



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Dnyandeep Mandal's St.Joseph College of Arts and Commerce
• Name of the Head of the institution	Dr. PRAKASH DONGRE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7378587601
• Mobile no	9867654397
• Registered e-mail	principal@sjcollege.in
• Alternate e-mail	prakash.dongre@sjcollege.in
• Address	Dnyandeep Mandal's St.Joseph College of Arts and Commerce, Satpala-Rajodi beach road, Satpala virar (w) ,Tal- Vasai ,Dist -Palghar, Pin 401301
• City/Town	VIRAR
• State/UT	MAHARASHTRA
• Pin Code	401301
2.Institutional status	

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	Dr. SANADI DINESH ANNAPPA SHALINI
• Phone No.	7208710920
• Alternate phone No.	7208710920
• Mobile	7208710920
• IQAC e-mail address	dineshsanadi@gmail.com
• Alternate Email address	dinesh.sanadi@sjcollege.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sjcollege.in/wp-content/uploads/2023/02/AQAR-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://sjcollege.in/wp-content/uploads/2022/07/Academic-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.50	2004	16/09/2004	15/09/2009
Cycle 2	B	2.70	2015	15/11/2015	14/11/2020
Cycle 3	B	2.46	2023	07/09/2023	06/09/2028

6.Date of Establishment of IQAC

25/08/1995

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount

NA	NA	NA	NA	NA
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		2		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1) International Conference 2) Crash Course on Operations of BSE 3) Workshop on Research Methodology				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				
Plan of Action		Achievements/Outcomes		
1) International Conference		1) International Conference		
2) Crash Course on Operations of BSE		2) Crash Course on Operations of BSE		
3) Workshop on Research Methodology		3) Workshop on Research Methodology		
13. Whether the AQAR was placed before statutory body?		Yes		
<ul style="list-style-type: none"> Name of the statutory body 				
Name	Date of meeting(s)			
CDC	01/07/2023			
14. Whether institutional data submitted to AISHE				
Year	Date of Submission			
2022	22/08/2022			
15. Multidisciplinary / interdisciplinary				

Cross-disciplinary Workshops and Seminars:

Interdepartmental Collaborations (Marathi and Library) (Commerce and Accountancy)

Student Projects and Initiatives -

Community Engagement and Outreach:

Collaborations with Industry or External Partners

Publication and Dissemination of Interdisciplinary Research:

16. Academic bank of credits (ABC):

Dnyandeep Mandal's St. Joseph College of Arts and Commerce is affiliated with Mumbai University and has a credit-based system. As

per the new guidelines of NEP college is well equipped to adopt Academic bank of credit system. As soon as we receives guidelines from University of Mumbai we will invite the resource persons to guide us and institute will go ahead with Academic bank of credits which will help the students to have multiple entry-multiple exit as well as anytime, any-where, and any-level learning.

17. Skill development:

Number of Capacity Development and Skill Enhancement activities have been organised for improving students' capabilities on the following themes: Soft Skills, Language and Communication Skills , Life Skills (Yoga, Physical fitness, Health and Hygiene, Awareness of Trends in Technology and the like.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

It has been observed that education in the mother tongue is a key factor for inclusion and quality learning, and it also improves learning outcomes and academic performance. So the there is need to preserve the Indian languages. In our college we focuses mainly on Hindi and Marathi languages. In our institute these languages are taught at under graduate level and Marathi at the post graduate level. Our institute adopts a bilingual approach to teaching, wherein the teachers use two languages to explain various topics to our students.

The college celebrates, 'Marathi Bhasha Pandharwada' in month of January every year. Various activities related to Marathi literature are organised during this 15 days programme which includes Boli bhasha din, ' Granth Dindi', Marathi newspaper reading, only Marathi speaking and so on.

The College also celebrate 'Hindi Pakhawada' which includes various competitions like Hasya Vyangya Pratiyogita, Samachar Pathan Pratiyogita, Ek Pal Hindi Bolo Pratiyogita, E-

poster Pratiyogita, Nibandh Pratiyogita and wokshop on Internet and Hindi, Shayaro Ki Maiphil.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

St. Joseph College of Arts and Commerce has well-defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Program Education Objectives (PEO) for each program. The POs, PSOs and PEOs are satisfied through the teaching-learning process and the additional programs conducted at the Institute. As the part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Assessment tools are designed considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, an analysis of PO, and PSO attainment is done by each department.

20.Distance education/online education:

The Institute is affiliaed with Mumbai University,. As per the guidelines of the University, all lectures are conducted in physical mode. During the pandemic, the system has adopted the change from classroom teaching to blended learning. Google Drive, and Google classrooms are effectively used for course conduction and evaluation process. Each course's contents are available on Google classroom including the syllabus, PPTs and notes. The assessments of the courses are done through online assignments, and quizzes. The MCQ tests are conducted using Moodle platform. Online sessions are conducted on Google meet. Various student activities are conducted online using Google meet.

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

318

File Description

Documents

Data Template

[View File](#)

2.Student

2.1

Number of students during the year

1213

File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	000000
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	467
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	24
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	24
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	113.63
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC provides guidance on the implementation of the schedule to be followed for every academic year. The University Academic terms are followed and teaching workload is decided by the Heads of Department. Syllabus is framed by the Board of Studies (BoS) of University of Mumbai. After discussions in Departmental meetings, Heads of Department finalize the Timetable, Workload and Subject Allocation in consultation with the Principal. Thus the effective curriculum delivery is well planned and well documented. All the Faculty members prepare teaching plans at the beginning of the academic year. In the regular lectures, teachers use various methods such as problem-solving method, participative teaching. Teachers participate in the workshops organized in subjects where there is a change in syllabus. Class Room teaching is supplemented with Guest Lectures, Industrial Visits, Exhibitions and Field-trips. Students are encouraged to prepare PPT for project-work and class wise presentations. The use of ICT in the classroom is pre-decided by individual teachers. Remedial lectures are conducted for slow learners to enable them to cope with the prescribed curriculum. For further advancement in academics, advanced learners are encouraged to attend the Seminars and Workshops. Feedback forms are analyzed by Departmental Heads.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In addition to the lectures to cover the syllabi, the practicals, project work are also scheduled and completed as per the stipulated norms for all the programmes. In the beginning of the First year, students are informed about the examination pattern, passing standards, grading system and internal examination by organizing an orientation program and parent-teachers meetings. Examination Policy provides guidelines for ensuring proper conduct of examination in accordance with University Rules. All examinations are conducted under strict supervision of the teachers. The Examination Committee declares & displays results in the time stipulated for result declaration. Internal class tests, practical tests and project evaluations are conducted. All the answer papers are assessed under CAP and online assessments, wherever applicable. The students of FY B.Com and SY B.Com /BMS/BAF/BBI, are asked to submit a project for 25 marks in the Foundation course subject and assessment is done on the basis of submission of project work and PPT. For the subject of Mathematics/Statistics and Business Communication taught at FY level, Tutorial classes are compulsory. In the optional subject of Computer Application taught in SY and TY BCOM, the practical examination for 25 marks is conducted as a part of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses prescribed under various programmes by the University touch upon issues related to ethics, gender, environment and sustainability, human values etc. All these are covered as topics to be taught with the Syllabus. Various cross cutting issues have been integrated and the activities were conducted as follows:

Teachers provide guidance to students in the preparations of projects and classroom presentations with focus on professional ethics. Shetkari Melava was organized where training and guidance was provided to farmers from our vicinity.

Programmes are conducted for Gender Sensitization. Representation of Girl students on various activity committees demonstrates the practice of gender equality in college functioning.

Seven days' Residential Camps by NSS every year makes the students socially responsible. The integral aspects of Tribals and rural family and public life is well understood by students through the interactions with those communities during the camps.

We believe that the issues emphasized through co-curricular and extra curricular activities impact young minds very effectively. For example, while deciding about the theme of the performing art events, debate, sketching, poster making, etc., attention is provided so that the emerging cross-cutting issues of all pervasive nature are prominently addressed by the youth of the College.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15	
File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
892	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://sjcollege.in/wp-content/uploads/2024/02/FEEDBACK-REPORT-2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1213

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is committed to fostering an inclusive and dynamic learning environment, recognizing the diverse academic needs of its students. As part of its educational approach, the institution systematically assesses the learning levels of students and tailors specialized programs to cater to both advanced learners and those who may require additional support. For students demonstrating advanced capabilities, the institution organizes presentations and advanced courses to provide them with opportunities for deeper exploration and intellectual growth. Conversely, for students who may be progressing at a slower pace, the institution implements bridge courses and conducts remedial lectures to ensure that they receive the necessary reinforcement and support to catch up with the curriculum.

The institution's dedication to inclusivity extends to students facing academic challenges, such as those with ATKT (Allowed To Keep Terms) status. To address their specific needs, remedial lectures are designed to help ATKT students bridge gaps in their understanding and improve their academic performance. Recognizing the significance of practical skills in today's technological landscape, the institution also goes the extra mile by organizing additional computer practical sessions. These sessions provide students with hands-on experience, supplementing their theoretical

knowledge and enhancing their overall comprehension of the subject matter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1213	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college is committed to providing a comprehensive and hands-on educational experience, and one way we achieve this is through organized industrial visits and field trips. These excursions allow students to witness firsthand the practical applications of their academic learning, bridging the gap between theory and real-world scenarios. In addition to these enlightening trips, our college emphasizes a well-rounded assessment approach. Regular tests and practicals are conducted to evaluate the students' understanding and application of the subject matter. Assignments are also an Integral part of our curriculum, encouraging students to delve deeper into their studies and develop critical thinking skills. To facilitate seamless communication and resource sharing, our teachers utilize Google Classroom, creating an interactive and collaborative online platform for learning. Moreover, our institution is dedicated to student-centric teaching methods, tailoring the educational experience to individual needs and preferences. This student-focused approach enhances engagement, participation, and overall comprehension, creating a dynamic and enriching learning environment for all.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the overall learning experience, faculties use ICT-enabled classrooms with LCD projectors, Wi-Fi connectivity, and PowerPoint presentations developed by teachers to expose students to advanced knowledge and practical learning.

In today's educational landscape, it is essential for students to learn and master the latest technologies to be corporate-ready. Consequently, teachers are combining technology with traditional modes of instruction to engage students in long-term learning. Six projectors are installed in classrooms to incorporate new pedagogies in the teaching-learning process. Printing facilities are available in the Computer Lab, Office, and IQAC. Additionally, students and

Faculty make use of email and social networking tools like WhatsApp for instantaneous communication and information dissemination. WhatsApp groups serve as platforms to communicate, make announcements, address queries, and share information.

All departments conduct webinars, workshops, and guest lectures on new developments in core subjects for effective teaching and learning by industry experts and alumni

Faculty members employ various teaching methods based on the needs of the learners and the subject taught.

Faculties use Google Classroom for their respective subjects, making the teaching-learning process more effective and available at any point in time for all students.

The college campus is well-connected through wired and wireless networks. Students have access to the internet with 50 Mbps connectivity via Fiber Optic/LAN cable backbone structure

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
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Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

288

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated college, the Institution has to strictly follow the rules and regulations regarding the assessment and evaluation process of performance of students decided by the University of Mumbai. For transparent and robust internal assessment, the following mechanisms are conducted:

- The examination committee monitors and conducts internal examination in the college.
- Academic calendar is prepared at the beginning of academic year and is made available on the college website.
- Schedule of Class Assessment Test , laboratory internal assessment o courses like Computers and ProjectsandSessional Examination is given in Academic calendar which is displayed well in advance before commencement of session.

- The topics, marking scheme and passing criteria are communicated to the students during Orientations and by respective faculty members during lectures
- The internal assessment is carried out in a systematic manner for theory courses, and laboratory courses
- For theory papers, semester wise Class tests were conducted for each the subject by the self-finance section

For TYBA/TYBMS/TYBAF/TYBBI students projects are undertaken under the supervision of a teacher. The project report, directly related to one of the elective subjects chosen by the student in semester VI, is conducted at individual level. The project report is submitted in a typed and bound copy. The internal and external examiner appointed by the University evaluate the VIVA project examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Consolidated mark list of the Internal and External examination is displayed on college website.
- Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The reevaluation is conducted by external faculty. The results of reevaluation will be announced as per the university norms.
- All the records related to internal examinations are kept carefully and third year students internal marks are sent to the University time to time in the format decided by the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website. The college is affiliated to the University of Mumbai. The course outcomes of all the courses are clearly defined and are displayed on the college website. The course outcomes are communicated to the teachers and the students by the following ways:

Hard copy of the syllabus is kept in the department for teachers' reference and is also posted in the Google classroom. Library also

has a copy of the syllabus. University website link for the syllabus is provided on the college website. Students are communicated the same during the orientation programmes at the beginning of the year. Also at the beginning of each unit the teacher discusses the same in the class.

The programme and course, in general are so designed that the student graduating from that subject acquires the necessary skills and knowledge expected in that subject. The overall programme outcome ensures that the student becomes competent enough in terms of communication skill, competitive exams, subject knowledge, entrepreneurship and employment. Also the programme equips the learner for higher education and research.

College website linkforthesame:<https://sjcollege.in/wp-content/uploads/2023/03/Programe-and-Course-Outcome.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sjcollege.in/wp-content/uploads/2023/03/Programe-and-Course-Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- 1. Annual and End Semester University Examination:**The affiliating University conducts examinations in semester patterns, allowing the institution to measure POs based on fixed course attainment levels.
- 2. Internal and External Assessment:**Internal assignments aligned with POs are given to students for evaluation.
- 3. Feedback Evaluation:**Feedback from students, alumni, employers, and parents is collected to gauge attainment levels and assess the impact of teaching-learning processes on POs, subject, and course outcomes.
- 4. Internships/ Projects:**Students are encouraged to undertake internships, projects, and fieldwork to acquire practical skills and experience in their chosen field of study.
- 5. Placements:**Employability upon completion of the undergraduate degree is a crucial PO. Departments organize career seminars and programs to inform students about opportunities in their respective fields.
- 6. Higher Studies:**Progression towards higher studies serves as another indicator of attainment of POs, Program Specific Outcomes

(PSOs) , and COs .

These methods collectively ensure a comprehensive evaluation of student performance and the attainment of desired outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

288

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

College research cell takes keen interest in organizing various workshops, conferences for students and staff under the guidance of IQAC cell. We had arranged International conference on 7th January 2023 where both students and teachers presented research papers. To create awareness among the staff about research papers and to motivate them to prepare research papers Research cell had arranged intercollegiate Research Methodology workshop on 12 Dec. 2022. Eminent speaker from Mumbai University was invited. During the workshop teachers were told to prepare the design of the research paper on various topics. All the topics and research papers were checked by experts. All the teachers who attended workshop on research methodology presented research papers on the conference day. All the research papers were published in the research journal released by college after the conference. Students were guided by our staff who have completed their PhD. Self-Finance section of the college takes the students for industrial visits regularly. In the field work concern authorities from Industry share their experience and guide students about various aspects of the company. Students are taken to visit Banks and lectures of the bank authorities are arranged accordingly.

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://sjcollege.in/wp-content/uploads/2023/12/Internatinal-Conferance-2023.pdf
3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year	
3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year	
2	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
1	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution fundamentally believes in nurturing our students with social values and responsibilities by propagating extension activities in the nearby vicinity and involving actively with the community people. These programs help them to develop social values and knowledge about their responsibilities towards the community with an objective of creating exemplary citizens. The institute organizes various programs under extension and outreach programs such as:

Shetkari Melava :

Blood donation camp was arranged .

International Aids Day : To spread awareness about HIV/Aids prevention and to show care and support to the individuals suffering with the disease. Rally was arranged to create awareness about Aids decease

Cleanliness drive - Students were taken to Rajodi beach for cleaning the beach . Serpanch of Satpoala joined us in ourcampaign .

Tree plantation- Tree plantation was done in the college campus and outside the college .

Note book distribution to poor students . -NSS had taken the initiative to distribute notebook to the children studying in Zilla Parishad school from Satpala Grampanchayat .

Walkethon - On the occasion of national Unity day we hadorganised walkethon .

E-waste rally was organised by DLLE department .

File Description	Documents
Paste link for additional information	https://sjcollege.in/wp-content/uploads/2024/02/Extension-Activity-3.4.4.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

747

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 23 spacious classrooms for a better learning environment. The institute provides a sizable collection of books in its library along with a reading cum research & development room for the staff members. The other facilities include examination room, Principal's cabin, Administration room, Counseling room, Boys & Girls common room, visitors waiting room, canteen & gymkhana. For the protection, safety and security as well as for disciplinary purposes, the institution's premises have been kept under CCTV surveillance. The sound system is also in place which is utilized for various college-related events such as morning assembly, various announcements etc. At present there are 6 projectors available in 4 classrooms, 1 in the computer lab and 1 in auditorium. There is one more portable projector which is used as and when need arises. Apart from this there is Bio-metric

system utilized for keeping the attendance record of the staff members.

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, campus placement recruitment training sessions, meetings, seminars, conferences etc. Washroom facility for students on each floor is available for girls and boys separately.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Over two & haf decades, the institute is firmly committed to the overall personality development of the learners and it emphasizes these phenomena. The college is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. The attention is being given to create a conducive atmosphere with regard to co-curricular activities which mainly comprises of cultural, sports, and extracurricular activities. The college has a playground of approximately 1 acre for various outdoor games viz. kabaddi, kho-kho, cricket, volleyball, etc. The college sports ground is utilized for day-to-day practice sessions and various sports events organized by the college. College gymkhana provides facilities for indoor games like carom, chess, table tennis, snooker etc. Further, in order to promote the sports and cultural culture in the college, various competitions are organized. Student representatives from sports & cultural departments play an important role in arranging cultural and sports events in college. The college has appointed an attendant to look after and supervise the indoor games. The college Gymkhana Committee keeps coordination with indoor game attendant. For promoting and inculcating cultural activities among the students, the college has an intensive auditorium of seating capacity of 400 persons with area of approximately 3937 Sq. Ft. with various instruments including LCD projector, keyboard, harmonium and drums.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116163

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library resource extensively utilized by both teaching and non-teaching staff. Spanning an area of 2690 sq. ft., the college library offers partial air-conditioning and Wi-Fi connectivity for the convenience of students and staff.

The library is equipped with a subscription to N-list, providing access to a vast array of e-journals and e-books spanning various disciplines. All members of the college, including staff and students, enjoy access to the e-resources available through N-List. Five computers with internet connectivity are available for accessing these resources.

The library seamlessly manages its routine operations through the efficient utilization of Library Management Software. This sophisticated software streamlines various regular activities, ensuring a systematic and organized approach to tasks such as data entry, book issuance and return, and renewal processes.

Additionally, it maintains comprehensive records of reader details, contributing to the overall efficiency and effectiveness of library operations.. Additionally, there are seven computers, including five with internet access, available for students to utilize in tasks such as project preparation, practical work, and gathering supplementary information on diverse topics. Overall, the library serves as a dynamic hub for academic enrichment and research support within the college community. Presently library is using LMS i.e Ezeecom Ver: 1.0 and web OPAC for smooth working of library process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/sjcollegelibraryopac/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

238288

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10723

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

.There are 04- smart classrooms, 01-smart lab and 01-digitally equipped conference hall. Following are some basic facilities for updating: Computer is formatted in regular basis. All computers have anti-virus. Wi-Fi connectivity is available as mentioned in 4.1.1, i.e. in Principal chamber, Office-room, IQAC room, library and laboratories. CCTV is installed in every classroom. The institution has designated a computer lab for curriculum practical sessions. There are 20 machines in the computer lab along with one printer. In addition, the college library has 07 computers with internet facility out of which 05 machines are accessible to all students and teachers for research activity. Remaining 2 computers are used by library staff for recording their day-to-day transaction of books. There are total 12 computers in administrative office, Exam room, IQAC room along with 11 printers out of which one printer is connected to a network. Office staff use their computers for online work related to university such as enrolment, admission, examination, and joint director office related work like salary bill etc. Even scholarship related work is carried out online in the office. Office computers has one tally server for accounting work. College has updated license copies of MS-Office, antivirus and Tally.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

232633

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has laid down certain policies and procedures for the smooth functioning of the college and also to facilitate transferring of responsibilities as and when necessary. The College management ensures that sufficient facilities are provided for better teaching & learning.

Library policy includes annual budgets and submission of library requirements from respective department. In addition, the Library Committee oversees the maintenance and enhancement of library resources. The book bank facility is also in place where the sets of books are provided to learners having poor financial background. The library facilities include computers, books, e-resources and other digital material. The text books and reference books purchased .

Structured IT Policy manual is in place. Annual maintenance of projectors and their overhauling is conducted as part of clear policy guidelines. ICT facilities such as wi-fi access, projectors for screening documentaries, videos and Power Point Presentation are maintained through the services of personnel dedicated to this purpose

General infrastructure in the college, and repairs and maintenance of current equipment and facilities is taken care of by way of Annual Maintenance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

90

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

538	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
10	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
86	
File Description	Documents
Upload supporting data for student/alumni	View File

Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is formed by the selected class representative from each class. The student's council plays a key role in bringing students and teachers together in organising activities for benefit of the students. The following activities are held under the same: intercollegiate Garba, fun fair etc. Student council helps to organise various institutional activities held throughout the year such as fresher's party, annual day dance etc. Student council also organises programs for the festivals such as Diwali Pahat. Apart from this the student representatives are in

regular contact with subject teachers and heads of departments to resolve students' academic as well as other issues. Teachers have been involved in counselling students who approach them in matters about personal issues. The members of the student's council meet regularly to plan co-curricular and extra-curricular activities like culture & sports. The active involvement of the class representatives motivates the students to participate in the programmes undertaken and ensures maximum participation of students. Members of the Students Council involved in the smooth functioning of day-to-day administration. Students are nominated for Library Advisory committee, College Development Committee, IQAC, Sport Committee, Cultural Committee, DLLE, NSS and ICC committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute's Alumni Association registration is under process, Alumni committee extends a strong bond between alumni and present students. The Alumni Association contributes significantly to the development of the institution through financial and non-financial means during the year. Alumni are an effective role model and can be easily accepted by students. New alumni committee was formed to give strong support to the institution. The alumni give support to the students through interaction, financial funding, guidance. The Alumni committee of the Institute is called as 'Saathi'. The mission of the Alumni committee is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meets are arranged.

- Few Alumni (toppers) are felicitated on Republic Day for their performances.
- Alumni were given chance to be part of Entrepreneur talk show in year 2022-23
- Ex students are called in various cultural events to judge the activity.
- Our esteemed alumni are also involved in various activities held in the college such Vasundhara din etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission strive to make education easily available to all the students especially coming from poor financial backgrounds and short comings. Institution has also in practice installment facility to accommodate and include as many as students aspiring to get admitted. DLLE and NSS unit of the college organised multiple activities such as blood donation, E-waste rally, and financial literacy to educate the students on financial grounds. Poster making and essay writing activities were conducted under Azadi ka Amrit Mahotsav. Social welfare activities such as NSS Foundation Day, National Unity day, Aids awareness rally were also conducted to spread awareness and promote social values. Tree plantation and beach cleanliness drive were organised to commemorate the start of Azadi ka Amrit Mahotsav.

The IQAC is a statutory organization that operates successfully. With the assistance of other supporting committees. Administration finances, accounting and examination all make use of E-governance.

Through IQAC policies pertaining to academic research, curriculum development, infrastructure and extracurricular activities are all planned established and carried out with the participation of all relevant parties. Student's complaints are represented through proper committees and addressed in appropriate ways.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	View File
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6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute meticulously follows the policy of decentralization the board of members consists of eminent members most of the academic and administrative powers are delegated to the principal heads of teaching administrative departments office.

Therefore the institution promotes a culture of decentralization and participative management it reflex the policy in decision making planning administration and office management institution frequently makes changes in all the communities on rotation basis in order to equip all the staff with varied skills and responsibilities due to this the quality of the institution enhances at various levels as all the stakeholders are involved in the decentralization and participative management working unitedly for efficient and smooth functioning of the institution apparent body has qualified and competent office bearers to provide effective leadership.

The principle is positively involved in planning academic activities he also reframes academy calendar for formulating common working practices and ensures is effective execution HOD is manage the activities of the department with the help of class mentors.

IQAC has the liberty to formulate good policies and its implementation is discussed and plant during planning board meetings college development committee is involved in reviewing college functioning making an approving budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a perspective plan for development for upcoming years the institution takes effort in finding the key performance indicators for performance assessment and deployment admissions are conducted as per the norms of the university the centralised allotment procedure followed in the university insurance timely completion of admissions.

The transparent parent procedure adopted in terms of recruitment is commendable enough the faculty and non teaching personnel are recruited through invited applications and through interviews various welfare schemes are also implemented for the betterment of the staff

Library, ICT and Physical Infrastructure / Instrumentation

College library comprises a collection of more than 20590 books. Our Institution has 39 Computers, 2Laptops, 08 Printers, 07 Projectors, 04 Scanners. Free internet and computer access is available to the Staff and students at the computer lab. Besides the Departments and computer lab, there are other spaces for browsing such as Libraries, offices etc. Antivirus for all systems as well as for disciplinary Purposes, the institution's premises have been kept under CCTV Surveillance.

Research and development

Teachers are assisted with FDP programs to upgrade themselves and funds are provided by the institution for research seminar participations and presentations for the teachers and students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body, led by the President, Vice-President, Secretary, Treasurer, and other members, sets the college's direction, formulates academic objectives, and oversees their attainment. The Principal serves as the academic head, guiding institutional development, evaluating staff, monitoring student progress, and managing policies, budgets, and facilities. The IQAC coordinator focuses on quality improvement, disseminating information and making efficient decisions. Department heads and the PG Coordinator ensure the implementation of the academic calendar, conduct activities, and facilitate lectures and events. The Office Superintendent oversees non-teaching staff and administers sections per college plans. The Librarian promotes e-resources and reading habits among students. Staff appointments are handled by the UGC governing body through an interview panel. Faculty members report to HODs/Coordinators, plan lectures, complete syllabi, and encourage student participation in various activities. Aided staff undergo promotions through the CAS procedure.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sjcollege.in/iqac-new-page/#iqac-acacal
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration

B. Any 3 of the above

Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college as an institution is firmly committed to the larger well being of all its human resources. the institution witnesses a number of initiatives to ensure the well being of all its employees. the management procures this best by having necessary equipment such as computers, software, air conditioned computer lab,, proper furniture from time to time. the modified staff room, administration department and digital attendance record have into have helped to improve employee comfort and well being and has helped in enhancing employees welfare. Keeping in view the future safety of employees Institute contributes specific amount towards provident fund of an employee as per PF rules. Under humanitarian ground, the institution provides 90 days full paid maternity leave to all female unaided employees .The staff is provided with facilities such as a drinking water, uniform for class IV.

As per the tradition of every year the institution felicitated its teachers who completed their PhD during the year 21- 22. The institution also provides mineral water, casual leave and sick leave benefit to all its employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)

[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisals are valuable for both employees and the institution, creating an environment of open communication and clarifying objectives. This process enhances the connection between management and staff, fostering job satisfaction and increasing employee loyalty. As the head of the institution, the Principal conducts ongoing evaluations of both teaching and non-teaching staff, periodically asserting their strengths. The Principal consistently inspires and encourages positive qualities while providing necessary recommendations, contributing to overall

staff development. At the end of the academic year, staff members receive personal evaluation forms, allowing the Principal to interact individually, guide future development, and implement methods such as API and CAS for aided staff in alignment with UGC guidelines, emphasizing a positive and regular approach to employee appraisals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Throughout the academic year, our institution diligently conducts internal audits, employing a team of qualified auditors to regularly examine financial statements. All financial books adhere to legislative acts and regulations, incorporating key provisions of the Maharashtra State Education Act and University Act relevant to accounts and audit. Management conducts periodic reviews, ensuring resolutions impacting accounts align with decisions regarding bank operations and expenditure sanctioning.

Revenue is appropriately allocated, and expenses are made within the budgetary framework. The institute has established an effective internal control system to minimize clerical errors. Expenses are meticulously tracked, and accurate computerized records are maintained. Periodic accounting reviews are performed, and precautions are taken to safeguard financial data against cyberattacks and ransomware.

Internal and external auditors, appointed by the parent institute, include qualified internal auditors on a regular basis. A dedicated team verifies financial records each fiscal year. External audits are conducted at the year-end, and all queries raised by auditors are promptly resolved, enhancing the overall accounting system. The governing body receives audit reports and audited statements of accounts, reinforcing transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2645000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The effective mobilization of funds is imperative for an institution to achieve its goals and ensure the seamless continuation of services, contributing to its long-term sustainability. The primary source of resources is the tuition and fees collected from enrolled students, aligning closely with university norms. The college adheres to the university's fee structure, allocating funds to various expenditures according to established guidelines. Specifically, funds for the library are directly derived from student fees, while faculty networks contribute to donations aimed at financially supporting needy students. To ease the financial burden on students, certain fees, such as those related to industrial visits, have been withdrawn. Notably, during the pandemic and the subsequent transition to online operations, these practices were temporarily suspended. Financial resource utilization is meticulously overseen by office bearers, following departmental estimates for revenue expenditure, and subjected to thorough checks by the Office Superintendent and Principal before approval by management representatives. The Finance Committee recommends the capital expenditure budget, subsequently approved by the Governing Body. Rigorous internal checks and an effective control system continuously scrutinize expenditures for clerical errors. The institution adheres to regulatory frameworks during audits conducted by statutory auditors, resulting in no major findings thus far.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) serves as a important body in educational institutions, ensuring continuous enhancement of quality across various activities. Its primary focus is on systematically improving the teaching-learning process by evaluating methodologies and curriculum delivery for their effectiveness in achieving desired outcomes. Additionally, the IQAC conducts periodic reviews of institutional operations, ensuring efficiency and alignment with the institution's vision

and mission. By monitoring and recording incremental improvements, particularly in student learning outcomes, the IQAC ensures sustained progress and long-term benefits for the institution. In essence, the IQAC plays a pivotal role in institutionalizing quality assurance strategies, ensuring institutions remain responsive to the evolving needs of students and the industry. Through its comprehensive efforts, the IQAC contributes significantly to maintaining and enhancing the overall quality of educational institutions, fostering a culture of excellence and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in ensuring the smooth and effective functioning of an educational institution. One of its primary responsibilities is to conduct periodic reviews of the institution's operations, with a keen focus on efficiency and effectiveness. This involves a comprehensive assessment of administrative and support services provided by the institution, thereby enabling it to identify areas that require enhancement or refinement. Through diligent evaluation, the IQAC aims to optimize institutional processes and ensure they are aligned with the overarching vision and mission.

Moreover, the IQAC serves as a vigilant guardian of continuous improvement within the institution. It meticulously monitors and documents incremental progress across various activities, ensuring that each facet of the institution evolves positively over time. Central to this endeavor is the analysis of student learning outcomes, which provides invaluable insights into the effectiveness of educational initiatives. By identifying areas for improvement and implementing sustainable solutions, the IQAC ensures that the institution remains dynamic and responsive to the evolving needs of its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

B. Any 3 of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://sjcollege.in/wp-content/uploads/2024/02/Adobe-Scan-28-Feb-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has been insightful and pro-active in dealing with the issues and concerns pertaining to Gender Equity and Sensitization in the following Programs: B.A., B.Com., B.M.S., B.B.I., B.A.F., M.A., M.COM. NSS, ICC, Anti-Ragging Cell, Grievance Redressal Cell etc. provides a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address various concerns. The college is concerned towards gender equality of its students and always tries to make different facilities available for them. Concerns regarding security and safety are addressed by the college through different means.

Annual gender sensitization action plan: The Institute every year organizes programs on gender sensitization. Institute does not keep this activity confined only to college but also takes out rallies and organizes street-plays to create awareness amongst masses only.

On 02 08 2022. Guest Lecture on Laws related to Women was organised by Rural Development and Women Development Cell. Advocate Sharlina Gonsalves (ex-student) was invited as a guest speaker. She explained different provisions of the law related to women containing the Indian Penal Code, Criminal Procedure Code 1973, Sexual Harassment at Workplace, Adoption and Maintenance Act, etc.

File Description	Documents
Annual gender sensitization action plan	https://sjcollege.in/wp-content/uploads/2024/02/Annual-gender-sensitization-plan.pdf

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sjcollege.in/wp-content/uploads/2024/02/7.1.1.-Supporting.pdf
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7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We follow the proverbial saying, 'Prevention is better than cure', meaning thereby, it is better to alleviate something hazardous or deleterious from happening than it is to deal with it before it gets cropped up and become intense.

St Joseph College is totally pollution free campus. The second NAAC Committee admired the neat and clean campus. In the college premises we have two different dustbins which are used for separation of Dry waste material and wet waste material. Local government agencies regularly picks up waste material. The liquid wastes generated in the campus include Sewage, gardening and canteen effluent waste. The entire treated water is used for watering the gardens and lawns maintained in the campus.

DLLE department & Environment Cell organized E-waste Drive and rally on 27.9.2022.15 students were participated. Along with the rally e-waste from neighbouring was also collected. The team also visited Gram-panchayat school (Satpala). Asst prof Dora Rodrigues explained to school kids about the adverse effects of E-waste on mankind and the importance of E-waste management. Asst. Prof Elvia Gonsalves Explained about E-waste management to community people.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded

Any other relevant information	No File Uploaded
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7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following programs were organized duiing academic year 2022-23 :

- Ø NSS Week
- Ø NSS Foundation Day
- Ø Participation in Bhajan Sandhya at Gate Way of India
- Ø Rashtriya Ekta Diwas
- Ø Walkethon
- Ø National Constitution Day
- Ø Aids Awareness Rally and Poster making competition
- Ø National Youth Day
- Ø Marathi Bhasha Samvardhan Pantharvada
- Ø Marathi Bhasha Gaurav Din

Ø Hindi Pakhavada

Ø National Voters Day

Ø Independence Day

Ø Republic Day

Ø Adivasi Din

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Unit under Azadi Ka Amritmahostav Initiative had organised Flag Hoisting Awareness & Distribution Activity in Co-ordination with Satpala Grampanchayat on 12th August 2022. On 17th August 2022, NSS Unit had organized "Group National Anthem Singing and Concluding Rally". Total 69 students participated with immense zeal and enthusiasm.

NSS Department had organized Seminar on Vivek Vahini - Jaga Vivekane on 31st January 2023. NSS Department had organized National Constitution Day on 26th November 2022. On the occasion of 75th Independence Day "Azadi Ka Amrit Mahotsav" college organized Rangoli and Poster-making competition. The above program was organized in co-ordination with the Satpala Gram panchayat. Students actively participated and showcased their talent. Total 24 students were present. Participation of women from society was also praiseworthy. Sarpanch Mrs. Sangita Bhandar appreciated students for their talent. D.L.L.E organized an Essay writing competition on 10th March 2023. Students were given three topics out of which they were asked to select one. Topics given included Social issues , Human rights and global warming. Total 33 students participated with immense zeal and enthusiasm and wrote beautiful essays on the given theme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sjcollege.in/wp-content/uploads/2024/02/Proof-of-7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed

C. Any 2 of the above

on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days were celebrated :

Ø National Youth Day

Ø Shiv Jayanti

Ø Marathi Bhasha Gavrav Din

Ø Teachers Day

Ø St. Joseph Day

Ø Rashtriya Ekta Diwas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice : Workshop on Entrepreneurship

Objectives of the Practice

To create awareness and to inculcate the fundamentals and key concepts of Entrepreneurship among students.

The Context

Workshop on Entrepreneurship was conducted from 22.9.2022 to 24.9.2022.

1.Talking Success Stories

2.Giving Wings To Our Dreams

3.Mini Industrial Visit

Resource Persons :

1. Mr Gonsalves- Founder - Jollity Infracon
2. Ms.Tuscano- Guardwel Industries Private Limited
3. Mr. Machado- Owner- MacAdi Products

106 students were participated. It was an interactive session as students raised various questions.

The Practice : Resource person revealed their success stories and how they tackle with all obstacles and challenges throughout the journey.

Evidence of Success: Real -Life stories of entrepreneurs motivated students and imparted skills required to become entrepreneurs.

Notes (Optional) All participants were actively participated and satisfied with this program.

Best Practice 2.

Title of the Practice: Urmi Management event

Objectives of the Practice

To hone varied Managerial skills and to explore the potential of students.

The Context

Presentation,Face painting, Ad mad show, and treasure hunt.

The Practice

This mega event was inaugurated by the eminent dignitaries like chief guest Mrs. Sevika Nijai,

The program was smoothly anchored by our TYBAF student Ms.Annie Parmar. Mrs. Sevika expressed her journey from a BBI student to becoming a manager of Arnala multipurpose cooperative society.

Evidence of Success :

Students understood the concept of advertising, enabled to improve business skills, leadership skills, communication and creativity.

File Description

Documents

Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Girls students are more than Boys students in Arts Section (117 Girls & 79 Boys)
- Number of female staff is more than male staff (24 Female Staff & 14 Male Staff)
- In research work female students number is quite good
- Female students were participated in different activities like Youth festival & street plays
- Various awareness programs were organised for girls like Health & Hygiene, Women Rights, Prevention of Sexual Harassment at Workplace
- Street Play on woman empowerment
- The toppers in Girls students are more compared to toppers in boys in all the Undergraduate and Post-graduate programmes (out of 9 programmes 6 programmes have been topped by girl students)

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To start new Professional Programme B.Sc.(Information Technology)

To start new courses in Arts stream such as English Literature and Psychology

To boost participation of students in Sports events at intercollegiate and University Level