

Dnyandeep Mandal, Uttar Vasai's
ST. JOSEPH COLLEGE OF ARTS & COMMERCE

Reaccredited with “B” Grade (CGPA 2.70)

**Satpala, Rajodi Road, Late Pascol Lobo Marg, Post - Agashi, Virar (W), Tal.
Vasai, Dist. Palghar - 401 301 Tel : 0250 - 2589496 / 2584499**

E-mail : sjc.satpala@gmail.com Website : www.sjcollege.in

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|--|-----------------------------------|
| ◆ F.Y.J.C./ S.Y.J.C. (Maths & IT) English Medium | ◆ B.A. / B.Com. |
| ◆ B.M.S. (Bachelor of Management Studies) | ◆ B.A.F. (Bachelor of A/c & Fin.) |
| ◆ B.B.I. (Bachelor of Banking & Insurance) | ◆ M.Com. (Accountancy) |
| ◆ M.Com. (Management) | ◆ M.A. (Economics) |
| ◆ M.A. (Marathi) | |

New Courses From 2023-24

- ◆ B.A. with English Literature, B.A. With Psychology
- ◆ B.Sc.- I.T.

PROSPECTUS 2023-24

ज्ञानदीप मंडळ, उत्तर वसई

स्थापना १ जून १९९३ नोंदणी क्र. महा/ १७६-९३ / ठाणे, सा.वि.सं.क्र. एफ / ३२५ (पालघर)

कार्यकारी मंडळ सदस्य २०२२ ते २०२५

अ.क्र.	सभासदाचे नाव	पद	धर्मग्राम
१	श्री .फ्रान्सिस जोसेफ तुस्कानो	अध्यक्ष	नंदाखाल
२	श्री .जॉन अंतोन लोपीस	उपाध्यक्ष	नंदाखाल
३	श्री .मिलिंद आग्नेल नाखू	उपाध्यक्ष	अर्नाळा
४	श्री .ॲण्ड्र्यू लुईस लोपीस	सरचिटणीस	नंदाखाल
५	श्री .लुईस ॲण्ड्र्यू तुस्कानो	खजिनदार	नानभाट
६	श्री .ख्रिस्टोफर सेबेस्टियन मिनेझीस	संयुक्त चिटणीस	आगाशी
७	श्री .गिलरॉय अंथोनी परेरा	सदस्य	आगाशी
८	श्री .सिरील सांतीयाग लोपीस	सदस्य	आगाशी
९	श्री .चार्ल्स सांतीयाग लोपीस	सदस्य	आगाशी
१०	श्री .मायकल फिलीप बरबोज	सदस्य	ज्योती
११	श्री .आल्बर्ट पॉल डिसिल्वा	सदस्य	शिरलय
१२	श्री .चार्ल्स थॉमस लोपीस	सदस्य	शिरलय
१३	श्री .डॉमिंग इग्नेशियस रुमाव	सदस्य	नंदाखाल
१४	श्री .सुरेश वाप्टीस्टा डिव्रिटो	सदस्य	नंदाखाल
१५	श्री .बर्नड ॲलेक्स लोपीस	सदस्य	नंदाखाल
१६	श्री .लुईस मार्कुस डिमेलो	सदस्य	नंदाखाल
१७	श्री .विन्सेंट एलायस डिमोन्ते	सदस्य	नंदाखाल
१८	श्री .जॉन इग्नेशियस रुमाव	सदस्य	नंदाखाल
१९	श्री .बावतीस लुईस डिव्रिटो	सदस्य	नंदाखाल
२०	श्री .ॲण्ड्र्यू पास्कोल लोपीस	सदस्य	नंदाखाल
२१	श्री .जॉन अंतोन डिमेलो	सदस्य	नंदाखाल
२२	श्री .आलेक्स फ्रान्सिस तुस्कानो	सदस्य	नंदाखाल
२३	श्री .विल्यम अंतोन तुस्कानो	सदस्य	नंदाखाल

२४	श्री .सिल्वेस्टर सायमन ब्रिटो	सदस्य	नंदाखाल
२५	श्री .व्हेलेरियन फिलीप मच्याडो	सदस्य	नंदाखाल
२६	श्री .जोसेफ फिलीप डिमेलो	सदस्य	नंदाखाल
२७	सौ .सिल्वीना विल्यम रॉड्रीगज	सदस्य	राजोडी
२८	श्री .सिल्वेस्टर सेवेस्टीन डिब्रिटो	सदस्य	नानभाट
२९	श्री .स्टिफन सायमन डावरे	सदस्य	नानभाट
३०	श्री .सिल्वेस्टर लुईस परेरा	सदस्य	बोळींज
३१	श्री .फ्रान्सिस सायमन रॉड्रीगज	सदस्य	बोळींज
३२	श्री .प्रणित पितर घोन्सालविस	सदस्य	उमराळे
३३	श्री .व्हिक्टर मोत्या फरगोज	सदस्य	उमराळे
३४	श्री .डेक्लन जोसेफ पेन	सदस्य	गास
३५	श्री .झकेरिया जॉन तुस्कानो	सदस्य	गास
३६	श्री .जॉन शावरॉक रुझारिओ	सदस्य	मर्देस
३७	श्री .पिटर फिलीप फर्नांडीस	सदस्य	मर्देस
३८	श्री .रेनॉल्ड रोमन गोम्स	सदस्य	गोम्सआळी
३९	श्री .एलायस इग्नेशियस डिआब्रिओ	सदस्य	निर्मळ
४०	श्री .सॅमसन आगुस्टीन वाझ	सदस्य	निर्मळ
४१	श्री .फ्रान्सिस कैतान डिसोझा	सदस्य	भुईगांव
४२	श्री .मॅकेन्झी पिटर डावरे	सदस्य	भुईगांव
४३	श्री .जोसेफ जॉन आल्मेडा	सदस्य	भुईगांव
४४	श्री .फिलीप लुसू डावरे	सदस्य	भुईगांव
४५	श्री .एव्हरेस्ट कैतान डावरे	बँक प्रतिनिधी	भुईगांव
४६	सौ .शैला जॉन घोन्सालवीस	बँक प्रतिनिधी	उमराळे
४७	श्री .जोसेफ कैतान अल्फान्सो	सदस्य	गास
४८	अँड .मोझेस रॉड्रीगज	सदस्य	नानभाट
४९	श्री .फ्लोरीयन रॉड्रीगज	सदस्य	गोम्सआळी

ज्ञानदीप मंडळ, उत्तर वसई

स्थापना १ जून १९९३ नोंदणी क्र. महा/ १७६ - ९३/ ठाणे, सा. वि.सं.क्र. एफ / ३४७९ (ठाणे)

आधारस्तंभ समिती

१ . श्री. विन्सेंट एलायस डिमोन्ते	आधारस्तंभ प्रमुख	मेढे नंदाखाल
२ . श्री. फ्रान्सिस जोसेफ तुस्कानो		घोसाळी नंदाखाल
३ . श्री जॉन अंतोन लोपीस		बावखाल नंदाखाल
४ . श्री. लुईस अॅण्ड्र्यू तुस्कानो		चिंचोडी नानभाट
५ . श्री. बावतीस जॉन ब्रिटो		जेलाडी नंदाखाल
६ . श्री. सातु अंतोन लोपीस		मालोडी शिरलय
७ . श्री. जॉन अंतोन डिमेलो		दोनतलाव नंदाखाल
८ . श्री. फ्रान्सिस डॉम्णिक परेरा		जापके बोळीज
९ . श्री कैतान पास्कोल लोपीस		बाणभाट नंदाखाल
१० . श्री. आलेक्स फ्रान्सिस तुस्कानो		घोसाळी नंदाखाल
११ . श्री. अॅण्ड्र्यू पास्कोल लोपीस		बावखाल नंदाखाल
१२ . श्री. अंतोन लुईस ब्रिटो		जेलाडी नंदाखाल
१३ . श्री. सिल्वेस्टर सायमन ब्रिटो		जेलाडी नंदाखाल
१४ . श्री. फिलीप लुईस डाबरे		नवाळे नाका भुईगाव
१५ . श्री. एलायस सालु डिसोजा		वाघोली मर्देस
१६ . श्री. जॉन इग्रेशियस रुमाव		रुमाव आळी नंदाखाल
१७ . श्री. चार्ल्स सांतियाग लोपीस		धोबीतलाव आगाशी
१८ . श्री. रिचर्ड सांतियाग लोपीस		धोबीतलाव आगाशी
१९ . सौ. इजमाल विन्सेंट तुस्कानो		घोसाळी नंदाखाल
२० . श्री. जेरोम सिल्वेस्टर रुमाव		रुमाव आळी नंदाखाल
२१ . श्री. जोसेफ जॉन अल्मेडा		मरियानगर भुईगाव

- २२ . श्री. व्हिक्टर मोत्या फरगोज
- २३ . श्री. मनवेल पास्कोल घोन्सालवीस
- २४ . श्री. बावतीस लुईस डिब्रिटो
- २५ . श्री. फ्रान्सिस सायमन रॉड्रीगज
- २६ . श्री. जोसेफ फिलीप डिमेलो
- २७ . श्री. पिटर फिलीप फर्नांडीस
- २८ . श्री. मायकल पास्कोल लोबो
- २९ . श्री व्हेलेरीयन फिलिप मचाडो
- ३० . श्री सिरील सांतियाग लोपीस
- ३१ . श्री विल्यम अंतोन तुस्कानो
- ३२ . स्व . थॉमस पास्कोल लोपीस (मयत)
- ३३ . स्व . जोसेफ फ्रान्सिस डिमेलो (मयत)
- ३४ . बेसिन कॅथॉलिक को. ऑप. बँक लि.

करमाळे उमराळे
खिवणी नंदाखाल
उंगनभाट नंदाखाल
खिश्न आळी बोळींज
वटार नंदाखाल
फर्नातआळी मर्देस
तोरभाट नंदाखाल
कोलभाग नंदाखाल
धोबीतलाव आगाशी
घोसाळी नंदाखाल
इस्राएलवाडी नानभाट
दोनतलाव नंदाखाल
पापडी वसई

Dnyandeep Mandal's Management

St. Joseph College of Arts & Commerce, Satpala owned and managed by **Dnyandeep Mandal, Uttar Vasai Trust**, is an organization design that is materialized by a group of eminent personalities belonging to the Christian Minority community. **The Dnyandeep Mandal Trust** has created a niche in the financing sector of higher education system in Palghar District. The Trust has contributed significantly to extending higher education to the economically and educationally marginalized Christian minority population in the locality through aided section: Arts and Commerce College and unaided section: B.B. I, B.M.S, B.A.F, BSC-IT, M.A, M.Com & Junior College under its management.

The college aims at molding the students hailing mostly from the marginalized, educationally backward minority community and weaker sections of the society into better individuals and guiding them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment. We have a vision that the students coming out of our campus should be intellectually enlightened, emotionally sound and practically efficient. The college aims at molding leaders who are intellectually competent morally upright, psychologically integrated, physically healthy and acceptable to the society, to champion the cause of justice, truth and be open to further growth.

Vision

“To be universally respected institution for social and economic upliftment of students in the vicinity by providing them value-based quality education.”

Mission

- To make higher education available to all students without any discrimination as to caste, creed or religion.
- To provide value-based education largely to every stakeholder to help them face challenges of life globally
- To make students of this institution not only responsible but worthy citizens of our motherland.
- To be committed to serve the society with honesty, interfaith and fairness, passion for excellence, team building, innovation & creativity, humanity and trust.
- To promote the college into an institution of excellence by serving rural youth with offering higher education which would provide them numerous job opportunities.

Objectives

- To transform the students into intellectually competent citizens through the committed pattern of instructions based on carefully prepared and well-designed curricular aspects. The changing needs of the time are the basis for selecting of the programs and imparting the courseware.
- To transform the students into well-meaning citizens through well prepared, socially committed patterns of the instruction.
- To impart quality education and help students excel in their area of interest thereby equipping them to cope up with the latest requirements, through innovative techniques and practices.

Admission Guidelines (Offline/Online)

Parents/Students are requested to go through the prospectus carefully. The guidelines for admissions are put up on the college notice board and college website. Admission is as per merit and other norms as laid down by the University, Government of Maharashtra and College Management from time to time. The principal reserves the right to amend/modify the guidelines regarding admissions as & when such amendments/modifications are recommended by the Government/ University or College Management, as the case may be. Students are advised to follow the schedule of admission strictly. They are also advised to write their current WhatsApp phone numbers and Email address in the admission form. They are also requested to keep the same phone numbers & email address until the degree is awarded.

Admission:

1. The applicants seeking admission to F.Y./S.Y./T.Y.B.A./B.Com. Courses shall submit their application in the prescribed form duly completed in every respect.

The application to the F.Y.B.A. and F.Y.B.Com. Courses should accompany the following documents:-

- a) A statement of marks of the H.S.C. Examination (Original with three self-attested photocopies) & S.S.C. Examination (One self-attested photocopy)
- b) Junior College Leaving Certificate (Original with two self-attested photocopies)
- c) 2 recent passport size photos of the applicant, one duly affixed on the prescribed application form and additional photo for I - Card.
- d) F.Y.B.A. / B. Com admissions will be as per the directions issued by the University from time to time and subject to availability of seats in the College.
- e) A candidate applying for admission to the three-year integrated course leading to the Degree of Bachelor of Arts and Commerce must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary & Higher Secondary Education, Mumbai or an examination recognized as equivalent with subjects as may be specified by the University in Arts or Commerce streams.
- f) Students passing an examination equivalent to S.Y.J.C. of the Higher Secondary Board, Mumbai and Intermediate (Arts / Commerce) from other states & immigrating from other Universities, Boards & seeking admission to the F.Y./S.Y./T.Y. of the Three Years Integrated Degree Course will be admitted only on production of a valid "Provisional Eligibility Certificate" issued by the University of Mumbai for the current academic year for the desired course. Such students should submit migration certificate, statement of marks and passing certificate in original along with two true copies

within two months, from the date of admission, failing to which their admission is liable to be cancelled.

- g) Students from other colleges seeking admission to this college should produce “No Objection Certificate” (NOC) from the college he/she has last attended. The enrolment number should appear on their NOC.
- h) An undertaking to fulfil certain conditions regarding attendance/ discipline/project work etc. should be submitted in a prescribed form duly signed by the applicant and his parents/guardian.

2. The names of the selected applicants will be displayed on the College Notice Board.:

The students:

- a) Must pay all the fees in full at the time of admission.
 - b) Must submit all necessary documents along with the form.
 - c) Failing to comply with above mentioned conditions will result in losing the claim for the admission.
3. All admissions are valid only for one academic year and required to be renewed by application in the prescribed form for every subsequent year of study in the college.
 4. A student once admitted will be considered as duly enrolled for the academic year unless he/she informs the Principal in writing his / her intention to leave the college at least a week before the commencement of the second term. If no such intimation is received full fees for the second term will have to be paid.
 5. All admissions are provisional until confirmed by the appropriate authorities, including previous college attended by the students.
 6. Those who are desirous to take leave travel concession, i.e. long journey railway concession, should write their complete home town address and nearest railway station in the admission form at the time of admission, failing to do so no application for long journey railway concession will be entertained.

Please Note:

1. **Any increase in the fees by the University will have to be borne by the students.**
2. Applicants belonging to S.C. / S.T./D.T./N.T./ O.B.C. are required to pay fees as per statement of fees for reserved category on production of caste certificate & Income certificate from Tahsildar. They are required to apply for free ship & scholarship, as the case may be, to the Government of Maharashtra in the prescribed form before the last date declared by the college, failing to which they will have to pay the full fees.
3. Students whose parents are teachers in the primary or secondary school and who have first class in S.S.C. or any other equivalent university examination may apply for scholarship.

Holidays / Office Timings:

1. The College will remain closed:

- a) On Sundays and all public holidays as prescribed by the Government.
- b) On holidays prescribed by the University.
- c) On such days as the Principal may declare from time to time.

2. The college office will remain open for students:

- a) From Monday to Friday - 9.00 a.m. to 1.00 p.m.
- 1.30 p.m. to 3.30 p.m.
- b) On Saturdays - 9.00 a.m. to 1.00 p.m.
- c) During Vacations - 9.00 a.m. to 1.00 p.m.



Dnyandeep Mandal's
ST. JOSEPH COLLEGE OF ARTS & COMMERCE

Satpala, Post- Agashi, Virar (W).

Tal- Vasai, Dist- Palghar -401301

Reaccredited by NAAC – 'B' Grade (2.70 CGPA)

(Affiliated to University of Mumbai)

Admission Procedure for → F.Y.B.A. /F.Y. BCOM /F.Y.B.B.I./F.Y.B.A.F./F.Y.B.M.S.

Step 1: It is mandatory to fill the admission online form of Mumbai University and take print out of pre-enrollment university admission form on - **mum.digitaluniversity.ac**

Note:- Select St. Joseph College Code :- **430**

Program Codes for the courses available are as follows:

F.Y.B.A. (Regular - Rev16) Program Code: 12300001

F.Y.B.Com. (Regular - Rev16) Program Code: 22300001

F.Y.B.A.F. (Regular - Rev16) Program Code: 22300002

F.Y.B.M.S. (Regular - Rev16) Program Code: 22300005

F.Y.B.B.I. (Regular - Rev16) Program Code: 22300003

F.Y.BSC –IT (Regular - Rev16) Program Code: 42300003

Step 2: Collect and fill the offline admission form of the St. Joseph College

1. Visit college website www.sjcollege.in for the prospectus
2. Fill up the physical form
3. Attach all relevant documents
4. Submit the form in college
5. Wait for merit list to get displayed on college website and notice board
6. If your name is in merit list then pay the fees

Documents required:

1. Pre-enrollment university admission form
2. Latest formal passport size photo
3. Email id and WhatsApp mobile number (Your own)
4. HSC mark sheet/s (Original)

5. Copy of SSC mark sheet and passing certificate
6. Aadhaar card
7. Caste Certificate if applicable
9. College leaving certificate (Original)
10. Academic gap affidavit (If Applicable)
11. Screen shot of the fees transaction receipt if paid online

Those who are belonging from reserved category (SC/ ST/ OBC/ NT/ Minority community) will get scholarship after submitting application form with required documents.

You are requested to contact following staff before making the payment of fees.

1. Aided B.Com. - Mrs. Jyoti Menezes - 9765864188
2. Aided B.A. and English Literature and Psychology - Mrs. Maya Parker - 9168257917
3. Self -Finance: B.B.I., B.M.S., B.A.F. BSC-IT- Mrs. Christina Lobo - 8830022830
4. Unaided B. Com. and MA, M.com - Mrs. Shaila Fernandes – 9096981535
5. Junior College – Mrs. Jeen D’Mello - 8779074193
6. St. Joseph College - 7378587601 (For any queries)
 - Admission to above courses will be strictly on merit basis.
 - Students selected in the merit lists will have to pay prescribed fees through Online/ Offline mode.
 - Selected students should submit required documents to college for physical verification in hard copies.
 - Incorrect and Incomplete information leads to cancellation o. f admission
 - Admission will be confirmed only after payment of fees and verification of documents

Courses available

ARTS (Aided)

F.Y.B.A. Semester - I

1) Communication Skills in English - I

2) अनिवार्य मराठी- १

3) Foundation Course - I

Select one from the following

4) Hindi - Paper No. I ऐच्छिक हिंदी

OR

5) ऐच्छिक मराठी- १

Select ANY TWO from the following

6) Economics Paper – I, Micro Economics - I

7) History Paper I - History of Modern India

8) Rural Development - Paper No. I- Introduction to Rural Development

English Literature and Psychology (Unaided)

F.Y.B.A. Semester – II

1) Communication Skills in English - 2

2) अनिवार्य मराठी- 2

3) Foundation Course - 2

Select one from the following

4) Hindi - ऐच्छिक हिंदी OR 5) ऐच्छिक मराठी- 2

Select ANY TWO from the following

6) Economics Paper – 2, Micro Economics - 2

7) History Paper 2 - History of Modern India

8) Rural Development - Paper No. 2- Introduction to Rural Development

English Literature and Psychology (Unaided)

S.Y.B.A. Semester - III

- 1) Rural Development Paper No. II - Rural Society
- 2) Rural Development Paper No. III - Rural Administration
- 3) Foundation Course- III - Contemporary Issues
- 4) Marathi II - कथनपर साहित्य
- 5) Marathi III - भाषा आणि बोली भाषा
- 6) Economics Paper No.-II - Micro Economics
- 7) Economics Paper No. III- Public Finance
- 8) Company Secretarial Practice - I
- 9) Hindi Paper No. II - मध्यकालीन एवं आधुनिक काव्य
- 10) Hindi Paper No. III - प्रयोजनमूलक हिंदी
- 11) History Paper II - Landmarks in World History
- 12) History Paper III - Ancient India

English Literature and Psychology (Unaided)

S.Y.B.A. Semester - IV

- 1) Rural Development Paper No. II- Development Strategies
- 2) Rural Development Paper No. III - Laws Related to Rural Development
- 3) Foundation Course IV
- 4) Marathi II - नाटक साहित्यप्रकार
- 5) Marathi III - मराठी व्याकरण आणि लेखन कौशल्य (स्पर्धा परीक्षा)
- 6) Economics Paper No. II - Macro Economics
- 7) Economics Paper No. III- Indian Economy
- 8) Company Secretarial Practice II
- 9) Hindi Paper No. II - आधुनिक हिंदी गद्य
- 10) Hindi Paper No. III - जनसंचार माध्यम

11) History Paper II - Landmarks in World History

12) History Paper III - Ancient India

English Literature and Psychology (Unaided)

T.Y.B.A. Semester – V

1) RURAL DEVELOPMENT

1) Rural Development Paper No. IV - Agriculture & its Importance in Rural Development.

2) Rural Development Paper No. V - Rural Marketing & Finance

3) Rural Development Paper No. VI - Applied Agriculture

2) MARATHI

4) मराठी IV- मध्ययुगीन मराठी वाङ्मयाचा इतिहास

5) मराठी V - भारतीय साहित्यशास्त्र

6) मराठी VI - साहित्य आणि समाज

3) ECONOMICS

7) Economics Paper No. IV - Advance Macro Economics

8) Economics Paper No. V - Economics of Development

9) Economics Paper No. VI - Economics of Agriculture and co-operation

4) HINDI

10) Hindi Paper No.IV - हिंदी साहित्य का इतिहास

11) Hindi Paper No.V - स्वातंत्र्योत्तर हिंदी साहित्य

12) Hindi Paper No.VI - हिंदी में सूचना प्रौद्योगिकी

5) HISTORY

13) History IV - History of Medieval India

14) History V - History of Modern Maharashtra

15) History VI - Introduction to Archaeology

English Literature and Psychology (Unaided)

T.Y.B.A. Semester – VI

1) RURAL DEVELOPMENT

1) Rural Development Paper No. IV - Agriculture & its significance in Rural Development

2) Rural Development Paper No. V - Rural Marketing & Finance

3) Rural Development Paper No. VI - Applied Agriculture

2) MARATHI

4) मराठी IV- मध्ययुगीन मराठी वाङ्मयाचा इतिहास

5) मराठी V- भारतीय आणि पाश्चात्य साहित्यशास्त्र

6) मराठी VI- साहित्य आणि समाजशास्त्र

3) ECONOMICS

7) Economics Paper No. IV - Advance Micro Economics

8) Economics Paper No. V - International Economics

9) Economics Paper No. VI - Economics of Agriculture and Co-operation Paper XV

4) HINDI

10) Hindi Paper No. IV - आधुनिक हिंदी साहित्य का इतिहास

11) Hindi Paper No. V - स्वातंत्र्योत्तर हिंदी साहित्य

12) Hindi Paper No. VI - सोशल मीडिया

5) HISTORY

13) History IV - History of Mughal Rule

14) History V - History of Contemporary India

15) History VI - Introduction to Museology and Archival Science

English Literature and Psychology (Unaided)

Courses Available

COMMERCE (Aided/ Unaided)

F.Y.B.Com. – Semester -I

- 1) Business Communication - I
- 2) Foundation Course - I
- 3) Introduction to Business
- 4) Environmental Studies - I
- 5) Business Economics - I
- 6) Accountancy & Financial Management - I
- 7) Mathematical & Statistical Techniques - I

F.Y.B.Com. – Semester- II

- 1) Business Communication - II
- 2) Foundation Course - I
- 3) Service Sector
- 4) Environmental Studies - II
- 5) Business Economics - II
- 6) Mathematical & Statistical Techniques - II
- 7) Accountancy and Financial Management - II

S.Y.B.Com. Semester- III

- 1) Contemporary Issues - Foundation Course - III
- 2) Business Law - III
- 3) Management (Functions and Challenges) Production Finance - III
- 4) Advertising - III
- 5) Business Economics - III
- 6) Accountancy & Financial Management - III
- 7) Introduction to Management Accounting

S.Y.B.Com. Semester- IV

- 1) Contemporary Issues - Foundation Course - IV
- 2) Business Law - IV
- 3) Management Production Finance - IV
- 4) Advertising - IV
- 5) Business Economics - IV
- 6) Accountancy & Financial Management - IV
- 7) Auditing

T.Y.B.Com. Semester- V

- 1) Marketing
- 2) Business Economics - V
- 3) Financial Accounting
- 4) Cost Accounting
- 5) Direct Tax
- 6) Computer System and Applications -I

T.Y.B.Com. Semester- VI

- 1) Human Resource Management
- 2) Business Economics - VI
- 3) Financial Accounting
- 4) Cost Accounting
- 5) Indirect Tax
- 6) Computer Systems and Applications -II

B.A. - AIDED

Fees Structure for the Academic Year 2023-2024

Fees Head	Fees in Amt. (Rs.)					
	F.Y.B.A	F.Y.B.A (Caste)	S.Y.B.A	S.Y.B.A. (Caste)	T.Y.B.A.	T.Y.B.A. (Caste)
Tuition Fees	800	0	800	0	800	0
Gymkhana Fees	400	400	400	400	400	400
Disaster Relief Fund	10	10	10	10	10	10
Group Insurance	50	50	50	50	50	50
E-Charges	20	20	20	20	20	20
Student Welfare fund	50	50	50	50	50	50
Vice-chancellor Fund	20	20	20	20	20	20
University Sports & Cultural Activities	30	30	30	30	30	30
E-service/ Suvidha	50	50	50	50	50	50
NSS UNIT	20	20	20	20	20	20
Library Fees	200	200	200	200	200	200
Admission Process	200	200	200	200	200	200
I-Card & Library card	50	50	50	50	50	50
Alumini Association Fees	25	25	25	25	25	25
Admission form Fees	100	100	100	100	100	100
Enrolment Fees	220	220	0	0	0	0
Other Fees/Extra Curricular Activities	250	250	250	250	250	250
Utility Fees	250	250	250	250	250	250
Magazine Fees	100	100	100	100	100	100
Exam Fees	2140	2140	2140	2140	2140	2140
Caution Money	150	150	0	0		

Library Deposit	250	250	0	0		
Development Fees	500	0	500	0	500	0
Convocation Fees					250	250
Laboratory Fees					800	800
Total	5,885	4,585	5,265	3,965	5,515	4,215

Note : 1. English Literature and Psychology subjects will be in unaided and for first year per subject fees Rs. 2500/.. for first year.

2. Fees will change subject to Instructions from University of Mumbai

3. After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected within three years, then it will be contributed towards students welfare fund of the college.

B.Com. - AIDED

Fees Structure for the Academic Year 2023-24

Fees Head	Amt. (Rs.)					
	F.Y.B.Com.	F.Y.B.Com. (caste)	S.Y.B.Com.	S.Y.B.Com. (caste)	T.Y.B.Com.	T.Y.B.Com. (caste)
Tuition Fees	800	0	800	0	800	0
Gymkhana Fees	400	400	400	400	400	400
Disaster Relief Fund	10	10	10	10	10	10
Group Insurance	50	50	50	50	50	50
E-Charges	20	20	20	20	20	20
Student Welfare fund	50	50	50	50	50	50
Vice-Chancellor Fund	20	20	20	20	20	20
University Sports & Cultural Act.	30	30	30	30	30	30
E-service/ Suvidha	50	50	50	50	50	50

NSS UNIT	20	20	20	20	20	20
Library Fees	200	200	200	200	200	200
Admission Process	200	200	200	200	200	200
I-Card & Library Card	50	50	50	50	50	50
Alumini Association Fees	25	25	25	25	25	25
Admission Form Fees	100	100	100	100	100	100
Enrolment Fees	220	220	0	0	0	0
Other Fees/Extra Curricular Activities	250	250	250	250	250	250
Utility Fees	250	250	250	250	250	250
Magzine Fees	100	100	100	100	100	100
Exam Fees	2140	2140	2140	2140	2140	2140
Caution Money	150	150	0	0		
Library Deposit	250	250	0	0		
Devlopment Fees	500	0	500	0	500	0
Unaided Tution fees					600	600
Computer fees					600	600
Convocation Fees					250	250
Laboratory Fees					800	800
Total	5,885	4,585	5,265	3,965	7,915	6,615

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

B.Com. (UNAIDED)

Fees Structure for the Academic Year 2023-2024

Fees Head	Amt. (Rs.)		
	F.Y.B.Com.	S.Y.B.Com.	T.Y.B.Com.
Tuition Fees	3000	3000	3000
Library Fees	200	200	200
Gymkhana Fees	400	400	400
Other Fees / Extra Curricular Activities	250	250	250
Examination Fees (F.Y. / S.Y.)	2140	2140	2140
Enrollment Fees	220	--	--
Disaster Relief Fund	10	10	10
Industrial Visit Fees	--	--	--
Admission Process Fees	200	200	200
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID Card & Library Card	50	50	50
Group Insurance	50	50	50
Student Welfare Fund	50	50	50
Development Fee	500	500	500
Vice Chancellor's Fund	20	20	20
University Sports & Cultural Activity	30	30	30
E - Service / Suvidha	50	50	50
E – Charges	20	20	20
Alumini Association Fees	25	25	25
NSS Unite Fees	20	20	20

Convocation Fees	--	--	250
Internal Assessment Fees	--	--	--
Unaided Subject Tuition Fees	--	--	--
Project Fees	--	--	--
Admission Form	100	100	100
Computer Practical Fees	--	--	600
Computer Laboratory Fees	--	--	800
Caution Money Deposit	150	--	--
Library Deposit	250	--	--
Laboratory Deposit			400
Total	8,085	7,465	9,515

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

SELF FINANCE

Bachelor of Management Studies - B.M.S.

A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt.) Admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage is given to students from Arts, Commerce and Science Stream at HSC standard level. The stream wise Weightage to be given is as under :

Stream	Commerce	Arts	Science	Diploma in engineering and other
PERCENTAGE	45%	25%	25%	5%

The applications are to be accepted and processed by separately stream wise by the college. The merit list is to be displayed stream wise taking into account the reservation policy as prescribed by the Government of Maharashtra.

- The merit list is prepared and displayed stream wise.
- In case if no applications are received under the "Diploma in Engineering and other Category" or if the seats remain vacant in "Diploma in Engineering and other Category" after all the merit lists / forms are exhausted, the vacant seats must be transferred to Commerce Stream.
- In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.
- After the first merit list is displayed, if any seats allotted to one stream remain vacant, the same are to be distributed equally between the remaining two streams. In case if vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams are transferred to the third stream.
- Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier.

Bachelor of Commerce (Accounting & Finance- B.A.F.)

- a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting and Finance) degree course shall have passed HSC examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45 % for open category and 40% for reserved category. A candidate for being eligible for admission to the three-year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Boards of the Maharashtra State Boards of Secondary and Higher Secondary Education.
- b) Every candidate admitted to the degree course in the constituent/ affiliated college/ recognized institution, conducting the course, must register himself / herself with the University of Mumbai.

Bachelor of Commerce (Banking & Insurance - B.B.I.)

A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed HSC examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or its equivalent and secured not less than 45% marks aggregate (40% in the case of reserved category candidates) at one and the same sitting. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/ herself with the University of Mumbai.

Bachelor of Science – Information and Technology – (B.Sc-IT)

A candidate for being eligible for admission to the B.Sc. I.T. shall have passed in Class 12 with Mathematics and Statistics with a minimum of 45% aggregate (40% for reserved category students)

Bachelor of Management Studies (BMS)

F.Y.B.M.S. SEMESTER – I

1. Introduction to Financial Accounts
2. Business Law
3. Business Statistics
4. Business Communication – I
5. Foundation Course – I
6. Foundation of Human Skills
7. Business Economics – I

S.Y.B.M.S. SEMESTER – III

Finance

1. Basics of Financial Services
2. Introduction to Cost Accounting

Marketing

1. Consumer Behavior
2. Advertising

Human Resource

1. Recruitment & Selection
2. Motivation & Leadership

Compulsory Subjects:

3. Information Technology in Business Management – I
4. Foundation Course – III
5. Business Planning & Entrepreneurship

F.Y.B.M.S. SEMESTER - II

1. Principles of Marketing
2. Industrial Law
3. Business Mathematics
4. Business Communication - II
5. Foundation Course - II
6. Business Environment
7. Principles of Management

S.Y.B.M.S. SEMESTER – IV

Finance

1. Financial Institutions & Markets
2. Auditing

OR

Marketing

1. Integrated Marketing Communication
2. Event Marketing

OR

Human Resource

1. Human Resource Planning & Information Systems
2. Training & Development in HRM

3. Information Technology in Business Management - II
4. Foundation Course - IV
5. Business Economics - II

Management

6. Accounting for Managerial Decisions
7. Strategic Management

6. Business Research Methods
7. Production & Total Quality Management

T.Y.B.M.S. SEMESTER – V

Finance

1. Investment Analysis & Portfolio Management
2. Commodity & Derivative Market
3. Wealth Management
4. Financial Accounting

Marketing

1. Services Marketing
2. E-Commerce & Digital Marketing
3. Sales & Distribution Management
4. Customer Relationship Management

Human Resource

1. Finance for HR Professionals & Compensation Management
2. Strategic Human Resource Management & HR Policies
3. Performance Management & Career Planning
4. Stress Management

Compulsory Subjects:

5. Logistics & Supply Chain Management
6. Corporate Communication & Public Relations

T.Y.B.M.S. SEMESTER – VI

Finance

1. International Finance
2. Innovative Financial Services
3. Project Management
4. Strategic Financial Management

OR

Marketing

1. Brand Management
2. Retail Management
3. International Marketing
4. Media Planning & Management

OR

Human Resource

1. HRM in Global Perspective
2. Organizational Development
3. HRM in Service Sector Management
4. Indian Ethos in Management

5. Operations Research
6. Project Work

B.M.S.

Fees Structure for the Academic Year 2023-24

Sr. No.	Particulars	Amount (Rs.)		
		F.Y.B.M.S.	S.Y.B.M.S.	T.Y.B.M.S.
1	Tution Fees**	10,000	10,000	10,000
2	Library Fees	300	300	300
3	Gymkhana Fees	400	400	400
4	Other Fees / Extra Curricular Activities	250	250	250
5	Examination Fees	2,140	2,140	2,140
6	Enrollment/Eligibility Fees	220	--	--
7	Disaster Relief Fund	10	10	10
8	I. V. Fees			
9	Admi. Processing	200	200	200
10	Utility Fees	250	250	250
11	Megazine Fees	100	100	100
12	I-Card & Library Card	50	50	50
13	Group Insurance	50	50	50
14	Student Welfare Fund	50	50	50
15	Development Fees	500	500	500
16	vice Chancellor's Fees	20	20	20
17	Uni Sports & Cultural Activities	30	30	30
18	E-Services/Suvidha	50	50	50
19	E-Charges	20	20	20

20	Alumini Asso. Fees	25	25	25
21	N.S.S. Unit	20	20	20
22	Convocation Fees (T.Y)	--	--	250
23	International Assessment Fees	--	--	--
24	Unaided Subject Tution Fees	--	--	--
25	Project Fees	--	--	500
26	Adm. Form + Prospectus	100	100	100
27	Computer Practicals Fees	--	1,000	--
28	Laboratory Fees	--	1,000	--
29	Caution Mony	150	--	--
30	Library Deposit	250	--	--
31	Laboratory Deposit	400	--	--
	Total	15,585	16,565	15,315

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

Bachelor of Commerce (Accounting & Finance) – B.A.F.

F.Y.B.A.F. SEMESTER – I

1. Financial Accounting – I
2. Cost Accounting – I
3. Financial Management - I
4. Business Communication – I
5. Commerce - I
6. Business Economics – I
7. Foundation Course – I

F.Y.B.A.F. SEMESTER - II

1. Financial Accounting – II
2. Auditing – I
3. Innovative Financial Services
4. Business Communication - II
5. Business Law - I
6. Business Mathematics – I
7. Foundation Course – II

S.Y.B.A.F. SEMESTER – III

1. Information Technology in Accounting – I
2. Business Law - II
3. Business Economics – II
4. Foundation Course - III
5. Financial Accounting – III
6. Cost Accounting – II
7. Direct Taxation – I

S.Y.B.A.F. SEMESTER – IV

1. Information Technology in Accounting – II
2. Business Law - III
3. Research Methodology in Accounting & Finance
4. Foundation Course - IV
5. Financial Accounting – IV
6. Management Accounting
7. Direct Taxation - II

T.Y.B.A.F. SEMESTER – V

1. Cost Accounting – III
2. Financial Management – II
3. Indirect Taxation – I
4. Financial Accounting – V
5. Financial Accounting – VI
6. Management – II

T.Y.B.A.F. SEMESTER – VI

1. Cost Accounting – IV
2. Financial Management – III
3. Indirect Taxation – II
4. Financial Accounting – VII
5. Business Economics – III
6. Project Work

B.A.F.

Fees Structure for the Academic Year 2023-2024

Sr. No.	Particulars	Amount (Rs.)		
		F.Y.B.A.F.	S.Y. B.A.F.	T.Y. B.A.F.
1	Tuition Fees**	10,000	10,000	10,000
2	Library Fees	600	600	600
3	Gymkhana Fees	400	400	400
4	Other Fees / Extra Curricular Activities	250	250	250
5	Exam Fees	2,140	2,140	2,140
6	Enrollment /Eligibility Fees	220	--	--
7	Disaster Relief Fund	10	10	10
8	Industrial Visit Fees			
9	Admi. Processing Fees	200	200	200
10	Utility Fees	250	250	250
11	Megazine Fees	100	100	100
12	I-Card & Library Card	50	50	50
13	Group Insurance (Rs. 50.000 Insured)	50	50	50
14	Student Welfare Fund	50	50	50
15	Development Fees	500	500	500
16	Vice Chancellor's Fees	20	20	20
17	Uni Sports & Cultural Activities	30	30	30
18	E-Services/Suvidha	50	50	50
19	E-Charges	20	20	20
20	Alumini Asso. Fees	25	25	25

21	N.S.S. Unit	20	20	20
22	Convocation Fees (T.Y)	--	--	250
23	International Assessment Fees	--	--	--
24	Unaided Subject Tution Fees	--	--	--
25	Project Fees	--	--	500
26	Adm. Form + Prospectus	100	100	100
27	Computer Practicals Fees	--	1,000	--
28	Laboratory Fees	--	1,000	--
29	Caution Mony	150	--	--
30	Library Deposit	250	--	--
31	Laboratory Deposit	400	--	--
	Total	15,885	16,865	15,615

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

Bachelor of Commerce (Banking & Insurance) – B.B.I.

F.Y.B.B.I. SEMESTER – I

1. Environmental & Management of Financial Services
2. Principles of Management
3. Financial Accounting - I
4. Business Communication – I
5. Business Economics - I
6. Quantitative Methods – I
7. Foundation Course – I

F.Y.B.B.I. SEMESTER - II

1. Principles & Practices of Banking & Insurance
2. Business Law
3. Financial Accounting – II
4. Business Communication - II
5. Business Economics - II
6. Quantitative Methods – II
7. Foundation Course – II

S.Y.B.B.I. SEMESTER – III

1. Foundation Course – III
2. Financial Management – I
3. Management Accounting
4. Organizational Behavior
5. Information Technology in Banking & Finance – I
6. Financial Markets
7. Direct Taxation

S.Y.B.B.I. SEMESTER – III

1. Foundation Course - IV
2. Financial Management - II
3. Customer Relationship Management
4. Wealth Management
5. Information Technology in Banking & Finance – II
6. Corporate & Securities Law
7. Business Economics - II

T.Y.B.B.I. SEMESTER – V

1. International Banking & Finance
2. Financial Reporting & Analysis
3. Strategic Management
4. Financial Services Management
5. Business Ethics & Corporate Governance
6. Research Methodology

T.Y.B.B.I. SEMESTER – VI

1. Central Banking
2. Security Analysis & Portfolio Mgmt.
3. Human Resource Management
4. Turnaround Management
5. International Business
6. Project Work

B.B.I.
Fees Structure for the Academic Year 2023-2024

Sr. No.	Particulars	Amount (Rs.)		
		F.Y.B.B.I.	S.Y.B.B.I.	T.Y.B.B.I.
1	Tuition Fees**	10,000	10,000	10,000
2	Library Fees	600	600	600
3	Gymkhana Fees	400	400	400
4	Other Fees / Extra Curricular Activities	250	250	250
5	Exam Fees	2,140	2,140	2,140
6	Enrollment Fees	220	--	--
7	Disaster Relief Fund	10	10	10
8	Industrial Visit Fees			
9	Admi. Processing	200	200	200
10	Utility Fees	250	250	250
11	Megazine Fees	100	100	100
12	I-Card & Library Card	50	50	50
13	Group Insurance	50	50	50
14	Student Welfare Fund	50	50	50
15	Development Fees	500	500	500
16	vice Chancellor's Fees	20	20	20
17	Uni Sports & Cultural Activities	30	30	30
18	E-Suvidha	50	50	50
19	E-Charges	20	20	20
20	Alumini Asso. Fees	25	25	25
21	N.S.S. Unit	20	20	20

22	Convocation Fees (T.Y)	--	--	250
23	International Assessment Fees	--	--	--
24	Unaided Subject Tution Fees	--	--	--
25	Project Fees	--	--	500
26	Adm. Form + Prospectus	100	100	100
27	Computer Practicals Fees	--	1,000	--
28	Laboratory Fees	--	1,000	--
29	Caution Mony	150	--	--
30	Library Deposit	250	--	--
31	Laboratory Deposit	400	--	--
	Total	15,885	16,865	15,615

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

Bachelor of Science – Information and Techology – (B.Sc-IT)

First Year fees Rs. 21485/-

UNIVERSITY OF MUMBAI

CREDIT, GRADING & SEMESTER SYSTEM

(ARTS, COMMERCE FACULTY ONLY.)

Decision regarding Credit, Grading & Semester System

- 1) Decision of University Grants commission (UGC) for introducing the semester and choice based credit system in all the central, state and deemed universities and institutions of higher learning in the country under the Eleventh Five-Year Plan (D.O. No. F.1- 2/ 2008- XI Plan dated January 31, 2008 from the Chairman, UGC)
- 2) The decision of implementation of Credit & Grade point system has been passed by the Academic Council at its meeting held on 10th June, 2010 and subsequently the Management Council gave the concurrence at its meeting held on 18th July, 2010 after suggesting minor changes with the help of Deans of the concerned faculties and resolved to implement it from the Academic Year 2011-12.

Concept of Credit System

- 1) This system involves breaking down the curriculum into measurable units that can be combined to get a degree/diploma.
- 2) A 'credit' is generally a 'value' used to measure a student's workload in terms of learning time required to complete course units, resulting in learning outcomes.
- 3) Credit is used in higher education to summarize and describe an amount of learning.
- 4) The number of credits awarded to a learner is determined by Credit Value or Credit Points assigned to a particular course.
- 5) It is a way of expressing the 'learner's workload'. (Student's)
- 6) It affords more flexibility to the learners allowing them to choose inter-disciplinary courses.
- 7) One (01) Credit is thirty (30) learning hours.
- 8) Credits once gained cannot be lost.

Terminology used in Credit System

- 1) **Programme** : A programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study, e.g. Certificate in office Computing, Diploma in Journalism, B.Com, M.Sc. M.S.W. etc. are the 'Programmes'.
- 2) **Course**: A course is essentially a constituent of a 'programme' and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. A 'course' in simple term corresponds to the word 'subject' used in many Universities.
- 3) **Module or Unit**: A module or Unit is a part of the course, which may be studied in conjunction with other learning modules or studied independently.
- 4) **Credit Points**: This has reference to the 'Workload' of a learner and is an index of the number of learning hours deemed for a certain segment of learning. The course may be assigned anywhere between 4 and 8 credit points wherein 1 credit is equal to 30 learning hours.
- 5) **Credit completion or Credit acquisition** : It may be considered to take place after the learner has successfully cleared all the evaluation criteria with respect to a single course.
- 6) **Credit Bank** : The process of accumulating Credits over a period of time, leads to the idea of a 'Credit Bank'. Conceptually, a Credit Bank in simple term refers to stored and dynamically updated information regarding the number of Credits obtained by any given student along with the details regarding the course/s for which Credit has been given, the course-level, nature, etc.
- 7) **Credit Transfer** : Credit Transfer means that credits earned at one institution for one or more courses under a given programme are accepted under another programme either by the same institution or another institution.
- 8) **Performance Transfer**: When a student who has successfully completed a certain academic programme, is allowed to transfer his past performance to another academic programme having some common courses, performance transfer is said to have taken place.
- 9) **Course Exemption** : The student who has already completed one of these academic programmes is then allowed to skip these 'equivalent' courses when registering for the new programme. He is then 'exempted' from 're-learning' the common or equivalent content area and from re-appearing for the concerned examinations.
- 10) **Block Transfer** : This refers to a group of courses, such as a completed certificate or diploma programme that are accepted for transfer of credit into a degree programme.
- 11) **Shelf Life** : This has a reference to the time duration for which the content of a given course is relevant and is directly linked with the obsolescence of knowledge in a certain field. Some institutions have time limits for granting credit transfer.
- 12) **Transfer Agreement** : This is an agreement that must be made between two institutions (a sender and a receiver) that specifies how the sending institution's course or programme will be accepted (for transfer of credits) at the receiving institution.

These terminologies will be incorporated in the existing ordinances in due course by placing them before the appropriate authority

Types of Credit Transfer

- 1) **Lateral or Horizontal** : Credit transfer from one programme to another programme of same-level, e.g. B.A. (Mass Media) from one University to B.M.M. of Mumbai University.
- 2) **Vertical** : It is also referred as 'Career Laddering'. Credit Transfer from one programme to another programme of higher level. It provides a upward mobility to the learner. e.g. Diploma in Engineering gets direct admission to the Second Year Engineering of UG programme.
- 3) **Intra-Institutional Credit Transfer** :When the process of Credit Transfer takes place within a University or Institution it is called as Intra-Institutional Credit Transfer.
- 4) **Inter -Institutional Credit Transfer** :When the process of Credit Transfer takes place across two or more University or Institution it is called as Inter-Institutional Credit Transfer.
- 5) **Both type of Credit** Transfer may operate across the levels i.e. Lateral & Vertical.

Philosophy of Credit Assignment

Generally there are four different types of courses in all the programmes conducted at University of Mumbai :

Compulsory Courses	=	4 credits per course
Core/ Special Courses	=	3 credits per course
Applied Components	=	3 credits per course
Foundation Courses	=	2 credits per course
Skill Courses	=	2 credits per course

The total credit value shall be 120 credits for all UG programmes across the faculties.

The total credit value shall be 80 credits for PG programmes under the faculty of Arts & Commerce and 96 credits in case of faculty of Science.

Allocation of Time per Credit

The time duration per credit is divided into two parts :

- 1) Approximately fifty percent of the time will be spent on class room instructions including practical as prescribed by the University.
- 2) Rest of the time spent for assignments, projects, journal writing, case studies, library work, industrial visits, attending seminars / workshops, preparations for examinations etc. will be considered as notional hours.

Method to Carry Forward the Marks

- 1) A learners who PASSES in the Internal Assessment but FAILS in the Semester End Examination of the Course shall reappear for the Semester End Examination of that Course. However, his/her marks of the Internal assessment shall be carried over and he/ she shall be entitled for grade obtained by him/her on passing of the complete course.
- 2) A learners who FAILS in the Internal Assessment but PASSES in the Semester End Examination of the course shall submit and reappear for the Internal assessment in the form of projects for that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on qualifying the course.
- 3) The Evaluation for students who fails in Internal Assessment will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project given by the concerned teachers on the curriculum, 10 marks each for the presentation and for the viva.

A.T.K.T. (Allowed to keep term)

Amended R.8438

Eligibility for Admission to all the Under Graduate Programs (Aided and Un-aided) in the faculties of Arts, Science and Commerce under Credit Based Semester and Grading System

- 1) Eligibility criteria for a learner, to be admitted in Semester V (Third year) of UG programs (Aided and Unaided) in Faculties of Art and Commerce is amended as follows,
 - 1) Shall have passed Semester I, II, III and IV in full OR
 - 2) Shall have passed Semester I and II in full and secured ATKT in the Second year by failing in not more than Two Courses in each of Semester III and Semester IV.

OR

 - 3) Shall have Secured ATKT in First Year by failing in not more than Two Courses in each of Semester I and Semester II and have passed Semester III and Semester IV in full.
- 2) Eligibility for admission to Semester V (Third year) of UG programs (aided and non-aided) in Faculty of Science is amended as follows :
 - Learner shall have passed Semester I, II, III and IV in full OR
 - Learner shall have passed Semester I and Semester II in full and secured ATKT in Second Year by failing in
 - For programs with 900 and above marks in not more than Three Courses in each of Semester III and IV.

-For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester III & IV.

OR

- Learner shall have passed Semester III and Semester IV in full and secured ATKT in First Year by failing in,
-For programs with 900 and above marks in not more than Three Courses in each of Semester I and II.
-For programs with less than 900 marks in not more than Three Courses with not more than total 200 marks in each of Semester I & II.

Amended R. 8439

Additional Examination for Semester I and Semester II be held after the conduct of Semester II Examination in March / April every year and Additional Examination for Semester III and Semester IV be held after the conduct of Semester IV Examination in March / April every year.

However, Additional Examination for Semester II and Semester IV be held after 20 days and before 40 days from the date of declaration of result of the respective Semester End Examination.

WHAT IS GRADING?

- 1) The word Graduate is derived from the Latin word 'gradus'.
- 2) 'Gradus' means 'Grade'
- 3) It is a method of declaring the result of the learner's performance by means of evaluation.
- 4) It involves the set of alphabets which clearly defined, designated and understood by all the stakeholders..
- 5) Ideal introduced grading system does not only provides for the "Comparison" of the learners but it estimates the "quality" of the learner's performance.

The Ten (10) Point Grading System

Marks	Grade Points	Grade	Performance
80 & Above	10	O	Outstanding
70-79.99	9	A+	Excellent
60-69.99	8	A	Very Good
55-59.99	7	B+	Good
50-54.99	6	B	Above Average
45-49.99	5	C	Average
40-44.99	4	D	Pass
Less than 40	0	F	Fail

Conversion of marks to grades and calculations of GPA

Abbreviations and formulas used.

G	:	Grade
GP	:	Grade Points
C	:	Credits
CP	:	Credit Points
CG	:	Credit Grades(Product of Credits & Grades)
ΣCG	:	Sum of Product of Credits & Grades points
ΣC	:	Sum of Credits points
GPA	:	$\Sigma CG / \Sigma C$
SGPA	:	Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)
CGPA	:	Cumulative Grade Point Average shall be calculated for the entire course by taking all semesters taken together.

Grade Cards

- 1) The result gazette and the format of the Grade Cards for the semesters conducted by colleges on behalf of the university will be uniform for all the Colleges/Institutions.
- 2) The Grade Cards will be printed along with the marks shown for all the concerned courses in the programme.
- 3) The Grade Cards will be issued to the learners who will qualify all the courses with Credit Earned and the remark as 'PASSES'
- 4) The SGPA will be calculated only for the learners who will qualify in all the courses and accordingly the Grade will be awarded to them.
- 5) In case a learner/s is not qualified in a particular course/s of a programme, he/she shall be allowed to accumulate the credits of qualified courses only of the said programme and the Grade Card will be issued with 'Credit Accumulate' and the remark as 'FAIL'.

Programmes along with their credits assignment under the faculty of Arts

The course content of the Under Graduate Programme leading to B.A. degree is such that the difficulty level of subjects is gradually raised to enable the learner to grasp all that is taught and also as a stepping stone to Post Graduate level study. The course content also incorporates non-core subject components aimed at all round development.

Subject composition at B.A. level:

There are Core/ Major subjects, non major/ non-core subjects, non credit (add on) optional component, compulsory component/ electives etc. The total credits cover the core, elective, field work or extension activities, soft skills etc. Each core course has 3 credits whereas Foundation course, compulsory language and communication skills courses and general applied component courses have 2 credits each. There is a project component (2 in number) for 2 credits in the last Semester

M. A. (Economics)

The applicants seeking admission to M. A. Part-I shall submit their application in the prescribed form duly completed in all respects.

Eligibility :

A candidate should have passed B. A./B.com. /BSc. from University of Mumbai

Duration of Course :

The course shall be a full time course. The duration shall be one academic year for M. A - I and M. A. - II respectively

Subjects for M.A. (Economics)

M.A. (Economics) Sem. - I

- 1) Micro Economics -I
- 2) Macro Economics – I
- 3) Agricultural Economics
- 4) Economics of Labour Market

M. A. (Economics) Sem. - II

- 1) Micro Economics - II
- 2) Macro Economics - II
- 3) Agricultural Development & Policy
- 4) Industrial Relations in India

M. A. (Economics) Sem. – III

- 1) Industrial Economics
- 2) International Trade
- 3) Economics of Human Development
- 4) Indian Economy
- 5) Econometrics

M. A. (Economics) Sem. - IV

- 1) Statistical Method in Economics
- 2) Demography Theory & Policy
- 3) Dissertation (Case Study)

M. A. (Marathi)

The applicants seeking admission to M. A. Part-I shall submit their application in the prescribed form duly completed in all respects.

Eligibility:

A candidate should have passed B. A./ Bcom. /Bsc from University of Mumbai

Duration of Course:

The course shall be a full time course. The duration shall be one academic year for M. A - I and M. A. - II respectively

Subjects for M.A. (मराठी)

M.A. मराठी सत्र -१

- १) मराठी वाङ्मयाचा इतिहास- I
- २) मराठी भाषावैज्ञानिक अभ्यास- I
- ३) साहित्यशास्त्र- I
- ४) उपयोजित समीक्षा- I

M.A. मराठी सत्र - 2

- १) मराठी वाङ्मयाचा इतिहास- II
- २) मराठी भाषावैज्ञानिक अभ्यास- II
- ३) साहित्यशास्त्र- II
- ४) उपयोजित समीक्षा- II

M.A. मराठी सत्र -३

- १) साहित्य प्रकारचा अभ्यास: कादंबरी
- २) साहित्य प्रकारचा अभ्यास: कविता
- ३) साहित्य प्रकारचा अभ्यास: नाटक
- ४) महानगरीय साहित्य
- ५) आदिवासी मराठी साहित्य

M.A. मराठी सत्र -४

- १) आदिवासी संस्कृती, कला आणि लोकसाहित्य
- २) प्रसार माध्यमे आणि भाषा व्यवहार
- ३) संशोधन प्रकल्प लेखन

M.Com. (Accountancy)

The applicants seeking admission to M. Com. Accountancy Part-I shall submit their applications in the prescribed form duly completed in all respects.

Eligibility:

A candidate should have passed B. Com / B. Com (Banking & Insurance) / B.Com (Accounts & Finance) from University of Mumbai.

Duration of Course:

The course shall be a full time course. The duration shall be two academic years.

M.Com. (Management)

The applicants seeking admission to M. Com. Accountancy Part-I shall submit their applications in the prescribed form duly completed in all respects.

Eligibility:

A candidate should have passed B. Com / B. Com (Banking & Insurance) / B.Com (Accounts & Finance) / B.M.S. from University of Mumbai.

Duration of Course:

The course shall be a full time course. The duration shall be two academic years.

Subjects for M.Com.

Sem - I (Accountancy and Bus. Mgmt.)

- 1) Strategic Management
- 2) Economics for Business Decision
- 3) Cost & Management A/C
- 4) Business Ethics & Corporate Social Responsibility

Sem - II (Accountancy and Bus. Mgmt.)

- 1) Research Methodology for Business
- 2) Macro Economics: Concepts & Appl.
- 3) Corporate Finance
- 4) E-Commerce

Sem- III (Accountancy)

- 1) Advance Financial Accounting
- 2) Direct Tax
- 3) Advance Cost Accounting
- 4) Project Work

Sem IV- (Accountancy)

- 1) Corporate Financial Accounting
- 2) Indirect Tax
- 3) Financial Management
- 4) Project Work

Sem - III (Business Management)

- 1) Human Resource Management
- 2) Entrepreneurial Management
- 3) Marketing strategies and plan
- 4) Project Work

Sem IV- (Business Management)

- 1) Retail Management
- 2) Advertising & Sales Management
- 3) Tourism Management
- 4) Project Work

PG Fees Structure M. Com. and MA , 2023-24

Sr. No.	Particulars	MCOM P-I	MCOM P-II	MA P-I	MA P-II
		2023-24	2023-24	2023-24	2023-24
1	Adm. Form + Prospectus	100	100	100	100
2	Admission Process Fees	200	200	200	200
4	Caution Money Deposit	150	0	150	0
5	Computer Practical Fees	0	0	0	0
6	Convocation Fees (II.Y.)	0	250	0	250
7	Development Fee	500	500	500	500
8	Disaster Relief Fund	10	10	10	10
9	E- Services /Suvidha	50	50	50	50
10	E-Charges	20	20	20	20
11	Enrolment (Regist. Fee) Fees	825	0	1025	0
12	Examination Fees	3140	3140	3140	3140
13	Group Insurance	50	50	50	50
14	Gymkhana Fees	400	400	400	400
15	ID & Library Cards	50	50	50	50
17	Laboratory Deposit	0	0	0	0
18	Laboratory Fees	0	0	0	0
19	Library Deposit	250	0	250	0
20	Library Fees	1000	1000	1000	1000
21	Magazine Fees	100	100	100	100
22	N.S.S. Unit	10	0	10	0
23	Other Fees	250	250	250	250
25	Student Welfair Fund	50	50	50	50
26	Tuition Fees	6000	6000	6000	6000
28	Uni. Sports & Cult. Activities	30	30	30	30
29	Utility Fees	250	250	250	250
30	Vice-Chancellor Fund	20	20	20	20
	Total	13455	12470	13655	12470

Note:

* Fees will change subject to Instructions from University of Mumbai

* After completion of the degree student should approach college office to collect fees paid towards Library Deposit, **Caution Money Deposit** and **Laboratory Deposit** within three years. If here mentioned deposit not collected with in three years, then it will be contributed towards students welfare fund of the college.

FEES WHEREVER APPLICABLE (2023-24)			
	F.Y.	S.Y.	T.Y.
Transcript-5 copies (Additional copy -50/- each)			Rs. 250/. per semester
Admission Form -	100	100	100
Transfer Certificate	150	150	150
Bonafide Certificate	50	50	50
No Objection Certificate	50	50	50
Alumni Association Fees (To be charged from those students Secondary Education in Maharashtra)	25	25	25
Rural Development	200	300	400

Rules For Refund of Fees

O. 2859 : Refund of Tuition, Development and all other fees after cancellation of admissions :

The candidates who have taken admission in undergraduate courses in Govt. colleges, aided and unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th days after the date of cancellation and thereafter . Fees shall be refunded to the applicant after deducting cancellation charges as per the university rules in force.

Percentage of deduction charges are as under

Period and Percentage of deduction charges						
	(I)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and Instruction of the Course	Upto 20 days after the commencement of Academic term of the course.	From 21st day upto 50 days after commencement of the academic term of the course.	From 51st day upto 80 days after the commencement of the academic term of the course or August 31st whichever is earlier.	From September 1st to September 30th	After September 30th
Deduction Charges	Rs. 500/- Lump sum	20% of the total Amount of fees	30% of the total Amount of fees	50% of the total amount of fees	60% of the total amount of fees	100% of the total amount of fees

Note : The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following :-

- 1) All the fee items chargeable for one year are as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- 2) The fee charged towards group insurance and all fee components to be paid as University share (including Vice - Chancellor fund, University fee for sports and cultural activities, E - charge, disaster management fund, exam. fee and enrollment fee) are non- refundable if payment is made by the college prior to the date of cancellation.
- 3) Fee collected for Identity Card and Library Card, admission form and prospectus and any other course specific fee are not refundable after the commencement of the academic term.
- 4) All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation. In case of admission to subsequent years of the course, O.2859 is applicable for cancellation for admission.
- 5) The refund of fees will be as per University norms.

S.Y.B.A./B.Com. & T.Y.B.A/B.Com:

Deposits:

- 1) The amount of Caution Money, Library Deposit, Laboratory Deposit if any, will be refunded when a student leaves the college or cancels admission. Deposits not claimed within the period of one year of leaving the college or cancellation of admission will be forfeited.
- 2) The amount of deposits will be refunded to the students after 15 days from date of receipt of their application duly signed by student and guardian.
- 3) The students who have not surrendered their Identity Cards, Original Deposit receipts till then, must surrender along with their application for the refund of deposits, otherwise their deposits stand forfeited.
- 4) For the purpose of refund of fees, the date of commencement of the academic year is the date of reopening of the college for the new academic year, as notified by the University for the relevant year.

Ordinances Conditions for Granting Terms at the Degree College

Attendance for learners:

1. There shall be the Attendance Committee, for smooth conduct of this ordinance, in every college/institute Department of the University comprising of at least three members (to be nominated from other departments in case of the University Department having less than 3 teachers), the Vice-Principal / Senior Teacher (Convener) and at least two more teachers

ensuring representation of the concerned faculties, nominated by the Principal / Director / Head.

2. Every bonafied learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least five percent (75%) of the attendance taken as an average of the total number of lectures, practical's tutorials etc. wherein short and / or long excursions /field visit/study tours organized by the college and supervised by the teacher as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material days. Further it is mandatory for every learner to have minimum 50% attendance for each course & average attendance has to be 75%.
3. The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extra curricular/co-curricular activity/competition/camp/workshop convention/ symposium /seminar etc. where the said learner is officially representing the College/University! /seminar etc. where the said permission of the Principal !Director Head of the College institute/University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in -above, at Sr. o. 2, shall be deemed to have attended by the said learner
4. Without prejudice to what is stated here- in-above, the Principal, Director, Head of the concerned College, institute, Department of the University shall be the competent authority to condone the absentee of any learner further up to additional 25% , if deemed fit and on recommendation of the attendance committee of the said college/ Institute/Department of the University, wherein it is mandatory on the said committee to do natural justice by giving personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain absent, which generally shall be limited to his/her own sickness, sickness of his/her parent, death of his/her parent etc. supported by valid evidence, documentary or otherwise.
5. The attendance committee ensures that the attendance records are maintained in order and that the warning letters are issued to the defaulting learners at least twice in every semester & that in the first week of every month for the previous month default list it displays on college notice board. If they are falling short of attendance while also displaying the list of defaulters declaring their respective attendance for the month. The defaulting learners should also be called (along with the parent / guardian whenever necessary) to meet the Convener, Attendance Committee in the middle of the semester with a view to make the consequences adequately clear while understanding the difficulties if any and encouraging the learner to comply with the requirement of the attendance. Needless to say that the learner should be made aware of the provisions of the ordinances for attendance at the time of admission and an undertaking may be obtained from them (countersigned by the parent,

guardian wherever necessary) assuring regular attendance while understanding the consequences of defaulting.

6. At the end of the semester on recommendation of the attendance committee the Principal / Director/Head of the college / Institute/ University Department shall display list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal / Director / Head of the College / Institute / Department of University within 3 days from the date of the notice. After disposing the appeals the Principal / Director / Head shall intimate the same to the In-charge of Examinations /the Controller of examinations to withdraw the examination forms of such defaulting learners giving intimation to those learners ensuring that this communication reaches the concerned at least 10 clear days before the commencement of the respective examination.
7. The learner whose terms are not granted by the college / institute / department of the University can appeal to the Controller of examinations, if desired, in a prescribed form and by paying fees prescribed by the Management Council within 3 days from the receipt of this intimation and that the controller of examinations shall arrange a hearing of the learners along with their concerned Principal /Director / Heads of the Department, represented in person or through a teacher nominated by them before the committee (one each for every faculty) nominated by the Management Council comprising of 3 members including the Convener. The respective committees shall convey their decisions to the Controller of examinations which shall be final and binding on the learners on accepted and communicated by the controller of examinations.

Jr. College of Arts & Commerce

(English Medium)

The applicants seeking admission to Jr. College shall submit their applications in the prescribed form duly completed in every respect.

Eligibility:

A candidate should have passed Xth Std - Secondary Education Board exam.
Candidate admitted shall have to register himself / herself with the Education Board.

Duration of the course:

The course shall be a full time course of two years.

The Subjects for the Commerce stream are as follows:

- | | |
|-------------------------------------|------------------------------------|
| 1. English | 5. Organization of Commerce |
| 2. Economics | 6. Marathi/ Information Technology |
| 3. Book Keeping | 7. Environment Studies |
| 4. Secretarial Practice/Mathematics | 8. Physical Education |

The Subjects for the Arts stream are as follows

- | | |
|--------------|------------------------|
| 1. English | 5. Psychology |
| 2. Economics | 6. Sociology |
| 3. Marathi | 7. Environment Studies |
| 4. History | 8. Physical Education |

Admission for Jr. College

The applicants seeking admission to XIth Jr. College shall submit their applications with following documents.

- 1) A statement of marks of Xth (Original with Three attached photo copies.)
- 2) School leaving certificate (Original with two attested photo copies)
- 3) A recent passport size photo of the applicant duly affixed on the prescribed application form and additional photo for I-Card.
- 4) Students other than State of Maharashtra should produce "Migration Certificate" from Educational Institute of concerned State.
- 5) An undertaking to fulfill certain conditions with regard to attendance / discipline / project work etc. should be submitted with duly signed by the applicant and his / her parents.
- 6) Aadhar card of candidates & parents also.

Fees Structure for Jr. College

Sr. No.	Particular	Amt. Rs.		Amt. Rs.	
		XI Com	XI Arts	XII Com	XII Arts
1	Tuition Fees	9,000	8,000	9,000	8,000
2	Library Fees	200	200	200	200
3	Gymkhana Fees Term Fees	600	600	600	600
4	Other Fees / Ad Fees	250	250	250	250
5	Cultural Activities / Sports Fees	50	50	50	50
6	Development Fees	350	350	350	350
7	I - Card & Library Card	50	50	50	50
8	Examination Fees	500	500	500	500
TOTAL		11,000	10,000	11,000	10000
9	Computer Fees (IT)	4,000	--	4,000	--
10	Maths	1,000	--	1,000	--
TOTAL		16,000	10,000	16,000	10,000

Exam Pattern of Jr. College

S. No.	Subjects	1st Term		2nd Term		ABT/Oral	Total
		25 Marks	50 Marks	25 Marks	80 Marks		
1	B. K.	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
2	O. C.	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
3	S. P.	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
4	Economics	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
5	I. T.	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	Practical	100
6	Maths	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	Practical	100
7	Marathi	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	Oral	100
8	English	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	Oral	100
9	History	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
10	Sociology	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
11	Psychology	Tutorial / MCQ / TEST	Written Exam	Tutorial / MCQ / TEST	Written Exam	ABT	100
12	EVS	Project (30 Marks)	Seminar/ journal(20 Marks)	Project (30 Marks)	Seminar / journal(20 Marks)	Project	Grade
13	PE	-	Written (50 Marks)	-	Practical (50 Marks)	Practical	Grade

COLLEGE LIBRARY

Library Timings:

Circulation (8.10 a.m. to 3.50 p.m.)

Reading Room (8.00 a.m. to 3.50 p.m.)

For P.G. Students, Library facility will be available on all Sundays.

Library Rules and Regulation:

- 1) Readers shall maintain perfect order and silence in the library.
- 2) Belongings (Any type of bags & personal books or umbrellas or mobiles, folders) are not allowed in the library. The library will not be responsible for any loss of valuables.
- 3) Enter your name & other details in the student's entry Register in the Library. Student's entry Register is available in the library. Students are requested to use this whenever they enter the library.
- 4) The timings of the library would be fixed by the authorities keeping the student's requirements in mind. Students are required to adhere to the schedule intimated. The timings of the library may be changed at the short notice in case of emergencies. Any changes in the Library Timings shall be intimated to the students from time to time. (Notice Board)
- 5) Making noise, sleeping, talking loudly, spitting, drinking tea or eating in the library premises or smoking, or doing anything else which may disturb other readers or which may be against the discipline of the library is strictly prohibited, fine will be imposed (Rupees 100) for the same.
- 6) No person entitled or permitted to use the library shall mutilate, disfigure, deface by writing in the margins by under-lining sentences, by making passages, or damaging in any other way a book, periodical, map, or chart or any other property of the library.
- 7) A reader is responsible for any damage caused to the reading materials or any other property of the library and shall be required to replace the reading material or pay for the property besides the penalty imposed upon them by the authorities.
- 8) All the students are instructed to wear their I-Card around their neck as long as they are on the premises of the college. Students are not allowed admission to the library unless they produce a college ID Card/Reader Tickets.
- 9) Every student will be issued one library card and allowed to issue one book at a time for seven days. However, the student can borrow one book for reference on I- Card. The library card is valid for the current academic year only. Students are required to carry their library cards and must produce the same as and when demanded by an authorized person. Only the member to whom it is issued must use this card. The library card is not transferable. Readers should keep their Readers Ticket in safe custody so that nobody else misuses them. Using other's library card is strictly not allowed.
- 10) A student is allowed to take only one book at a time for seven days on his/her library card. Issued material can be renewed after presenting the same physically. A student can have a maximum of three renewals unless the book is reserved by another user. A reserved item is

subject to recall once it has been issued for seven days i.e. it will not be re-issued to the current reader. The date of return is written on the rear cover of the book. (on the due date slip). The book should be returned on or before that date. If the due date for the return of books/periodicals falls on a holiday, the next working day will be considered the due date.

- 11) Magazine (Back Issues) will be issued to each student for 2 two days only. Current issues are not allowed to be taken for the home issue.
- 12) Users are responsible for material borrowed on their cards and will be required to pay for any damage to, or loss of material borrowed at replacement cost, plus an administrative charge. Borrowing rights shall be withdrawn if payments are outstanding. Students are also directed not to draw or write any kind of remarks or highlight any content of the book. This will invite a penalty. If any book is lost or damaged beyond repair, the person responsible shall replace it with a new copy for the cost of the current price and handling charges.
- 13) A fine of Rs. 1/- per day will be charged for delayed return of book for first week and Rs. 4/- per day afterward & Rs. 10/- per day will be charged for delayed return of magazines.
- 14) Students who take books for xerox / to be referred in the computer lab or in the classroom must return the book on the same date otherwise penalty of Rs. 10/- per day will be charged.
- 15) Library newspapers are not allowed to be taken outside the library.
- 16) If the Library Card is lost, a fresh Library Card will be issued on payment of Rs. 50/-
- 17) Late Library Card fine (after the due date) is Rs. 150/-
- 18) Admission rights are reserved.
- 19) Students should vacate their seats five minutes before the closing time of the Library if the Librarian or in the absence of the Librarian, the senior-most staff member of the Library orders to do so.

College Rules and Regulations

- 1) Students are requested to note that tutorials and examinations will be conducted as per the schedule for tests and examinations. They must show satisfactory performance as per the rules failing to which their term/terms may not be granted.
- 2) Every student must get his/her identity card / library card. The procedure for obtaining the required identity card will be put up on the notice board.
- 3) Students must always carry their college identity card with them duly attested by the principal and must produce it as and when demanded by the college authority. The fine for not wearing I card in the college premises will be Rs. 300/-
- 4) Attendance for all lectures is compulsory. A student failing to maintain the minimum of 75% attendance in each term will be penalized as per university rule. He/ She may not be allowed to appear for the exams in future.
- 5) In case of illness, a student must apply for leave of absence with the doctor's certificate and should submit it through the concerned teachers to the principal to avail the benefit.
- 6) Conduct of student in the classes as well as in the college campus shall be such as it will cause no disturbance to the fellows or to other classes. Damage caused by students to college properties will be fined up to Rs. 10,000/- or the total cost of damage whichever is higher.

- 7) Students must not loiter in the college campus or the premises when the lectures are on.
- 8) Smoking, drinking alcohol, eating paan, gutkha, tobacco chewing and spitting are strictly prohibited in the college campus.
- 9) No society or association which is not benefited to student community shall be formed in the college. No person to be invited to address a meeting without prior permission of the principal.
- 10) Students shall not collect any money as contribution for picnic, trip, educational tours, get-together, study-notes, charity or any other purpose without the sanction of the principal.
- 11) Students are expected to take proper care of the college property and to help in keeping premises neat and clean. Damaging and disfiguring college property (e.g. disfiguring walls, desk, doors fitting, breaking furniture etc.) is a breach of discipline and the concerned students will be duly penalized. The concerned students will be restricted from the college immediately. The penalty for any damage will be minimum rupees 5000/- or at the discretion of the Principal and Management.
- 12) If for any reason the continuance for a students in college is in the opinion of the principal detrimental to the best interest of the college, the principal may ask such students to leave the college without giving reason.
- 13) Matters not covered by the existing rules will rest at the absolute discretion of the principal.
- 14) Students shall not attend classes other than this college without the permission of the Principal and Management.
- 15) No student shall communicate any information or write about matters dealing with the college administration to the press or any other social media.
- 16) The students should not leave their books, valuables and other belongings in their classroom / gymkhana room / common room etc. whenever they move away from their rooms. The college is not responsible for the loss of such property.
- 17) In case, the student remains absent even for a lecture, he/ she is required to submit a leave note duly signed by the parent / guardian and report the same to the Mentor / Principal, immediately after resuming college.
- 18) Use of mobile phones is not allowed in college premises. If caught, the mobile phones will be confiscated. The fine for Mobile phone will be Rs. 500/- and shall be returned at the end of the academic year only. (In case Principal or teacher asks student to use mobile for any purpose relating to college this rule is not applicable in that case)
- 19) Regular Lectures commence at 8.00 a.m. Students are required to be inside the college premises by 7.50 a.m. sharp.
- 20) Ragging is prohibited: Government of Maharashtra has notified ragging as cognizable offence. Any one reported to be involved in any form of ragging will be severely dealt with. Therefore, students are required to refrain from indulging in any form of ragging.
- 21) Under CCI Rule : All the students (Boys & Girls) must wear decent clothes and conform to generally acceptable standards of respectable or moral behaviour in the college premises.
- 22) For late ATKT Exam forms submission, Late fees of Rs. 500/- will be charged extra.

PLACEMENT CELL

College has an active placement cell, which provides various jobs and internship opportunities to the students. In the year 2021-2022, our college has signed an MOU with Technoserve India foundation, Anudip foundation & Global Talent Track (GTT).

Various reputed Companies Such as Airtel, HDFC Sales, BYJU's, ACME Services, Optimum Utility Services & many more visited the college campus for conducting campus interviews. In the year 2021-2022, 49 were placed at various post from the College.

MOU's With Various Bodies

To further promote the development of the college some initiatives such as faculty, Student & resource exchange programs also other educational exchange programmes of mutual interest have been undertaken.

Collaboration and MOU's signed with some reputed institutions in the country are as follows :

- 1) An MOU of Inter library loan with St. Gonsalo Garcia College.
- 2) An MOU of Student & Faculty exchange with Xavier's Technical institutes, Mahim.
- 3) An MOU of Marathi Dept. with Vishwabhan Pratishthan
- 4) An MOU of Placement committee with
 - a) Global Talent Track (GTT)
 - b) Technoserve India
 - c) Anudip Foundation.

Aided Section- Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Dr. Prakash Dongre	Principal	M. A., SET, Ph.D.
2	Dr. Subhash A. D'souza	Vice Principal, Assistant Professor	M. Com., M. Phil. Ph.D.
3	Dr. Vincent K. D'mello	Associate Professor	M. A., SET, Ph.D. LL.B
4	Dr. Clementine J. Rebello	Assistant Professor	M. A., B. Ed., Ph. D.
5	Dr. Vandana N. Tuscano	Assistant Professor	M. A., B. Ed., Ph.D
6	Dr. Kavita R. Almeida	Associate Professor	M. A., SET. Ph.D
7	Dr. Prasad J. Dabre	Assistant Professor	M. Com., NET, ICWA (Inter)
8	Dr. Romia R. Correia	Assistant Professor	M. A., M.Phil., B.Ed.
9	Mr. Jagdish A. Sansare	Assistant Professor	M. A., SET
10	Dr. Dinesh Sanadi	Librarian	M. Lib. NET, Ph.D. SET

Self Finance Section- Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Dr. Deepa Lopes	Co-ordinator	M.C.A. PG.DCA, M.A. (Eco) Ph.D.
2	Ms. Jeslina Almeida	Assistant Professor	MMS - HR, M. Com (Mgmt), SET
4	Ms. Lovina Rodrigues	Assistant Professor	MMS - HR
5	Ms. Shraddha Pereira	Assistant Professor	MMS - Finance, M.Com B.Ed. NET
7	Ms. Sabina Correia	Assistant Professor	MMS - Marketing, M.A. (ECO)
9	Ms. Sangeeta Pandit	Assistant Professor	M.Com - Management, SET
10	Ms. Alina Pereira	Assistant Professor	MMS - HR, M Com(Mgmt)
12	Ms. Alisha Tuscano	Assistant Professor	M.Com, B.Ed. NET
13	Ms. Dora Rodrigues	Assistant Professor	(MMS) -Fin., M.Com (Mgmt), SET (Com), SET (Mgmt)
15	Advocate.Stavina Dodti	Assistant Professor	B.L.S., L.L.M.
16	Dr. Macnoble D'cruz	Co-ordinator- MA/M.Com	M.Com., P.G.D.F.M., M.phil, NET, SET, Ph.D
17	Dr. Gating Koli	Visiting Faculty	M. Com., NET, M.A. (Eco), SET, PhD
18	Mr. Nelson Lopes	Visiting Faculty	M.Com. CA , SET
19	Ms. Glorita Pereira	Visiting Faculty	M.A., NET
20	Mrs. Rubina D'mello	Visiting Faculty	M. Com., M.M.S., NET
21	Mrs.Nileshwari Ghumre	Visiting Faculty	M.Com, MBA, NET
22	Dr. Felix D'souza	Visiting Faculty	M. A.,SET
24	Ms. Glorita Pereira	Visiting Faculty	M.A. NET
25	Ms. Sunitha Nair	Visiting Faculty	M. A., M.Com., B.Ed, SET
26	Ms. Veronica Barla	Visiting Faculty	M.A. SET
27	Ms.Harshvardhini B.	Visiting Faculty	M.A., NET
28	Dr. Akruiti Bose	Visiting Faculty	M.A. PhD.

Aided Section- Non-Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Mr. William L. Rodrigues	Office Superintendent	B.Com
2	Mrs. Archana R. Rumao	Sr. Clerk	B.Com
3	Mrs. Jyoti R. Menezes	Jr. Clerk	B.A.
4	Mrs. Maya Y. Parkar	Jr. Clerk	B.Com
5	Mr. Noel J. Rodrigues	Lib. Attendant	S.S.C. Lib. Cert.
6	Mrs. Jane J. Rodrigues	Lib. Attendant	B.Com.M.LIB
7	Mr. Rajesh N. Bhuyal	Peon	Non Matric
8	Mr. Nilesh S. Lopes	Peon	Non Matric
9	Mr. Joel I.Gomes	Peon	B.A. Lib. Cert.

Self Finance Section- Non Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Mrs. Shaila W. Fernandes	Clerk	M.Com
2	Mr. Denis S. Pereira	Clerk	B.A. (Eco.)
3	Mrs. Christina B. Lobo	Clerk	M.A. B.ed.
4	Mrs. Geeta R. Fernandes	Peon	SSC
5	Mrs. Allwyn Dias	Peon	SSC

Junior College- Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Mrs. Snehal N. Kawli	Principal	M.A. B.Ed.
2	Mrs. Sabina J. Lopes	Assistant Teacher	M.Com. B.Ed.
3	Mrs. Manisha M. D'britto	Assistant Teacher	M.Com. B.Ed.
4	Mrs. Rani R. Kalsait	Assistant Teacher	M.A., B.Ed.
5	Mrs. Dakshata Naik	Assistant Teacher	M.Sc. (I.T.) B.Ed.
6	Mrs. Pinky R. Rodrigues	Assistant Teacher	M.P. Ed. M.Com. B.Ed.
7	Mrs. Sangita Fernandes	Assistant Teacher	M.A. B.Ed.
8	Mrs. Sarita Lopes	Assistant Teacher	M.A. B.Ed.

Junior College - Non Teaching Staff

Sr. No.	Name of the staff	Designation	Qualification
1	Ms. Jeen Dilip Dmello	Clerk	B.com
2	Nitin R. Bhandar	Peon	HSC

Dnyandeep Mandal, Uttar Vasai's
ST. JOSEPH COLLEGE OF ARTS & COMMERCE

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Vasai, Dist. Palghar - 401 301 Tel : 0250 - 2589496 / 2584499 E-mail :
sjc.satpala@gmail.com Website : www.sjccollege.in**

- | | |
|--|--------------------------------|
| ◆ F.Y.J.C./ S.Y.J.C. (Maths & IT) English Medium | ◆ B.A. / B.Com. |
| ◆ BMS (Bachelor of Management Studies) | ◆ BAF (Bach. of Acctg. & Fin.) |
| ◆ BBI (Bachelor of Banking & Insurance) | ◆ M.Com (Accountancy) |
| ◆ M.Com. (Management) | ◆ M.A. (Economics) |
| ◆ M.A. (Marathi) | |

New Courses & Subjects

- ◆ B.A. (English Literature, Psychology)
- ◆ B.Sc.-IT

Sr. No.	Add On Courses	Duration
1	UPSC/MPSC guidance programme	6 Months
2	NET/SET - Preparation Programme	6 Months
3	English speaking remedial coaching	3 Months
4	Enrichment / Yoga course	3 Months
5	Financial Management for managers	3 Months
6	Personal accounting and Financial Planning	3 Months
7	Library Science	3 Months
8	Basic Computer Applications	3 Months



वर्ष दुसरे




भविष्यवेधी नेतृत्व
मा. उदय सामंत
उच्च व तंत्र शिक्षण मंत्री,
महाराष्ट्र राज्य

महाराष्ट्र राज्य
उच्च व तंत्र शिक्षण विभाग
व महाराष्ट्र माहिती तंत्रज्ञान सहाय्यता केंद्र
यांच्या संयुक्त विद्यमाने



करिअर कट्टा

युवकांच्या सर्वांगीण विकासासाठी.....

आयएस आपल्या भेटीला

- राज्य पातळीवरील स्पर्धा परीक्षा/ महाराष्ट्र लोकसेवा आयोग
- पोलीस भरती
- बँकिंग सेवा
- स्टाफ सिलेक्शन कमिशन
- केंद्रीय पातळीवरील स्पर्धा परीक्षा (यु पी एस सी)

यासोबत सभासद शुल्क ₹ ३६५/-भरल्यानंतर विद्यार्थ्यांना ०३ वर्ष प्रति वर्ष ०५ या पद्धतीने १५ कोर्स मोफत दिले जातील.

उद्योजक आपल्या भेटीला

- उद्योजकीय व्यक्तिमत्व विकास
- व्यवस्थापकीय कौशल्य व प्रत्यक्ष उद्योजकांचे मार्गदर्शन
- वित्त व्यवस्थापन
- निर्णय क्षमता
- जोखीम व्यवस्थापन (Risk Management)
- मनुष्यबळ व साधनसामुग्री व्यवस्थापन
- आधुनिक तंत्रज्ञान

ध्येयपूर्तीच्या वाटेवर सातत्याने

३६५ दिवस

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SCAN ME



Course List

1) Python Programming	26) Digital Banking
2) Python for AI/ML	27) Digital Marketing
3) Python for web Development	28) Political Ethics and Value
4) Cloud computing	29) Leadership Development
5) Devops	30) Literacy about Judicial Process
6) Data analytics with tableau and power BI	31) Constitutional Values and Ethics
7) Social Media Profile Management	32) Certificate in Office Administration
8) Financial Literacy	33) Certificate in Training Management
9) Event Management	34) Organic Farming
10) Fund Flow Management	35) Fruits and Vegetables Drying Dehydration and Technology
11) Communication Skill & Personality Development	36) Certificate course in World Politics
12) बी पी टी १९५० संस्था नोंदणी कायदा प्रशिक्षण	37) Certificate course in Rural Development
13) Road Safety and Awareness Training	38) Scientific Temperament
14) परदेशी नोकरीच्या संधी आणि व्यक्तिमत्व विकास	39) Green Chemistry
15) Foundation Course in Business Law	40) Renewable Energy
16) माहिती अधिकार कायदा प्रशिक्षण	41) Nanotechnology
17) Soft Skill Training Program	42) Biotechnology
18) Certificate Course in Human Right	43) Medical Lab Technology
19) Certificate Course in Journalism	44) Nano Biotechnology
20) Communication Skill Program	45) Introduction to Forensic Science
21) Content Writing Course	46) Tourism Management
22) Basic of Cost & Works Accounting	47) Forensic Accounting
23) E- Filling	48) Cyber Law
24) Soft Skill Development	49) Office Management
25) Introduction to Basic Concept of Accounting	50) Consumer Protection Act 2019

करिअर कट्टा विद्यार्थी नोंदणी फॉर्म

1) नाव :-

2) शिक्षण :-

3) ई-मेल आयडी :-.....

4) मोबाईल नंबर :

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5) महाविद्यालयाचे नाव :-

.....

6) महाविद्यालयाचा कोड :-

7) करिअर कट्टा कोर्सचे नाव :-

● IAS आपल्या भेटीला

● उद्योजक आपल्या भेटीला

8) जिल्हा :-

9) तालुका :-

10) विद्यार्थ्याची सही :-