in Journalism, B.Com, M.Sc. M.S.W. etc. are the 'Programmes'.
- 2) **Course:** A course is essentially a constituent of a 'programme' and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. A 'course' in simple term corresponds to the word 'subject' used in many Universities.
- 3) **Module or Unit:** A module or Unit is a part of the course, which may be studied in conjunction with other learning modules or studied independently.
- 4) **Credit Points:** This has reference to the 'Workload' of a learner and is an index of the number of learning hours deemed for a certain segment of learning. The course may be assigned anywhere between 4 and 8 credit points wherein 1 credit is equal to 30 learning hours.
- 5) **Credit completion or Credit acquisition :** It may be considered to take place after the learner has successfully cleared all the evaluation criteria with respect to a single course.
- 6) **Credit Bank :** The process of accumulating Credits over a period of time, leads to the idea of a 'Credit Bank'. Conceptually, a Credit Bank in simple term refers to stored and dynamically updated information regarding the number of Credits obtained by any given student along with the details regarding the course/s for which Credit has been given, the course-level, nature, etc.
- 7) **Credit Transfer :** Credit Transfer means that credits earned at one institution for one or more courses under a given programme are accepted under another programme either by the same institution or another institution.
- 8) **Performance Transfer:** When a student who has successfully completed a certain academic programme, is allowed to transfer his past performance to another academic programme having some common courses, performance transfer is said to have taken place.
- 9) **Course Exemption :** The student who has already completed one of these academic programmes is then allowed to skip these 'equivalent' courses when registering for the new programme. He is then 'exempted' from 're-learning' the common or equivalent content area and from re-appearing for the concerned examinations.

- 10) **Block Transfer** :This refers to a group of courses, such as a completed certificate or diploma programme that are accepted for transfer of credit into a degree programme.
- 11) **Shelf Life** : This has a reference to the time duration for which the content of a given course is relevant and is directly linked with the obsolescence of knowledge in a certain field. Some institutions have time limits for granting credit transfer.
- 12) **Transfer Agreement** : This is an agreement that must be made between two institutions (a sender and a receiver) that specifies how the sending institution's course or programme will be accepted ( for transfer of credits ) at the receiving institution.

**These terminologies will be incorporated in the existing ordinances in due course by placing them before the appropriate authority**

### **Types of Credit Transfer**

- 1) **Lateral or Horizontal** : Credit transfer from one programme to another programme of same- level, e.g. B.A. ( Mass Media ) from one University to B.M.M. of Mumbai University.
- 2) **Vertical** : It is also referred as 'Career Laddering'. Credit Transfer from one programme to another programme of higher level. It provides a upward mobility to the learner. e.g. Diploma in Engineering gets direct admission to the Second Year Engineering of UG programme.
- 3) **Intra-Institutional Credit Transfer** :When the process of Credit Transfer takes place within a University or Institution it is called as Intra-Institutional Credit Transfer.
- 4) **Inter -Institutional Credit Transfer** :When the process of Credit Transfer takes place across two or more University or Institution it is called as Inter-Institutional Credit Transfer.
- 5) **Both type of Credit** Transfer may operate across the levels i.e. Lateral & Vertical.

### **Philosophy of Credit Assignment**

Generally there are four different types of courses in all the programmes conducted at University of Mumbai :

|                               |                             |
|-------------------------------|-----------------------------|
| <b>Compulsory Courses=</b>    | <b>4 credits per course</b> |
| <b>Core/ Special Courses=</b> | <b>3 credits per course</b> |
| <b>Applied Components=</b>    | <b>3 credits per course</b> |
| <b>Foundation Courses=</b>    | <b>2 credits per course</b> |
| <b>Skill Courses =</b>        | <b>2 credits per course</b> |

The total credit value shall be 120 credits for all UG programmes across the faculties.

The total credit value shall be 80 credits for PG programmes under the faculty of Arts & Commerce and 96 credits in case of faculty of Science.

### **Allocation of Time Per Credit**

The time duration per credit is divided into two parts :

- 1) Approximately fifty percent of the time will be spent on class room instructions including practical as prescribed by the University.
- 2) Rest of the time spent for assignments, projects, journal writing, case studies, library work, industrial visits, attending seminars / workshops, preparations for examinations etc. will be considered as notional hours.

### **Method to Carry Forward the Marks**

- 1) A learners who PASSES in the Internal Assessment but FAILS in the Semester End Examination of the Course shall reappear for the Semester End Examination of that Course. However, his/her marks of the Internal assessment shall be carried over and he/ she shall be entitled for grade obtained by him/her on passing of the complete course.
- 2) A learners who FAILS in the Internal Assessment but PASSES in the Semester End Examination of the course shall submit and reappear for the Internal assessment in the form of projects for that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on qualifying the course.
- 3) The Evaluation for students who fails in Internal Assessment will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project given by the concerned teachers on the curriculum, 10 marks each for the presentation and for the viva.

### **ATKT ( Allowed to keep term )**

#### **Amended R.8438**

#### **Eligibility for Admission to all the Under Graduate Programs ( Aided and Un-aided ) in the faculties of Arts, Science and Commerce under Credit Based Semester and Grading System**

- 1) Eligibility criteria for a learner, to be admitted in Semester V ( Third year) of UG programs ( aided and non-aided) in Faculties of Art and Commerce is amended as follows,
  - 1) Shall have passed Semester I, II, III and IV in full OR
  - 2) Shall have passed Semester I and II in full and secured ATKT in the Second year by failing in not more than Two Courses in each of Semester III and Semester IV.

**Or**

- 3) Shall have Secured ATKT in First Year by failing in not more than Two Courses in each of Semester I and Semester II and have passed Semester III and Semester IV in full.
- 2) Eligibility for admission to Semester V ( Third year) of UG programs (aided and non-aided) in Faculty of Science is amended as follows :
  - a) Learner shall have passed Semester I, II, III and IV in full OR
  - b) Learner shall have passed Semester I and Semester II in full and secured ATKT in Second Year by failing in

-For programs with 900 and above marks in not more than Three Courses in each of Semester III and IV.

-For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester III & IV.

OR

- c) Learner shall have passed Semester III and Semester IV in full and secured ATKT in First Year by failing in,

-For programs with 900 and above marks in not more than Three Courses in each of Semester I and II.

-For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester I & II.

### **Amended R.8439**

Additional Examination for Semester I and Semester II be held after the conduct of Semester II Examination in March / April every year and Additional Examination for Semester III and Semester IV be held after the conduct of Semester IV Examination in March / April every year.

However, Additional Examination for Semester II and Semester IV be held after 20 days and before 40 days from the date of declaration of result of the respective Semester End Examination.

### **WHAT IS GRADING ?**

- 1) The word Graduate is derived from the Latin word 'gradus'.
- 2) 'Gradus' means 'Grade'
- 3) It is a method of declaring the result of the learner's performance by means of evaluation.
- 4) It involves the set of alphabets which clearly defined, designated and understood by all the stakeholders..
- 5) Ideal introduced grading system does not only provides for the "Comparison" of the learners but it estimates the "quality" of the learner's performance.

### The Ten (10) Point Grading System

| Marks        | Grade Points | Grade | Performance   |
|--------------|--------------|-------|---------------|
| 80 & Above   | 10           | O     | Outstanding   |
| 70-79.99     | 9            | A+    | Excellent     |
| 60-69.99     | 8            | A     | Very Good     |
| 55-59.99     | 7            | B+    | Good          |
| 50-54.99     | 6            | B     | Above Average |
| 45-49.99     | 5            | C     | Average       |
| 40-44.99     | 4            | D     | Pass          |
| Less than 40 | 0            | F     | Fail          |

### The Seven ( 7) Point Grading System

| Grades           | Marks                    | Grade Points |
|------------------|--------------------------|--------------|
| <b>O</b>         | <b>70 &amp; above</b>    | <b>7</b>     |
| <b>A</b>         | <b>60 to 69</b>          | <b>6</b>     |
| <b>B</b>         | <b>55 to 59</b>          | <b>5</b>     |
| <b>C</b>         | <b>50 to 54</b>          | <b>4</b>     |
| <b>D</b>         | <b>45 to 49</b>          | <b>3</b>     |
| <b>E</b>         | <b>40 to 44</b>          | <b>2</b>     |
| <b>F ( Fail)</b> | <b>39.99 &amp; below</b> | <b>1</b>     |

### Conversion of marks to grades and calculations of GPA

#### Abbreviations and formulas used.

|                    |   |   |
|--------------------|---|---|
| <b>G</b>           | : | Grade                                       |
| <b>GP</b>          | : | Grade Points                                |
| <b>C</b>           | : | Credits                                     |
| <b>CP</b>          | : | Credit Points                               |
| <b>CG</b>          | : | Credit Grades( Product of Credits & Grades) |
| $\Sigma$ <b>CG</b> | : | Sum of Product of Credits & Grades points   |

- $\Sigma C$  : Sum of Credits points
- GPA** :  $\Sigma CG/\Sigma C$
- SGPA** : Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)
- CGPA** : Cumulative Grade Point Average shall be calculated for the entire course by taking all semesters taken together.

### **Grade Cards**

- 1) The result gazette and the format of the Grade Cards for the semesters conducted by colleges on behalf of the university will be uniform for all the Colleges/Institutions.
- 2) The Grade Cards will be printed along with the marks shown for all the concerned courses in the programme.
- 3) The Grade Cards will be issued to the learners who will qualify all the courses with Credit Earned and the remark as 'PASSES'
- 4) The SGPA will be calculated only for the learners who will qualify in all the courses and accordingly the Grade will be awarded to them.
- 5) In case a learner/s is not qualified in a particular course/s of a programme, he/she shall be allowed to accumulate the credits of qualified courses only of the said programme and the Grade Card will be issued with 'Credit Accumulate' and the remark as 'FAIL'.

Programmes along with their credits assignment under the faculty of Arts

The course content of the Under Graduate Programme leading to B.A. degree is such that the difficulty level of subjects is gradually raised to enable the learner to grasp all that is taught and also as a stepping stone to Post Graduate level study. The course content also incorporates non-core subject components aimed at all round development.

#### **Subject composition at B.A. level:**

There are Core/ Major subjects, non major/ non-core subjects, non credit ( add on) optional component, compulsory component/ electives etc. The total credits cover the core, elective, field work or extension activities, soft skills etc. Each core course has 3 credits whereas Foundation course, compulsory language and communication skills courses and general applied component courses have 2 credits each. There is a project component ( 2 in number) for 2 credits in the last Semester

## **M. A. (Economics)**

The applicants seeking admission to M. A. Part-I shall submit their application in the prescribed form duly completed in all respects.

### **Eligibility :**

A candidate should have passed B. A. from University of Mumbai

### **Duration of Course :**

The course shall be a full time course. The duration shall be one academic year for M. A - I and M. A. - II respectively

### **Subjects for MA Economics**

#### **M.A. (Economics) Sem. - I**

- 1) Micro Economics -I
- 2) Macro Economics – I
- 3) Agricultural Economics
- 4) Economics of Labour Market

#### **M. A. (Economics) Sem. - II**

- 1) Micro Economics - II
- 2) Macro Economics - II
- 3) Agricultural Development & Policy
- 4) Industrial Relations in India

#### **M. A. (Economics) Sem. – III**

- 1) Industrial Economics
- 2) International Trade
- 3) Economics of Human Development
- 4) Indian Economy
- 5) Economic of Development

#### **M. A. (Economics) Sem. - IV**

- 1) Statistical Method in Economics
- 2) Demography Theory & Policy
- 3) Dissertation (Case Study)

## M. A. (Marathi)

The applicants seeking admission to M. A. Part-I shall submit their application in the prescribed form duly completed in all respects.

### Eligibility:

A candidate should have passed B. A. from University of Mumbai

### Duration of Course:

The course shall be a full-time course. The duration shall be one academic year for M. A - I and M. A. - II respectively

### Subjects for MA (मराठी)

#### MA मराठी सत्र -१

- १) मराठी वाङ्मयाचा इतिहास- I
- २) मराठी भाषावैज्ञानिक अभ्यास- I
- ३) साहित्यशास्त्र- I
- ४) उपयोजित समीक्षा- I

#### MA मराठी सत्र -३

- १) साहित्य प्रकारचा अभ्यास: कादंबरी
- २) साहित्य प्रकारचा अभ्यास: कविता
- ३) साहित्य प्रकारचा अभ्यास: नाटक
- ४) महानगरीय साहित्य
- ५) प्राचीन कालखंडाचा अभ्यास: शिवकाल

#### MA मराठी सत्र - १

- १) मराठी वाङ्मयाचा इतिहास- II
- २) मराठी भाषावैज्ञानिक अभ्यास- II
- ३) साहित्यशास्त्र- II
- ४) उपयोजित समीक्षा- II

#### MA मराठी सत्र -४

- १) आदिवासी संस्कृती, कला आणि साहित्य
- २) प्रसार माध्यमे आणि भाषा व्यवहार
- ३) प्रकल्प लेखनसंशोधन

## Fees Structure M. A. (Economics & Marathi)

Amt. (Rs.)

| Particulars                              | Part - I      | Part - II     |
|--|---------------|---------------|
| Tuition Fees                             | 6,000         | 6,000         |
| Library Fees                             | 1,000         | 1,000         |
| Other Fee                                | 250           | 250           |
| Exam Fees                                | 2,800         | 2,800         |
| Gymkhana Fees                            | 400           | 400           |
| Disaster Relief Fund                     | 10            | 10            |
| Admission Processing Fees                | 200           | 200           |
| Utility Fees                             | 250           | 250           |
| Magazine Fees                            | 100           | 100           |
| I - Card & Library Card                  | 50            | 50            |
| Development Fees                         | 500           | 500           |
| University - Sport & Cultural Activities | 30            | 30            |
| E – Suvidha                              | 50            | 50            |
| E- Charges                               | 20            | 20            |
| Group Insurance                          | 40            | 40            |
| Registration Fees                        | 1,025         | -             |
| Vice chancellor Fund                     | 20            | 20            |
| Student Welfare Fund                     | 50            | 50            |
| NSSE                                     | 10            | —             |
| Admission form & Prospectus              | 100           | 100           |
| Caution Money                            | 150           | —             |
| Library Deposit                          | 250           | —             |
| Convocation Fees                         | 00            | 250           |
| <b>TOTAL</b>                             | <b>13,305</b> | <b>12,120</b> |

\* Fees will change subject to Instructions from University of Mumbai

## **M.Com. (Accountancy)**

The applicants seeking admission to M. Com. Accountancy Part-I shall submit their applications in the prescribed form duly completed in all respects.

### **Eligibility:**

A candidate should have passed B. Com / B. Com (Banking & Insurance) / B.Com (Accounts & Finance) from University of Mumbai.

### **Duration of Course:**

The course shall be a full-time course. The duration shall be two academic years.

## **M.Com. (Management)**

The applicants seeking admission to M. Com. Accountancy Part-I shall submit their applications in the prescribed form duly completed in all respects.

### **Eligibility :**

A candidate should have passed B. Com / B. Com (Banking & Insurance) / B.Com (Accounts & Finance) / B.M.S. from University of Mumbai.

### **Duration of Course :**

The course shall be a full time course. The duration shall be two academic years.

### **Subjects for M.com**

#### **Sem - I (Accountancy and Bus. Mgmt.)**

- 1) Strategic Management
- 2) Economics for Business Decision
- 3) Cost & Management A/C
- 4) Business Ethics & Corporate Social Responsibility

#### **Sem - II (Accountancy and Bus. Mgmt.)**

- 1) Research Methodology for Business
- 2) Macro Economics: Concepts & Appl.
- 3) Corporate Finance
- 4) E-Commerce

#### **Sem- III (Accountancy)**

- 1) Advance Financial Accounting
- 2) Direct Tax
- 3) Advance Cost Accounting
- 4) Project Work

#### **Sem IV- (Accountancy)**

- 1) Corporate Financial Accounting
- 2) Indirect Tax
- 3) Financial Management
- 4) Project Work

**Sem - III (Business Management)**

- 1) Human Resource Management
- 2) Entrepreneurial Management
- 3) Organisational Behaviour
- 4) Project Work

**Sem IV- (Business Management)**

- 1) Retail Management
- 2) Advertising & Sales Management
- 3) Tourism Management
- 4) Project Work

**Fees Structure M. Com. (Accountancy and Business Management)**

Amt. (Rs.)

| <b>Particular</b>                       | <b>Part I</b> | <b>Part II</b> |
|---|---------------|----------------|
| Tuition                                 | 6000          | 6000           |
| Library                                 | 1000          | 1000           |
| Gymkhana                                | 400           | 400            |
| Other fees /Extra Curricular Activities | 250           | 250            |
| Examination Fees                        | 2800          | 2800           |
| Disaster Relief Fund                    | 10            | 10             |
| Admission Processing Charges            | 200           | 200            |
| Utility Fees                            | 250           | 250            |
| Magzine Fees                            | 100           | 100            |
| I - Card & Library Card                 | 50            | 50             |
| Development Fees                        | 500           | 500            |
| University Sport & Cultural Activities  | 30            | 30             |
| E - Service & E-Svidha                  | 50            | 50             |
| E - Charges                             | 20            | 20             |
| Caution Money                           | 150           | —              |
| Library Deposit                         | 250           | —              |
| Group Insurance                         | 40            | 40             |
| Student Welfare Fund                    | 50            | 50             |
| Registration Fees                       | 825           | 250            |
| Convocation Fees                        |               | 250            |
| Vice Chancellor Fund                    | 20            | 20             |
| NSSE                                    | 10            | -              |
| Admission Form and Prospectus           | 100           | 100            |
| <b>Total</b>                            | <b>13,105</b> | <b>12,120</b>  |

\* Fees will change subject to Instructions from University of Mumbai

**Jr. College of Arts & Commerce**  
**(English Medium)**

The applicants seeking admission to Jr. College shall submit their applications in the prescribed form duly completed in every respect.

**Eligibility:**

A candidate should have passed X<sup>th</sup> Std - Secondary Education Board exam.

Candidate admitted shall have to register himself / herself with the Education Board.

**Duration of the course:**

The course shall be a full-time course of two years.

**The Subjects for the Commerce stream are as follows:**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| 1. English                          | 5. Organisation of Commerce        |
| 2. Economics                        | 6. Marathi/ Information Technology |
| 3. Book Keeping                     | 7. Environment Science             |
| 4. Secretarial Practice/Mathematics | 8. Physical Education              |

**The Subjects for the Arts stream are as follows**

- |              |                        |
|--------------|------------------------|
| 1. English   | 5. Psychology          |
| 2. Economics | 6. Sociology           |
| 3. Marathi   | 7. Environment Science |
| 4. History   | 8. Physical Education  |

**Admission for Jr. College**

The applicants seeking admission to XI<sup>th</sup> Jr. College shall submit their applications with following documents.

- 1) A statement of marks of X<sup>th</sup> (Original with Three attached photo copies.)
- 2) School leaving certificate (Original with two attested photo copies)
- 3) A recent passport size photo of the applicant duly affixed on the prescribed application form and additional photo for I-Card.

- 4) Students other than State of Maharashtra should produce "Migration Certificate" from Educational Institute of concerned State.
- 5) An undertaking to fulfill certain conditions with regard to attendance / discipline / project work etc. should be submitted with duly signed by the applicant and his / her parents.
- 6) Aadhar card of candidates & parents also.

### Fees Structure for Jr. College

| Sr. No.      | Particular                        | Amt. Rs.      |               | Amt. Rs.      |               |
|--------------|-----------------------------------|---------------|---------------|---------------|---------------|
|              |                                   | XI Com        | XI Arts       | XII Com       | XII Arts      |
| 1            | Tuition Fees                      | 9,000         | 8,000         | 9,000         | 8,000         |
| 2            | Library Fees                      | 200           | 200           | 200           | 200           |
| 3            | Gymkhana Fees Term Fees           | 600           | 600           | 600           | 600           |
| 4            | Other Fees / Ad Fees              | 250           | 250           | 250           | 250           |
| 5            | Cultural Activities / Sports Fees | 50            | 50            | 50            | 50            |
| 6            | Development Fees                  | 350           | 350           | 350           | 350           |
| 7            | I - Card & Library Card           | 50            | 50            | 50            | 50            |
| 8            | Examination Fees                  | 500           | 500           | 500           | 500           |
| <b>TOTAL</b> |                                   | <b>11,000</b> | <b>10,000</b> | <b>11,000</b> | <b>10000</b>  |
| 9            | Computer Fees (IT)                | 4,000         | --            | 4,000         | --            |
| 10           | Maths                             | 1,000         | --            | 1,000         | --            |
| <b>TOTAL</b> |                                   | <b>16,000</b> | <b>10,000</b> | <b>16,000</b> | <b>10,000</b> |

## Exam Pattern of Jr. College

| S. No. | Subjects   | 1st Term                    |                          | 2nd Term                    |                          | Project                                      | Total     |
|--------|------------|-----------------------------|--------------------------|-----------------------------|--------------------------|--|-----------|
|        |            | 25 Marks                    | 50 Marks                 | 25 Marks                    | 80 Marks                 |  |           |
| 1      | B. K.      | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 1  | B. K.     |
| 2      | O. C.      | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 2  | O. C.     |
| 3      | S. P.      | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 3  | S. P.     |
| 4      | Economics  | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 4  | Economics |
| 5      | I. T.      | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 5  | I. T.     |
| 6      | Maths      | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 6  | Maths     |
| 7      | Marathi    | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 7  | Marathi   |
| 8      | English    | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | 8  | English   |
| 9      | History    | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Project /<br>Visit /                         |           |
| 10     | Sociology  | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Project /<br>Visit /<br>Test /<br>Discussion |           |
| 11     | Psychology | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Tutorial /<br>MCQ /<br>TEST | Written<br>Exam          | Project /<br>Visit /<br>Test /<br>Discussion |           |
| 12     | EVS        | Project<br>(30<br>Marks)    | Seminar<br>(20<br>Marks) | Project<br>(30<br>Marks)    | Seminar<br>(20<br>Marks) | No written<br>Exam                           |           |
| 13     | PE         | Project<br>(25<br>Marks)    | Written<br>(25<br>Marks) | Project<br>(25<br>Marks)    | Written<br>(25<br>Marks) | Total 100<br>Marks                           |           |

## Rules For Refund of Fees

O. 2859 : Refund of Tuition, Development and all other fees after cancellation of admissions :

The candidates who have taken admission in undergraduate courses in Govt. colleges, aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th days after the date of cancellation and thereafter . Fees shall be refunded to the applicant after deducting cancellation charges as per the university rules in force.

**Percentage of deduction charges are as under**

| Period and Percentage of deduction charges |  |   |   |   |                                      |                                  |
|--|--|---|---|---|--------------------------------------|----------------------------------|
|  | (I)  | (ii)  | (iii)   | (iv)  | (v)                                  | (vi)                             |
|  | Prior to commencement of academic term and instruction of the course | Upto 20 days after the commencement of academic term of the course. | From 21st day upto 50 days after commencement of the academic term of the course. | From 51st day upto 80 days after the commencement of the academic term of the course or August 31st whichever is earlier. | From September 1st to September 30th | After September 30th             |
| Deduction Charges                          | Rs. 500/-<br>Lump sum  | 20% of the total amount of fees                                     | 30% of the total amount of fees   | 50% of the total amount of fees   | 60% of the total amount of fees      | 100% of the total amount of fees |

**Note :** The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following :-

- 1) All the fee items chargeable for one year are as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- 2) The fee charged towards group insurance and all fee components to be paid as University share (including Vice - Chancellor fund, University fee for sports and cultural activities, E - charge, disaster management fund, exam. fee and enrollment fee) are non- refundable if payment is made by the college prior to the date of cancellation.
- 3) Fee collected for Identity Card and Library Card, admission form and prospectus and any other course specific fee are not refundable after the commencement of the academic term.
- 4) All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation. In case of admission to subsequent years of the course, O.2859 is applicable for cancellation for admission.
- 5) The refund of fees will be as per University norms.

S.Y.B.A./B.Com. & T.Y.B.A/B.Com:

**Deposits:**

- 1) The amount of Caution Money, Library Deposit, Laboratory Deposit if any, will be refunded when a student leaves the college or cancels admission. Deposits not claimed within the period of one year of leaving the college or cancellation of admission will be forfeited.
- 2) The amount of deposits will be refunded to the students after 15 days from date of receipt of their application duly signed by student and guardian.
- 3) The students who have not surrendered their Identity Cards, Original Deposit receipts till then, must surrender along with their application for the refund of deposits, otherwise their deposits stand forfeited.
- 4) For the purpose of refund of fees, the date of commencement of the academic year is the date of reopening of the college for the new academic year, as notified by the University for the relevant year.

## **Ordinances Conditions for Granting Terms at the Degree College**

**Attendance for learners:**

1. There shall be the Attendance Committee, for smooth conduct of this ordinance, in every college/institute Department of the University comprising of at least three members (to be nominated from other departments in case of the University Department having less than 3 teachers), the Vice-Principal / Senior Teacher (Convener) and at least two more teachers

ensuring representation of the concerned faculties, nominated by the Principal / Director / Head.

2. Every bonafied learner shall ordinarily be allowed to keep terms for the given semester in a programme of his enrolment, only if he fulfills at least five percent (75%) of the attendance taken as an average of the total number of lectures, practical's tutorials etc. wherein short and / or long excursions /field visit/study tours organized by the college and supervised by the teacher as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material days. Further it is mandatory for every learner to have minimum 50% attendance for each course & average attendance has to be 75%.
3. The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extra curricular/co-curricular activity/competition/camp/workshop convention/ symposium /seminar etc. where the said learner is officially representing the College/University! /seminar etc. where the said permission of the Principal !Director Head of the College institute/University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in -above, at Sr. o. 2, shall be deemed to have attended by the said learner
4. Without prejudice to what is stated here- in-above, the Principal, Director, Head of the concerned College, institute, Department of the University shall be the competent authority to condone the absentee of any learner further up to additional 25% , if deemed fit and on recommendation of the attendance committee of the said college/ Institute/Department of the University, wherein it is mandatory on the said committee to do natural justice by giving personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain absent, which generally shall be limited to his/her own sickness, sickness of his/her parent, death of his/her parent etc. supported by valid evidence, documentary or otherwise.
5. The attendance committee ensures that the attendance records are maintained in order and that the warning letters are issued to the defaulting learners at least twice in every semester & that in the first week of every month for the previous month default list it displays on college notice board. If they are falling short of attendance while also displaying the list of defaulters declaring their respective attendance for the month. The defaulting learners should also be called (along with the parent / guardian whenever necessary ) to meet the Convener, Attendance Committee in the middle of the semester with a view to make the consequences adequately clear while understanding the difficulties if any and encouraging the learner to comply with the requirement of the attendance. Needless to say that the

learner should be made aware of the provisions of the ordinances for attendance at the time of admission and an undertaking may be obtained from them (countersigned by the parent, guardian wherever necessary) assuring regular attendance while understanding the consequences of defaulting.

6. At the end of the semester on recommendation of the attendance committee the Principal / Director/Head of the college / Institute/ University Department shall display list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal / Director / Head of the College / Institute / Department of University within 3 days from the date of the notice. After disposing the appeals the Principal / Director / Head shall intimate the same to the In-charge of Examinations /the Controller of examinations to withdraw the examination forms of such defaulting learners giving intimation to those learners ensuring that this communication reaches the concerned at least 10 clear days before the commencement of the respective examination.
7. The learner whose terms are not granted by the college / institute / department of the University can appeal to the Controller of examinations, if desired, in a prescribed form and by paying fees prescribed by the Management Council within 3 days from the receipt of this intimation and that the controller of examinations shall arrange a hearing of the learners along with their concerned Principal /Director / Heads of the Department, represented in person or through a teacher nominated by them before the committee (one each for every faculty) nominated by the Management Council comprising of 3 members including the Convener. The respective committees shall convey their decisions to the Controller of examinations which shall be final and binding on the learners on accepted and communicated by the controller of examinations.

## **COLLEGE LIBRARY**

### **Library Timings:**

**Circulation (8.10 am to 3.50 pm)**

**Reading Room (8.00 am to 3.50 pm)**

### **Library Rules and Regulation:**

- 1) Readers shall maintain perfect order and silence in the library.
- 2) Belongings (Any type of bags & personal books or umbrellas or mobiles, folders) are not allowed in the library. The library will not be responsible for any loss of valuables.
- 3) Enter your name & other details in the student's entry Register in the Library. Student's entry Register is available in the library. Students are requested to use this whenever they enter the library.

4) The timings of the library would be fixed by the authorities keeping the student's requirements in mind. Students are required to adhere to the schedule intimated. The timings of the library may be changed at the short notice in case of emergencies. Any changes in the Library Timings shall be intimated to the students from time to time. (Notice Board)

5) Making noise, sleeping, talking loudly, spitting, drinking tea or eating in the library premises or smoking, or doing anything else which may disturb other readers or which may be against the discipline of the library is strictly prohibited, fine will be imposed (Rupees 100) for the same.

6) No person entitled or permitted to use the library shall mutilate, disfigure, deface by writing in the margins by under-lining sentences, by making passages, or damaging in any other way a book, periodical, map, or chart or any other property of the library.

7) A reader is responsible for any damage caused to the reading materials or any other property of the library and shall be required to replace the reading material or pay for the property besides the penalty imposed upon them by the authorities.

8) All the students are instructed to wear their I-Card around their neck as long as they are on the premises of the college. Students are not allowed admission to the library unless they produce a college ID Card/Reader Tickets.

9) Every student will be issued one library card and allowed to issue one book at a time for seven days. However, the student can borrow one book for reference on I- Card. The library card is valid for the current academic year only. Students are required to carry their library cards and must produce the same as and when demanded by an authorized person. Only the member to whom it is issued must use this card. The library card is not transferable. Readers should keep their Readers Ticket in safe custody so that nobody else misuses them. Using other's library card is strictly not allowed.

10) A student is allowed to take only one book at a time for seven days on his/her library card. Issued material can be renewed after presenting the same physically. A student can have a maximum of three renewals unless the book is reserved by another user. A reserved item is subject to recall once it has been issued for seven days i.e. it will not be re-issued to the current reader. The date of return is written on the rear cover of the book. (on the due date slip). The book should be returned on or before that date. If the due date for the return of books/periodicals falls on a holiday, the next working day will be considered the due date.

11) Magazine (Back Issues) will be issued to each student for 2 two days only. Current issues are not allowed to be taken for the home issue.

12) Users are responsible for material borrowed on their cards and will be required to pay for any damage to, or loss of material borrowed at replacement cost, plus an administrative charge. Borrowing rights shall be withdrawn if payments are outstanding. Students are also directed not to draw or write any kind of remarks or highlight any content of the book. This will invite a penalty. If any book is lost or damaged beyond repair, the person responsible shall replace it with a new copy for the cost of the current price and handling charges.

- 13) A fine of Rs. 1/- per day will be charged for delayed return of book for first week and Rs. 4/- per day afterward & Rs. 10/- per day will be charged for delayed return of magazines.
- 14) Students who take books for xerox / to be referred in the computer lab or in the classroom must return the book on the same date otherwise penalty of Rs. 10/- per day will be charged.
- 15) Library newspapers are not allowed to be taken outside the library.
- 16) If the Library Card is lost, a fresh Library Card will be issued on payment of Rs. 50/-
- 17) Late Library Card fine (after the due date) is Rs. 150/-
- 18) Admission rights are reserved.
- 19) Students should vacate their seats five minutes before the closing time of the Library if the Librarian or in the absence of the Librarian, the senior-most staff member of the Library orders to do so.

### **College Rules and Regulations**

- 1) Students are requested to note that tutorials and examinations will be conducted as per the schedule for tests and examinations. They must show satisfactory performance as per the rules failing to which their term/terms may not be granted.
- 2) Every student must get his/her identity card / library card. The procedure for obtaining the required identity card will be put up on the notice board.
- 3) Students must always carry their college identity card with them duly attested by the principal and must produce it as and when demanded by the college authority. The fine for not wearing I card in the college premises will be Rs. 300/-
- 4) Attendance for all lectures is compulsory. A student failing to maintain the minimum of 75% attendance in each term will be penalized as per university rule. He/ She may not be allowed to appear for the exams in future.
- 5) In case of illness, a student must apply for leave of absence with the doctor's certificate and should submit it through the concerned teachers to the principal to avail the benefit.
- 6) Conduct of student in the classes as well as in the college campus shall be such as it will cause no disturbance to the fellows or to other classes. Damage caused by students to college properties will be fined up to Rs. 10,000/- or the total cost of damage whichever is higher.
- 7) Students must not loiter in the college campus or the premises when the lectures are on.
- 8) Smoking, drinking alcohol, eating *paan*, *gutkha*, tobacco chewing and spitting are strictly prohibited in the college campus.
- 9) No society or association which is not benefited to student community shall be formed in the college. No person to be invited to address a meeting without prior permission of the principal.
- 10) Students shall not collect any money as contribution for picnic, trip, educational tours, get-together, study-notes, charity or any other purpose without the sanction of the principal.

- 11) Students are expected to take proper care of the college property and to help in keeping premises neat and clean. Damaging and disfiguring college property (e.g. disfiguring walls, desk, doors fitting, breaking furniture etc.) is a breach of discipline and the concerned students will be duly penalized. The concerned students will be restricted from the college immediately. The penalty for any damage will be minimum rupees 5000/- or at the discretion of the Principal and Management.
- 12) If for any reason the continuance for a students in college is in the opinion of the principal detrimental to the best interest of the college, the principal may ask such students to leave the college without giving reason.
- 13) Matters not covered by the existing rules will rest at the absolute discretion of the principal.
- 14) Students shall not attend classes other than this college without the permission of the Principal and Management.
- 15) No student shall communicate any information or write about matters dealing with the college administration to the press or any other social media.
- 16) The students should not leave their books, valuables and other belongings in their classroom / gymkhana room / common room etc. whenever they move away from their rooms. The college is not responsible for the loss of such property.
- 17) In case, the student remains absent even for a lecture, he/ she is required to submit a leave note duly signed by the parent / guardian and report the same to the Mentor / Principal, immediately after resuming college.
- 18) Use of mobile phones is not allowed in college premises. If caught, the mobile phones will be confiscated. The fine for Mobile phone will be Rs. 500/- and shall be returned at the end of the academic year only. ( In case Principal or teacher asks student to use mobile for any purpose relating to college this rule is not applicable in that case)
- 19) Regular Lectures commence at 8.00 a.m. Students are required to be inside the college premises by 7.50 a.m. sharp.
- 20) Ragging is prohibited: Government of Maharashtra has notified ragging as cognizable offence. Any one reported to be involved in any form of ragging will be severely dealt with. Therefore, students are required to refrain from indulging in any form of ragging.
- 21) Under CCI Rule : All the students (Boys & Girls) must wear decent clothes and conform to generally acceptable standards of respectable or moral behaviour in the college premises.
- 22) For late ATKT Exam forms submission, Late fees of Rs. 500/- will be charged extra.

## **PLACEMENT CELL**

College has an active placement cell, which provides various jobs and internship opportunities to the students. In the year 2021-2022, our college has signed an MOU with Technoserve India foundation, Anudip foundation & Global Talent Track (GTT).

Various reputed Companies Such as Airtel, HDFC Sales, BYJU's, ACME Services, Optimum Utility Services & many more visited the college campus for conducting campus interviews. In the year 2021-2022, 49 were placed at various post from the College.

### **MOU's With Various Bodies**

To further promote the development of the college some initiatives such as faculty, Student & resource exchange programs also other educational exchange programmes of mutual interest have been undertaken.

Collaboration and MOU's signed with some reputed institutions in the country are as follows :

- 1) An MOU of Inter library loan with St. Gonsalo Garcia College.
- 2) An MOU of Student & Faculty exchange with Xavier's Technical institutes, Mahim.
- 3) An MOU of Marathi Dept. with Vishwabhan pratishthan
- 4) An MOU of Placement committee with
  - a) Global Talent Track (GTT)
  - b) Technoserve India
  - c) Anudip Foundation.

## **PROPOSED COURSES AND SUBJECTS**

**Management is process to introduce following courses, if receives permission from the state government in year 2022-23:**

- 1) **B.Sc. – I.T.**
- 2) **B.M.M.**
- 3) **B.A.: Subjects** - 1) English literature 2) Psychology 3) Political science.

### Aided Department- Teaching Staff

| Sr. No. | Name of the staff         | Designation                             | Qualification                 |
|---------|---------------------------|---|-------------------------------|
| 1       | Dr. Prakash Dongre        | Principal                               | M. A., SET, Ph.D.             |
| 2       | Dr. Subhash A. D'souza    | Vice Principal,<br>Asssistent Professor | M. Com., M. Phil. Ph.D.       |
| 3       | Dr. Vincent K. D'mello    | Associate Professor                     | M. A., SET, Ph.D. LL.B        |
| 4       | Dr. Joana W. Tuscano      | Asssistent Professor                    | M. A., M. Com., M. Phil.Ph.D. |
| 5       | Dr. Clementine J. Rebello | Asssistent Professor                    | M. A., B. Ed., Ph. D.         |
| 6       | Dr. Vandana N. Tuscano    | Asssistent Professor                    | M. A., B. Ed., Ph.D           |
| 7       | Dr. Kavita R. Almeida     | Associate Professor                     | M. A., SET. Ph.D              |
| 8       | Mr. Prasad J. Dabre       | Asssistent Professor                    | M. Com., NET, ICWA (Inter)    |
| 9       | Mrs. Romia R. Correia     | Asssistent Professor                    | M. A., M.Phil., B.Ed.         |
| 10      | Mr. Jagdish A. Sansare    | Asssistent Professor                    | M. A., SET                    |
| 11      | Dr. Dinesh Sanadi         | Librarian                               | M. Lib. NET, Ph.D. SET        |

### Self Finance Department- Teaching Staff

| Sr. No. | Name of the staff    | Designation               | Qualification                                    |
|---------|----------------------|---------------------------|--|
| 1       | Dr. Deepa Lopes      | Co-ordinator- BMS         | M.C.A. PG.DCA, M.A. (Eco) Ph.D.                  |
| 2       | Ms. Jeslina Almeida  | Asssistent Professor      | MMS - HR, M. Com (Mgmt), SET                     |
| 3       | Ms. Elvia Gonsalves  | Asssistent Professor      | MMS - Finance                                    |
| 4       | Ms. Lovina Rodrigues | Asssistent Professor      | MMS - HR   |
| 5       | Ms. Shradha Pereira  | Co-ordinator- BAF         | MMS - Finance, M.Com B.Ed. NET                   |
| 6       | Mr. Wilfred D'monte  | Asssistent Professor      | MMS - Marketing, M. Com. (Mgmt)                  |
| 7       | Ms. Sabina Correia   | Asssistent Professor      | MMS - Marketing, M.A. (ECO)                      |
| 8       | Ms. Sampada Almeida  | Asssistent Professor      | MMS - Finance, M.Com.(Acct), SET                 |
| 9       | Mr. Joy Dias         | Asssistent Professor      | MMS - Marketing                                  |
| 10      | Ms. Sangeeta Pandit  | Asssistent Professor      | M.Com - Management, SET                          |
| 11      | Ms. Alina Pereira    | Asssistent Professor      | MMS - HR, M Com( Mgmt)                           |
| 12      | Ms. Sonal Dabre      | Asssistent Professor      | M.Com, B.Ed., M.A. (Eco)                         |
| 13      | Ms. Alisha Tuscano   | Asssistent Professor      | M.Com, B.Ed. NET                                 |
| 14      | Ms. Dora Rodrigues   | Co-ordinator- BBI         | (MMS) -Fin., M.Com (Mgmt), SET (Com), SET (Mgmt) |
| 15      | Ms. Shifa Tuscano    | Asssistent Professor      | (M.Com, B.Ed), NET, SET.                         |
| 16      | Ms. Stavina Dodti    | Asssistent Professor      | B.L.S., L.L.M.                                   |
| 17      | Dr. Macnoble D'cruz  | Co-ordinator-<br>MA/M.Com | M.Com., P.G.D.F.M., M.phil, NET, SET, Ph.D       |
| 18      | Dr. Gating Koli      | Visiting Faculty          | M. Com., NET, M.A. (Eco), SET, PhD               |
| 19      | Mr. Nelson Lopes     | Visiting Faculty          | M.Com. CA , SET                                  |
| 20      | Ms. Glorita Pereira  | Visiting Faculty          | M.A., NET  |

|    |                             |                  |                          |
|----|-----------------------------|------------------|--------------------------|
| 21 | Mrs. Rubina D'mello         | Visiting Faculty | M. Com., M.M.S., NET     |
| 22 | Mrs. Nileshwari Ghumre      | Visiting Faculty | M.Com, MBA, NET          |
| 23 | Mr. Felix D'souza           | Visiting Faculty | M. A.,SET                |
| 24 | Ms. Aparna Naik             | Visiting Faculty | M.A. B.ed                |
| 25 | Ms. Glorita Pereira         | Visiting Faculty | M.A. NET                 |
| 26 | Ms. Sunitha Nair            | Visiting Faculty | M. A., M.Com., B.Ed, SET |
| 27 | Ms. Veronica Barla          | Visiting Faculty | M.A. SET                 |
| 28 | Ms. Harshvardhini Borvankar | Visiting Faculty | M.A., NET                |
| 29 | Dr. Akruiti Bose            | Visiting Faculty | M.A. PhD.                |

### Aided Department- Non-Teaching Staff

| Sr. No. | Name of the staff        | Designation           | Qualification     |
|---------|--------------------------|-----------------------|-------------------|
| 1       | Mr. William L. Rodrigues | Office Superintendent | B.Com             |
| 2       | Mrs. Archana R. Rumao    | Sr. Clerk             | B.Com             |
| 3       | Mrs. Jyoti R. Menezes    | Jr. Clerk             | B.A.              |
| 4       | Mrs. Maya Y. Parkar      | Jr. Clerk             | B.Com             |
| 5       | Mr. Noel J. Rodrigues    | Lib. Attendant        | S.S.C. Lib. Cert. |
| 6       | Mrs. Jane J. Rodrigues   | Lib. Attendant        | B.Com.M.LIB       |
| 7       | Mr. Rajesh N. Bhuyal     | Peon                  | Non Matric        |
| 8       | Mr. Nilesh S. Lopes      | Peon                  | Non Matric        |
| 9       | Mr. Joel I. Gomes        | Peon                  | B.A. Lib. Cert.   |

### Self Finance Department- Non Teaching Staff

| Sr. No. | Name of the staff        | Designation | Qualification |
|---------|--------------------------|-------------|---------------|
| 1       | Mrs. Shaila W. Fernandes | Clerk       | M.Com         |
| 2       | Mr. Denis S. Pereira     | Clerk       | B.A. (Eco.)   |
| 3       | Mrs. Christina B. Lobo   | Clerk       | M.A. B.ed.    |
| 4       | Mrs. Geeta R. Fernandes  | Peon        | SSC           |
| 5       | Mrs. Allwyn Dias         | Peon        | SSC           |

### Junior College- Teaching Staff

| <b>Sr. No.</b> | <b>Name of the staff</b> | <b>Designation</b> | <b>Qualification</b>  |
|----------------|--------------------------|--------------------|-----------------------|
| 1              | Mrs. Snehal N. Kawli     | Principal          | M.A. B.Ed.            |
| 2              | Mrs. Sabina J. Lopes     | Assistent Teacher  | M.Com. B.Ed.          |
| 3              | Mrs. Manisha M. D'britto | Assistent Teacher  | M.Com. B.Ed.          |
| 4              | Mrs. Rani R. Kalsait     | Assistent Teacher  | M.A., B.Ed.           |
| 5              | Mrs. Dakshata Naik       | Assistent Teacher  | M.Sc. (I.T.) B.Ed.    |
| 6              | Mrs. Pinky R. Rodrigues  | Assistent Teacher  | M.P. Ed. M.Com. B.Ed. |
| 7              | Mrs. Sangita Fernandes   | Assistent Teacher  | M.A. B.Ed.            |
| 8              | Mrs. Sarita Lopes        | Assistent Teacher  | M.A. B.Ed.            |

### Junior College - Non Teaching Staff

| <b>Sr. No.</b> | <b>Name of the staff</b>     | <b>Designation</b> | <b>Qualification</b> |
|----------------|------------------------------|--------------------|----------------------|
| 1              | <b>Ms. Jeen Dilip Dmello</b> | Clerk              | <b>B.com</b>         |
| 2              | Nitin R. Bhandar             | Peon               | SSC                  |

**Dnyandeep Mandal, Uttar Vasai's**  
**ST. JOSEPH COLLEGE OF ARTS & COMMERCE**

**Reaccredited with "B" Grade (CGPA 2.70)**

**Satpala, Rajodi Road, Late Pascol Lobo Marg, Post - Agashi, Virar (W), Tal.  
Vasai, Dist. Palghar - 401 301 Tel : 0250 - 2589496 / 2584499 E-mail :  
sjc.satpala@gmail.com Website : www.sjccollege.in**

- ◆ F.Y.J.C./ S.Y.J.C. (Maths & IT) English Medium
- ◆ BMS (Bachelor of Management Studies)
- ◆ BBI (Bachelor of Banking & Insurance)
- ◆ M.Com. (Management)
- ◆ M.A. (Marathi)
- ◆ B.A. / B.Com.
- ◆ BAF (Bachelor of Acctg. & Fin.)
- ◆ M.Com (Accountancy)
- ◆ M.A. (Economics)

**Proposed Courses**

- ◆ B.A. ( English Literature, Psychology, Political Science)
- ◆ B.Sc.-IT
- ◆ B.M.M.

| <b>Sr. No.</b> | <b>Add On Courses</b>                      | <b>Duration</b> |
|----------------|--|-----------------|
| 1              | UPSC/MPSC guidance programme               | 6 Months        |
| 2              | NET/SET - Preparation Programme            | 6 Months        |
| 3              | English speaking remedial coaching         | 3 Months        |
| 4              | Enrichment / Yoga course                   | 3 Months        |
| 5              | Financial Management for managers          | 3 Months        |
| 6              | Personal accounting and Financial Planning | 3 Months        |
| 7              | Library Science                            | 3 Months        |
| 8              | Basic Computer Applications                | 3 Months        |



वर्ष दुसरे





भविष्यवेधी नेतृत्व  
**मा. उदय सामंत**  
उच्च व तंत्र शिक्षण मंत्री,  
महाराष्ट्र राज्य

**महाराष्ट्र राज्य**  
**उच्च व तंत्र शिक्षण विभाग**  
**व महाराष्ट्र माहिती तंत्रज्ञान सहाय्यता केंद्र**  
यांच्या संयुक्त विद्यमाने



# करिअर कट्टा

युवकांच्या सर्वांगीण विकासासाठी.....

**आयएएस आपल्या भेटीला**

- राज्य पातळीवरील स्पर्धा परीक्षा/ महाराष्ट्र लोकसेवा आयोग
- पोलीस भरती
- बँकिंग सेवा
- स्टाफ सिलेक्शन कमिशन
- केंद्रीय पातळीवरील स्पर्धा परीक्षा (यु पी एस सी)

**उद्योजक आपल्या भेटीला**

- उद्योजकीय व्यक्तिमत्व विकास
- व्यवस्थापकीय कौशल्य व प्रत्यक्ष उद्योजकांचे मार्गदर्शन
- वित्त व्यवस्थापन
- निर्णय क्षमता
- जोखीम व्यवस्थापन (Risk Management)
- मनुष्यबळ व साधनसामुग्री व्यवस्थापन
- आधुनिक तंत्रज्ञान

ध्येयपूर्तीच्या वाटेवर सातत्याने **३६५** दिवस

यासोबत सभासद शुल्क ₹ ३६५/-भरल्यानंतर विद्यार्थ्यांना ०३ वर्ष प्रति वर्ष ०५ या पद्धतीने १५ कोर्स मोफत दिले जातील.

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### Course List

|   |   |
|---|---|
| 1) Python Programming                             | 26) Digital Banking   |
| 2) Python for AI/ML                               | 27) Digital Marketing                                       |
| 3) Python for web Development                     | 28) Political Ethics and Value                              |
| 4) Cloud computing                                | 29) Leadership Development                                  |
| 5) Devops   | 30) Literacy about Judicial Process                         |
| 6) Data analytics with tableau and power BI       | 31) Constitutional Values and Ethics                        |
| 7) Social Media Profile Management                | 32) Certificate in Office Administration                    |
| 8) Financial Literacy                             | 33) Certificate in Training Management                      |
| 9) Event Management                               | 34) Organic Farming   |
| 10) Fund Flow Management                          | 35) Fruits and Vegetables Drying Dehydration and Technology |
| 11) Communication Skill & Personality Development | 36) Certificate course in World Politics                    |
| 12)बी पी टी १९५० संस्था नोंदणी कायदा प्रशिक्षण    | 37) Certificate course in Rural Development                 |
| 13) Road Safety and Awareness Training            | 38) Scientific Temperament                                  |
| 14) परदेशी नोकरीच्या संधी आणि व्यक्तिमत्व विकास   | 39) Green Chemistry   |
| 15) Foundation Course in Business Law             | 40) Renewable Energy  |
| 16) माहिती अधिकार कायदा प्रशिक्षण                 | 41) Nanotechnology  |
| 17) Soft Skill Training Program                   | 42) Biotechnology   |
| 18) Certificate Course in Human Right             | 43) Medical Lab Technology                                  |
| 19) Certificate Course in Journalism              | 44) Nano Biotechnology                                      |
| 20) Communication Skill Program                   | 45) Introduction to Forensic Science                        |
| 21) Content Writing Course                        | 46) Tourism Management                                      |
| 22) Basic of Cost & Works Accounting              | 47) Forensic Accounting                                     |
| 23) E- Filling                                    | 48) Cyber Law   |
| 24) Soft Skill Development                        | 49) Office Management                                       |
| 25) Introduction to Basic Concept of Accounting   | 50) Consumer Protection Act 2019                            |

## करिअर कट्टा विद्यार्थी नोंदणी फॉर्म

1) नाव :- .....

2) शिक्षण :- .....

3) ई-मेल आयडी :-.....

4) मोबाईल नंबर : 

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5) महाविद्यालयाचे नाव :- .....

.....

6) महाविद्यालयाचा कोड :- .....

7) करिअर कट्टा कोर्सचे नाव :-

• IAS आपल्या भेटीला

• उद्योजक आपल्या भेटीला

8) जिल्हा :- .....

9) तालुका :- .....

10) विद्यार्थ्याची सही :- .....