



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dnyandeep Mandal's St. Joseph College of Arts and Commerce
• Name of the Head of the institution	Dr. Prakash Dongre
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7378587601
• Mobile No:	8806718783
• Registered e-mail	principal@sjcollege.in
• Alternate e-mail	kavita.almeida@sjcollege.in
• Address	Dnyandeep Mandal's St. Joseph College of Arts and Commerce, Satpala, Rajodi Road, Virar (W) ,Tal.- Vasai ,Dist.- Palghar
• City/Town	Virar
• State/UT	Maharashtra
• Pin Code	401301
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Vincent Dmello				
• Phone No.	7875296768				
• Alternate phone No.	7875296768				
• Mobile	7875296768				
• IQAC e-mail address	vincent.dmello@sjcollege.in				
• Alternate e-mail address	demellovincent@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sjcollege.in/wp-content/uploads/2024/07/AQAR-2022-23-PDF-as-on-5-4-2024.pdf">https://sjcollege.in/wp-content/uploads/2024/07/AQAR-2022-23-PDF-as-on-5-4-2024.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sjcollege.in/wp-content/uploads/2023/10/Academic-Calendar-23-24-1.pdf">https://sjcollege.in/wp-content/uploads/2023/10/Academic-Calendar-23-24-1.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.50	2004	16/09/2004	15/09/2009
Cycle 2	B	2.70	2015	15/11/2015	14/11/2020
Cycle 3	B	2.46	2023	07/09/2023	06/09/2028
<b>6. Date of Establishment of IQAC</b>			25/08/1995		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Organized 2 Workshops on Research Methodology.		
Encouraged the faculty members to participate in national, international conferences and seminars, workshops, short term courses and motivate them for research activities.		
Conducted Add-on Courses on Food Processing, Disaster Management and Street Paly Training		
Conducted short term courses on Fish farming, Karate course for self defence of girl students.		
NEP sensitization to faculty, students, management and parents		
Programmes organized on 1. Soft-skill & Personality Enrichment Programmes 2. Internship for students		
Conducted Mock visit for NAAC peer team		
Motivated and mobilized all departments for NAAC 3rd cycle accreditation.		

CAS process of 5 faculty members	
Organized intercollegiate seminar on NEP 2020 on 11-01-2024	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To conduct regular IQAC Meetings.	Conducted 3 meetings in 2023-24 to plan & implement various academic & administrative activities.
To organize Seminars on Research Methodology.	Organized seminars on Research Methodology on 25/01/2024 and 17/03/2024.
To Prepare Academic Calendar for 2023-24	Academic calendar prepared with exam schedule, departmental Year Plans of curricular, co-curricular and extension activities and uploaded on website.
To Prepare Annual Quality Assurance Report of 2022-23.	AQAR of 2022-23 was successfully prepared and uploaded on NAAC Portal on 05-04-2024
To encourage students to participate in NSS/DLLE/ NCC/ Culture/ Sport activities.	During the year 150 students in NSS, 63 students in DLLE and 4 students in NCC are enrolled. This year plenty of extension / cultural / sport activities were organized.
To extent the work and activities of skill development.	Skill enhancement activates initiatives by IQAC and arranged 3 Add on Courses and 2 short term courses
To organize various cocurricular and extracurricular activities for students.	During the year various cocurricular and extracurricular activities for students were organized.
To organize Parents-Teachers meeting.	2 Parents-Teachers meetings were organized on 05-08-2023 and 27-01-2024. Feedback is

	collected from the parents which is analyzed to take necessary action.
To implement NEP 2020 at PG Level	Implemented NEP 2020 at PG level in 2023-24
To sensitize NEP 2020 at UG Level	Intercollegiate workshop conducted for faculty members. Awareness program for students during induction program , awareness for parents during PTA meeting.

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	23/11/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	15/01/2025

#### 15. Multidisciplinary / interdisciplinary

Our institution is multidisciplinary as it offers a wide range of academic programs across various disciplines. The following courses are available: Undergraduate Programs: Bachelor of Arts (BA) Bachelor of Commerce (BCom) Bachelor of Management Studies (BMS) Bachelor of Accounting and Finance (BAF) Bachelor of Banking and Insurance (BBI) Bachelor of Science in Information Technology (BSc IT) Postgraduate Programs: Master of Arts (MA) in Economics and Marathi Master of Commerce (MCom) in Accountancy and Management This multidisciplinary approach enables us to cater to diverse academic interests and career aspirations of our students. We have students from Marathi and Hindi-speaking backgrounds, creating a culturally rich and linguistically diverse environment. The institution fosters a learning space where students from different disciplines and linguistic groups can interact, enhancing their overall educational experience. In addition, we organize interdisciplinary activities

like seminars, workshops, and cultural events that encourage collaboration between departments and students from various courses. This diversity of programs and student demographics highlights our commitment to providing a multidisciplinary and inclusive education. Cross-disciplinary Workshops and Seminars The institute regularly organizes cross-disciplinary workshops and seminars to foster collaboration between different departments. Notable interdepartmental collaborations include: Marathi and Library: Workshops and seminars that bridge the study of Marathi language and literature with library sciences, enhancing students' academic and research skills. Commerce and Accountancy: Collaborative sessions focused on the practical applications of accounting principles in the broader context of commerce, giving students a comprehensive understanding of both fields.

#### **16. Academic bank of credits (ABC):**

The Academic Bank of Credits (ABC) is a key initiative under the National Education Policy (NEP) 2020, aimed at enabling students to earn, store, and transfer academic credits seamlessly across accredited institutions. Our institution has taken proactive steps to implement the ABC framework effectively: We have encouraged the students to create their ABC IDs. The data of these ABC IDs has been successfully compiled and submitted to the university as per the prescribed guidelines. Orientation programs have been conducted for faculty and students to familiarize them with the concept and benefits of the ABC system. This initiative not only aligns with the goals of the NEP 2020 but also empowers students by offering flexibility in their academic journey, facilitating interdisciplinary learning, and enhancing career opportunities through credit recognition and transfer. In the future, we aim to strengthen our collaboration with other institutions to enable a broader scope for credit mobility and ensure smooth integration of ABC into our academic processes.

#### **17. Skill development:**

Our institution has undertaken a variety of initiatives to foster skill development among students. These programs aim to equip them with essential life skills, career readiness, and industry exposure. Key Highlights: 1. Add-on and Short-term Courses: We introduced three distinct add-on courses tailored to enhance technical and soft skills. Two Short-term courses were conducted to address specific skill gaps and cater to industry demands. 2. Empowerment Programs for Girls: Organized exclusive sessions on girls' empowerment, focusing on confidence building and self-defence. Karate classes were introduced to instill discipline and self-defence techniques.

3. **Industrial and Field Visits:** Multiple visits to industries and field sites were arranged, providing students with practical insights into real-world work environments. 4. **Seminars and Counseling:** Conducted seminars on career counseling, guiding students on educational pathways and career opportunities. Workshops on life skills included sessions on yoga, physical fitness, and health and hygiene. 5. **Cultural and Creative Training:** Street play training was offered, allowing students to creatively express and address social issues. These activities are part of our continuous efforts to foster holistic development and prepare students for personal and professional success.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Education in the mother tongue is recognized as a key factor in promoting inclusion, enhancing quality learning, and improving learning outcomes and academic performance. To preserve and promote Indian languages, our college places a strong emphasis on Hindi and Marathi. **Language Offerings:** Hindi and Marathi are taught at the undergraduate level. Marathi is also offered at the postgraduate level. The institute adopts a bilingual teaching approach, where teachers use two languages to explain topics, ensuring better comprehension for students. **Cultural Celebrations and Activities:** **Marathi Bhasha Pandharwada:** Celebrated every January, this 15-day program includes various activities centered on Marathi literature, such as: Boli Bhasha Din Granth Dindi Marathi newspaper reading sessions Exclusive Marathi-speaking activities Traditional day celebration These initiatives reflect our commitment to preserving Indian linguistic heritage and fostering cultural appreciation among students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

At St. Joseph College of Arts and Commerce, we actively integrate Outcome-Based Education (OBE) principles into our teaching and learning practices, despite the constraints of a prescribed university syllabus. Our approach to bridging this gap includes the following key strategies: **Aligning Teaching Methods** Teaching methods are carefully selected to effectively achieve defined learning outcomes. These methods may include lectures, discussions, group projects, presentations, and case studies, tailored to enhance student learning. **Outcome-Based Assessments** Assessments are designed to directly measure the achievement of learning outcomes. Examples include quizzes, essays, practical projects, and presentations that provide a clear reflection of student progress. 3. **Fostering Student Engagement** Interactive learning activities are prioritized to

encourage active participation and a deeper understanding of the material. This engagement is crucial in achieving the desired outcomes. We conduct the URMI Management Event, which includes various activities designed to motivate students and foster their skills. Additionally, to promote social and election-voting awareness, students perform street plays at various locations in our vicinity, effectively engaging with the community and spreading important messages. 4. Continuous Improvement OBE practices are regularly reviewed and refined based on faculty discussions and student feedback. This ongoing evaluation ensures continuous improvement in teaching, learning, and assessment strategies. By implementing these initiatives, St. Joseph College of Arts and Commerce remains committed to fostering student-centered learning aligned with clear learning outcomes. This approach equips students with valuable skills and knowledge for success both academically and beyond.

#### 20.Distance education/online education:

The institute is affiliated with Mumbai University and conducts all lectures in physical mode as per the university's guidelines. However, the institute successfully transitioned from traditional classroom teaching to a blended learning approach. Digital Tools for Teaching and Learning: Google Drive and Google Classroom are effectively utilized for course delivery and evaluation. Course's syllabus, PowerPoint presentations, and notes are made available on Google Classroom for easy access. Assessment Methods: Online assignments and quizzes are used for course assessments. MCQ-based tests are conducted via the Google forms. Online Teaching and Activities: Online sessions are conducted using Google Meet. Various student activities, such as interactive sessions and events, are also organized online through Google Meet. This blended learning approach ensures continuity and quality of education while leveraging technology to enhance the teaching-learning experience.

### Extended Profile

#### 1.Programme

1.1 354

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **914**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **569**Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **234**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **21**

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>354</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>914</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>569</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>234</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>21</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	21
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	52,45,349
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	42
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a meticulously planned and documented process that enhances the educational experience. Curriculum design involves faculty and industry experts to align learning outcomes with academic standards and real-world applications. The syllabus, framed by the Board of Studies (BoS) of the University of Mumbai, is complemented by an Annual Academic Calendar and College Prospectus available on the college website. Department Heads finalize timetables, workloads, and subject allocations in consultation with the Principal during departmental meetings. Faculty members prepare teaching plans at the start of the academic year.

Teachers adopt diverse methods, including problem-solving, experiential learning, and participative teaching. Lessons are planned in advance, with notes distributed for better understanding and revision. Slow learners receive personalized mentoring, while advanced learners are encouraged to attend

seminars and workshops. Teachers attend syllabus-update workshops to stay current. Classroom teaching is enriched with guest lectures, industrial visits, and field trips. Students are encouraged to use PPTs for projects and presentations, and ICT is integrated based on individual teacher preferences.

Feedback forms are analyzed by Department Heads, ensuring continuous improvement. These efforts ensure the curriculum remains relevant, fostering critical thinking, creativity, and preparedness for students' academic and professional success.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar, ensuring seamless integration of the Continuous Internal Evaluation (CIE) process into the educational framework. Assessments are scheduled at regular intervals, fostering ongoing feedback and improvement. This structured approach enables students to engage deeply with the material and receive timely insights into their progress. Faculty employ diverse evaluation methods, including class tests, assignments, and presentations, catering to varied learning styles. Open communication during the CIE process creates a supportive environment for academic growth, enhancing teaching effectiveness and student outcomes.

The Academic Calendar is prepared annually in alignment with the University's academic plans and term schedules. Lectures, practicals, and project work are scheduled and completed per stipulated norms. Answer papers are assessed under CAP and online systems, with EDEP (Electronic Distribution of Examination Papers) adopted for University exams. First-year students are informed about examination patterns, passing standards, and grading systems through orientation programs and parent-teacher meetings.

Students in FY B.Com and SY B.Com/BMS/BAF/BBI/BSc IT submit projects for 25 marks in the Foundation Course, assessed via project work and PPTs. Examination timetables are displayed in classrooms and on notice boards and the website. Exams are

conducted under strict supervision, with results declared promptly by Examination Committee.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**10**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

164

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

164

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution takes a proactive approach to integrating cross-cutting issues such as professional ethics, gender, human values, and environmental sustainability into its curriculum. This integration enriches students' educational experiences and fosters a holistic understanding of their future societal roles. The college incorporates these issues into various University-prescribed courses, allowing students to explore topics like ethics, gender equality, human values, and sustainability through lectures, case studies, and project work.

To deepen understanding, the institution organizes workshops, guest lectures by industry experts, and extracurricular activities addressing these themes. Initiatives include discussions on the impact of the Indian Constitution on youth, minority rights, Right to Information (RTI), women's health and hygiene, women empowerment, mental health awareness, ethics in business, human trafficking, and laws related to women. Activities such as "From Caring to Sharing" and events focused on Mahatma Gandhi's life and achievements foster sensitivity and social responsibility.

By addressing these crucial issues, students develop a nuanced understanding of ethical dilemmas and social responsibilities. This approach equips them to navigate complex moral landscapes and advocate for sustainable practices in their personal and professional lives. Ultimately, the institution aims to cultivate well-rounded graduates prepared to contribute positively to their communities and the world.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

23

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

935

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sjcollege.in/wp-content/uploads/2025/01/Feedback-Ana.pdf">https://sjcollege.in/wp-content/uploads/2025/01/Feedback-Ana.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2640

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

569

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At St. Joseph College of Arts & Commerce, we assess students' learning levels through a structured evaluation process to design tailored programs for both advanced learners and those needing additional support. This approach ensures that every student receives the guidance and resources required to succeed academically.

For advanced learners, the institution organizes career counselling sessions, class presentations, and specialized workshops to enhance skills and broaden career prospects. Extra computer practicals are also provided to improve technical proficiency. Advanced learners are encouraged to participate in seminars and work on research projects to further develop their intellectual abilities.

For slow learners, the institution conducts remedial lectures, revision sessions, and extra practical classes to address learning gaps and boost academic performance. Special lectures on research methodology and additional support for ATKT students are also offered to ensure all students are adequately prepared for exams. Personalized mentoring and one-on-one sessions are conducted to provide focused attention and foster academic confidence.

The institution tracks student progress through continuous assessments and feedback, ensuring that interventions are effective. These programs are designed to create an inclusive learning environment that supports the academic success of every student, regardless of their learning pace.

File Description	Documents
Link for additional Information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/2.2.1-Supportings-1.pdf">https://sjcollege.in/wp-content/uploads/2025/01/2.2.1-Supportings-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
914	21

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employs a variety of student-centric methods, including experiential learning, participative learning, and problem-solving methodologies, to enhance the learning experience.

Experiential Learning is promoted through industrial visits, bank visits, and field trips, which allow students to connect classroom knowledge with real-world practices. These activities provide valuable exposure to industry environments, where students engage with professionals and observe the application of academic concepts.

Participative Learning is encouraged through peer teaching sessions, presentations, and debates, which actively involve students in their learning. Additionally, the annual URMI management event includes engaging activities such as the AS-MAD show, treasure hunt, and face painting. These events promote teamwork, creativity, and problem-solving in a fun and interactive way, allowing students to apply leadership, communication, and collaborative skills in a dynamic setting.

Problem-Solving Methodologies are integrated through practical evaluations, hands-on projects, and assignments, where students tackle real-world challenges, enhancing their ability to think critically and apply their knowledge.

To facilitate these methods, we use Google Classroom for resource sharing and communication, ensuring students have easy access to learning materials.

By combining these student-centric approaches, we create an engaging, hands-on learning environment that promotes active participation, critical thinking, and real-world application.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/2.3.1-Supportings.pdf">https://sjcollege.in/wp-content/uploads/2025/01/2.3.1-Supportings.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college effectively integrates ICT-enabled tools to enhance the teaching-learning experience. Classrooms are equipped with six LCD projectors, high-speed Wi-Fi, and PowerPoint presentations, enabling faculty to deliver dynamic, content-rich lessons. These modern tools help students acquire essential digital skills and prepare them for the corporate world.

Faculty members blend traditional and ICT-based teaching methods to make learning more interactive and accessible. Google Classroom is used across all courses, allowing students to access course materials, collaborate, and engage in discussions at any time. WhatsApp groups further facilitate communication, resource sharing, and quick resolution of queries.

Additionally, we provide subject notes in the form of PowerPoint presentations on the college website, giving students easy access to key course content. The library is equipped with 5 computers, providing students with additional resources for research and academic work. Our campus is also supported by a robust network with 50 Mbps internet connectivity via a Fiber Optic/LAN cable backbone, ensuring uninterrupted access to online resources.

To enrich the learning experience, regular webinars, workshops, and guest lectures by industry experts are organized, keeping students updated on the latest developments in their fields. This integration of ICT tools fosters an engaging, efficient, and inclusive learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sjcollege.in/wp-content/uploads/2025/01/2.3.2-Supportings.pdf">https://sjcollege.in/wp-content/uploads/2025/01/2.3.2-Supportings.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

278

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college adheres to the University of Mumbai's guidelines for student assessment, ensuring a transparent and robust internal evaluation system. The Examination Committee oversees all internal exams, maintaining clarity and efficiency in the assessment process.

At the start of the academic year, an academic calendar detailing Class Assessment Tests, lab assessments, and Sessional Examinations is prepared and shared with students via the college website. These schedules are communicated in advance to ensure students are well-prepared.

Students are oriented about assessment topics, grading systems, and passing requirements at the beginning of each semester. Internal assessments are conducted for both theory and lab courses. Semester-based class tests are held for theory subjects

in the self-financing section.

Final-year students (e.g., TYBA, TYBMS, TYBAF, TYBBI) undertake individual projects under faculty supervision. These projects align with their chosen elective subjects in the sixth semester. Students submit a typed and bound report demonstrating research and understanding, followed by a VIVA (oral examination) evaluated by internal and external examiners appointed by the university.

This systematic approach ensures fairness, academic integrity, and a comprehensive learning experience, equipping students with skills for further studies and professional growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has implemented a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. A consolidated mark list for both internal and external exams is readily available on the college website for students to access.

If students are dissatisfied with their results, they can apply for a re-evaluation of their answer sheets within one week of the results being announced. To ensure fairness and impartiality, this re-evaluation process is conducted by external faculty members. The re-evaluation results are released in accordance with university guidelines.

Additionally, the college maintains comprehensive records of all internal examinations. For third-year students, internal marks are systematically submitted to the university, adhering to the prescribed format. This meticulous and organized approach ensures transparency, compliance with university regulations, and upholds the integrity of the assessment process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At our institution, both teachers and students are well-informed about the stated programme and course outcomes of the various programmes offered. As an affiliated college of the University of Mumbai, we ensure these outcomes are clearly defined and readily accessible.

The programme and course outcomes for all programmes are prominently outlined and available on college website. To further disseminate this information:

- A printed copy of the syllabus is maintained in each department for teachers to reference.
- Digital copies are accessible through Google Classroom.
- The library houses a comprehensive syllabus copy.
- A direct link to the University of Mumbai syllabus is provided on college website.

During the orientation programme at the beginning of the academic year, these outcomes are explained to students. Teachers also reinforce them at the start of each unit during class discussions.

Our programmes are meticulously designed to equip students with essential skills and knowledge in their respective fields. The intended outcomes emphasize:

- Strong communication skills.
- Preparedness for competitive examinations.
- In-depth subject knowledge.
- Entrepreneurial abilities.

These elements collectively enhance students' employability and open avenues for further education and research. By aligning our educational objectives with these outcomes, we ensure students are well-prepared for academic, professional, and entrepreneurial pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a structured approach to evaluate Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). Annual and end-semester examinations conducted by the university within the semester-based system help assess POs through specific course objectives. Additionally, internal assignments aligned with these outcomes provide further evaluation.

Feedback from students, alumni, employers, and parents plays a crucial role in assessing the effectiveness of teaching methodologies and institutional success in achieving desired outcomes. This feedback ensures continuous improvement and alignment with academic and professional standards.

Students gain practical experience and skills through internships, projects, and fieldwork, which are essential for achieving POs and enhancing employability. Departments organize career seminars and workshops to guide students about job opportunities, contributing to career readiness.

The success of students pursuing higher education also indicates the institution's effectiveness in meeting POs, PSOs, and COs. These diverse evaluation methods collectively provide a comprehensive assessment of student performance and institutional goals.

By integrating academic assessments, practical exposure, and stakeholder input, the institution ensures that its programmes foster academic excellence, skill development, and career preparedness, effectively achieving its stated outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

312

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sjcollege.in/wp-content/uploads/2025/01/Final-Year-Result-2023-24.pdf">https://sjcollege.in/wp-content/uploads/2025/01/Final-Year-Result-2023-24.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sjcollege.in/wp-content/uploads/2025/01/Feedback-Ana.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**2**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
04	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
5	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Our institution is deeply committed to fostering social values and responsibilities among students by encouraging their active participation in extension activities and engaging meaningfully with the local community. These initiatives aim to instill a sense of responsibility, social awareness, and empathy, shaping students into exemplary citizens.</p> <p>The institute conducts a variety of extension and outreach programs, including:</p> <ul style="list-style-type: none"> <li>• Tree Plantation Drives to promote environmental sustainability.</li> <li>• Soil Collection under the "Meri Mitti Mera Desh" initiative,</li> </ul>	

connecting students with their cultural roots and fostering patriotism.

- Distribution of notebooks to Z.P. School students on NSS Foundation Day to support education for underprivileged children.
- Cleanliness Campaigns on 2nd October 2023 to honor Mahatma Gandhi's vision of a clean India.
- Blood Donation Camps to raise awareness among students and the local youth about their civic duties and the importance of saving lives.
- NSS Residential Camps focusing on rural outreach and community development activities.
- Cancer Screening Camps for women in the community to promote health awareness and early detection.
- Voter ID Registration Camps to encourage active civic participation.
- Visits to Old Age Homes to nurture empathy and respect for the elderly.
- Short-term Karate Training for Girls to promote self-defense skills and empower young women.

These activities reflect the institution's dedication to holistic development, encouraging students to engage with society and contribute positively to its betterment.

File Description	Documents
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/3.4.4-Extension-level-Activity-NSSDLLEWDC-1_compressed.pdf">https://sjcollege.in/wp-content/uploads/2025/01/3.4.4-Extension-level-Activity-NSSDLLEWDC-1_compressed.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**11**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**593**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

8

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution's campus spans 1.5 acres and can accommodate approximately 2,000 students for academic and co-curricular activities. Our primary objective is to provide an education that fosters holistic growth and development through various programs, personality development, and professional training.

Currently, the institution has 23 spacious and well-ventilated

classrooms that are sufficient for the present student enrollment. Future plans include the development of an advanced computer lab and a conference room. The library houses an extensive collection of books and includes a dedicated reading and research room for faculty. Additional facilities include an examination room, Principal's cabin, administrative room, counseling room, boys' and girls' common rooms, visitors' waiting area, canteen, gymkhana, IQAC room, and an NSS room.

For safety and security, the campus is under CCTV surveillance, and a sound system is used for various events such as morning assemblies and announcements. The institution has 6 projectors in classrooms, 1 in the computer lab, and 1 in the auditorium, with an additional portable projector for flexibility. A biometric system tracks staff attendance. To combat frequent electricity failures and poor internet connectivity, UPS backup (20KV) and generator facilities have been installed. The infrastructure is also utilized for extra-curricular, community, and academic events beyond regular hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution boasts a 1-acre playground used for outdoor sports such as kabaddi, kho-kho, cricket, and volleyball. This sports ground is utilized for daily practice sessions and various events organized by the college. The college also has a Gymkhana, which is dedicated to indoor games like carom, chess, table tennis, and snooker.

To foster a vibrant sports and cultural environment, college celebrates various days and organizes competitions. Student representatives from the sports and cultural departments play an integral role in arranging these events. The college has appointed an attendant to oversee indoor games, and the Gymkhana Committee coordinates with them.

The college has an auditorium spanning 3937 sq. ft., with a seating capacity of 400. It is well-equipped with sound systems,

an LCD projector, keyboard, harmonium, podium, platform, and other furniture and fixtures.

To ensure the smooth conduct of curricular, co-curricular, and extracurricular activities, the college forms various committees every three years. At start of each academic year, committee heads and team members review and plan the materials and activities for the year. The institution is committed to providing facilities that enable students to participate in cultural, sports, and extracurricular activities, fostering a well-rounded educational experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/4.1.3-final-1.pdf">https://sjcollege.in/wp-content/uploads/2025/01/4.1.3-final-1.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52,45,349

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library services are fully computerized and efficiently managed by one librarian and two support staff members. The library serves as an essential resource, extensively utilized by students, teaching staff, and non-teaching staff.

Spread over an area of 2,690 sq. ft., the library offers partial air-conditioning and Wi-Fi connectivity, providing a comfortable and convenient environment for users. It is subscribed to N-List, which grants access to a wide range of e-journals and e-books across various disciplines. All college members, including students and staff, can benefit from these e-resources.

To facilitate access to digital resources, the library is equipped with five computers connected to the internet. These computers support activities such as project preparation, practical assignments, and the exploration of additional information on diverse topics.

Routine operations, such as data entry, book issuance, returns, and renewals, are seamlessly managed using advanced Library Management Software. This software ensures a systematic and organized approach to library services. Additionally, the library features an Online Public Access Catalog (OPAC) system, enabling users to easily search for and locate library materials.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/view/sjcollegelibraryopac/home">https://sites.google.com/view/sjcollegelibraryopac/home</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="73 342 536 421">File Description</th> <th data-bbox="536 342 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="73 421 536 521">Upload any additional information</td> <td data-bbox="536 421 1436 521"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="73 521 536 707">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="536 521 1436 707"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
<b>1,74,174</b>									
<table border="1"> <thead> <tr> <th data-bbox="73 1014 536 1081">File Description</th> <th data-bbox="536 1014 1436 1081">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="73 1081 536 1149">Any additional information</td> <td data-bbox="536 1081 1436 1149"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="73 1149 536 1216">Audited statements of accounts</td> <td data-bbox="536 1149 1436 1216"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="73 1216 536 1395">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="536 1216 1436 1395"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Audited statements of accounts	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Audited statements of accounts	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
<b>34.01</b>									
<table border="1"> <thead> <tr> <th data-bbox="73 1664 536 1731">File Description</th> <th data-bbox="536 1664 1436 1731">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="73 1731 536 1798">Any additional information</td> <td data-bbox="536 1731 1436 1798"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="73 1798 536 1910">Details of library usage by teachers and students</td> <td data-bbox="536 1798 1436 1910"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

Institution ensures smooth functioning of its IT infrastructure through an AMC. System failures and maintenance needs are promptly reported to office, and software updates are carried out through visits by service providers and experts. Anti-virus software is also updated regularly to ensure security.

Institution has 4 smart classrooms, 1 smart lab, and 1 digitally equipped conference hall. Key facilities include Tally software updates and anti-virus protection on all computers. Wi-Fi connectivity is available in key areas such as Principal's chamber, Office, IQAC room, library, and laboratories. CCTV is installed in every classroom .

Computer lab is equipped with 20 machines and a printer with internet access, used for practical sessions. Library has 7 computers, with 5 accessible to students and teachers for research, while remaining 2 are used by library staff for daily transactions. Administrative office, exam room, and IQAC room are equipped with 12 computers and 11 printers, one of which is connected to the network for office tasks such as university enrolment, admissions, examinations..

Additionally, institution has updated licenses for MS Office, anti-virus software, and Tally. As part of expansion, 40 new computers were sponsored by Mr. Rajendra Gavit, Member of Parliament, Palghar, to support new computer lab.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/4.1.3-final-1.pdf">https://sjcollege.in/wp-content/uploads/2025/01/4.1.3-final-1.pdf</a>

#### 4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
3,75,125	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The institution has established comprehensive policies and procedures to ensure the smooth functioning and optimal utilization of its resources, including physical, academic, and support facilities such as laboratories, libraries, sports complexes, computers, and classrooms. Management is committed to providing adequate facilities to support effective teaching and learning.</p> <p>A sports complex and gymkhana policy is prominently displayed in the gymkhana for students' reference. Faculty resources are allocated through a formal permission process, with usage monitored via a dedicated register.</p> <p>The library policy includes an annual budget and requisition</p>	

process for departmental needs, overseen by the Library Committee, which ensures resource enhancement and maintenance. A book bank facility supports financially disadvantaged students by providing textbooks. The library is well-equipped with computers, books, e-resources, and other digital materials, with purchases made based on departmental requisitions.

The institution has an IT Policy manual to guide the maintenance of ICT infrastructure. Annual maintenance of projectors and ICT facilities, including Wi-Fi access and projectors, is carried out by dedicated personnel. General infrastructure is maintained through annual contracts, ensuring timely repairs.

To promote environmental sustainability, the college implements a garbage disposal system using composting methods, reflecting its commitment to responsible resource management and eco-friendly practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/policy-and-proc.pdf">https://sjcollege.in/wp-content/uploads/2025/01/policy-and-proc.pdf</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**152**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="https://sjcollege.in/wp-content/uploads/2025/01/5.1.3-final.pdf">https://sjcollege.in/wp-content/uploads/2025/01/5.1.3-final.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
649	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
649	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

11

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

28

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College boasts an active Students' Council, comprising class representatives selected from each class. The Council serves as a vital link between the students and the institution, ensuring the smooth dissemination of information and addressing students' concerns promptly. It plays a crucial role in organizing a variety of activities that benefit the student body.

Throughout the year, the Students' Council coordinates a range of events, including intercollegiate Garba, fresher's party, annual day celebrations, as well as dance and singing competitions. These events provide students with opportunities to showcase their talents and foster a sense of community.

The members of the Students' Council meet regularly to plan and execute co-curricular and extra-curricular activities, including cultural and sports events. The active involvement of class representatives encourages and motivates students to engage in these programs, ensuring maximum participation.

Additionally, student representatives play an integral role in several college committees such as the IQAC, College Development Committee, Cultural Committee, Library Advisory Committee, NSS, DLLE, Sports Committee, and ICC. Their contributions ensure that student interests are well-represented, and that the college functions effectively across various areas.

File Description	Documents
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/Copy-of-5.3.2.pdf">https://sjcollege.in/wp-content/uploads/2025/01/Copy-of-5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration process for the Institute's Alumni Association is currently underway. The Alumni Association plays a significant role in the institution's development, contributing both financially and non-financially throughout the year. Alumni serve as effective role models, offering inspiration and guidance to current students, who readily accept and admire their success.

An alumni get-together was held on April 21, 2023, which brought together former students, faculty members, and current students to celebrate the enduring bond shared by the college. During this event, a new alumni committee was formed to strengthen support for the institution. This committee aims to foster ongoing engagement, networking, and collaboration among alumni.

Ex-students who have excelled in their respective fields were honored for their outstanding achievements, serving as a source of inspiration for the college community. Additionally, alumni are actively involved in placement activities, providing not only job opportunities for students but also valuable mentorship.

One such event was held on January 24, 2024, where alumni participated in a placement and mentorship session. The mission of the Alumni Committee is to maintain a mutually beneficial relationship between the Institute and its alumni, ensuring continuous support for both the institution and its graduates.

File Description	Documents
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/5.4.1-2-1_organized.pdf">https://sjcollege.in/wp-content/uploads/2025/01/5.4.1-2-1_organized.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

At our institution, we are committed to fulfilling our vision of spreading education and empowering individuals within our community. To make education accessible, we offer flexible payment plans, including an installment facility for students who are unable to pay their fees upfront. We provide government scholarships to deserving students, and our dedicated teachers contribute to covering fees of students from extremely poor backgrounds.

To adapt the rapidly evolving technological landscape, we have introduced the BSc IT program. To further enhance students' proficiency in English, a crucial tool for communication in today's globalized world, we now offer a BA in English Literature

and Psychology.

For financially disadvantaged students, we offer a Book Bank Scheme to promote learning and research. Additionally, we have embraced e-governance to streamline administrative, examination, and enrollment processes, improving institutional efficiency. A robust feedback system evaluates employee performance, while suggestion boxes enable students to voice grievances and concerns, helping us maintain an inclusive and transparent environment.

Through our NSS and DLLE units, we organize various activities, including NSS Foundation Day, AIDS awareness campaigns, poster-making competitions, fostering social welfare and encouraging community service.

We adopt pastoral approach, offering counseling to students in need, fostering academic excellence and personal growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at our institution is characterized by decentralization and participative management, empowering various stakeholders to actively contribute to our growth and development. The Principal plays a pivotal role in spearheading new initiatives, while the Heads of Departments (HODs) and departmental coordinators champion innovative ideas and activities.

The Self-Finance Section Coordinator plays a critical role in managing and administering Self-Finance programs, ensuring their growth and success. Recently, the institution has launched exciting new courses, such as BSc IT, BA in English Literature, and BA in Psychology, which have garnered enthusiastic responses from students. This diversification reflects our commitment to academic excellence and student-centric policies.

Through decentralization, we have enabled department-level autonomy, fostering a sense of ownership and motivation among

faculty members. This approach has cultivated a culture of collaboration and inclusivity, with participative management at the core of our institutional framework.

This inclusive approach encourages innovative ideas, creative problem-solving, and a shared sense of purpose among all stakeholders. Together, these efforts drive the institution toward achieving its vision of holistic education and empowerment.

File Description	Documents
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2023/03/Institutional-organogram.pdf">https://sjcollege.in/wp-content/uploads/2023/03/Institutional-organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic planning has been crucial in driving the progress of our institution. A key achievement is the establishment of a state-of-the-art computer lab for BSc IT students. Additionally, plans are underway to set up a conference room to facilitate seminars and workshops, promoting knowledge sharing and collaboration. The institution has a forward-looking development plan, focusing on key performance indicators for assessment and deployment. Admissions are conducted following university norms, using a centralized allotment procedure to ensure timely completion.

Recognizing the importance of industry collaboration, we have established MOUs with institutions such as G.G. College and Vartak College. These partnerships facilitate student internships, mentorship, and placements.

In terms of resource development, our management committee approached M.P. Mr. Rajendra Gavit, who graciously donated 40 computers for the proposed BSc IT lab. The management also secured a generous donation of ₹25 lakhs from Mr. William Tuscano, MD of Guardwell Industries, for the construction of a seminar hall. Furthermore, Mr. Joseph Lopes, a philanthropist known for his social work, donated ₹10 lakhs, enabling the construction of a new IT lab. These contributions have significantly enhanced our educational infrastructure.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/Academic-Calendar-23-24-1-1-1.pdf">https://sjcollege.in/wp-content/uploads/2025/01/Academic-Calendar-23-24-1-1-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective functioning of institutional bodies is ensured through well-established policies and a robust administrative framework. Clear terms and conditions guide appointments, service rules, and good corporate governance. These policies are effectively communicated to employees through regular training sessions, fostering a sense of security and awareness among staff members.

The institution maintains a systematic administrative setup, including an Internal Complaints Committee (ICC), where employee grievances are recorded and addressed. Recruitment and performance appraisals are managed through organized and transparent processes. Appointments are conducted systematically, ensuring fairness and adherence to institutional norms.

For example, Assistant Professor Jessica, Assistant Professor Michelle, and Assistant Professor Ramona were recently appointed following a structured recruitment process. The institution also has a clear and transparent procedure for employee promotions, which are based on merit and performance. Promotions are guided by a rigorous performance appraisal process known as Career Advancement Scheme (CAS).

Recently, three professors were promoted to senior roles, reflecting the institution's commitment to recognizing and rewarding excellence. These initiatives underscore the institution's dedication to transparency, accountability, and good governance, which are vital for its smooth and effective functioning.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sjcollege.in/wp-content/uploads/2023/03/Institutional-organogram.pdf">https://sjcollege.in/wp-content/uploads/2023/03/Institutional-organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The wellbeing and satisfaction of both teaching and non-teaching staff at our institution are evident through a variety of initiatives undertaken throughout the year. Several effective welfare measures have been implemented, such as:

- Provident Fund for financial security.
- Annual Staff Picnics to foster camaraderie and relaxation.
- A well-equipped research room to encourage a research-oriented culture.
- Staff enrichment and motivational programs for professional growth.
- Uniforms and washing allowances for support staff.
- Maternity and paternity leave to support family life.
- Celebrations like Teachers' Day, Men's Day, and Women's Day, promoting equality and recognizing staff contributions.

The institution also ensures necessary infrastructure, including:

- Computers and software.
- An air-conditioned computer lab.
- Restrooms and comfortable furniture.
- A Wi-Fi-enabled library section for research.

Additionally, management has allocated a gratuity fund for self-financed staff, highlighting the institution's commitment to employee welfare.

Regarding performance appraisal and professional development, teachers are assessed based on innovative teaching methods, student feedback, and performance. The assessment process includes annual self-appraisal forms, reviewed by the Principal and IQAC team. For aided staff, API and CAS are implemented in line with UGC guidelines. These measures help maintain high morale and foster active involvement, contributing to a supportive and productive institutional environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****NIL**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****4**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Our institution has implemented an extensive performance appraisal system to evaluate the performance of staff. This system strengthens connection between management and staff, fostering job satisfaction and enhancing employee loyalty.

The Principal plays a crucial role in this process by setting clear expectations, observing teacher performance, and identifying areas for improvement and development. In recognition of their hard work and dedication, teaching staff have been awarded 3% and 6% salary increments based on their performance and professional upgradation.

#### Professional Development Initiatives

To enhance skills, knowledge, the institution organizes various workshops and training sessions regularly. Notably, a workshop on NEP implementation was conducted by Dr. Kanchan Fulmali, equipping staff with valuable insights for effective implementation. Such initiatives contribute to improved teaching outcomes, student success, and teacher satisfaction.

At the end of each academic year, staff members receive personal evaluation forms. This process allows Principal to conduct one-on-one interactions, providing guidance for future development and personalized support. For aided staff, methods such as API and CAS are implemented in accordance with UGC guidelines, ensuring fairness and adherence to regulatory standards.

By adopting a positive and consistent approach to employee evaluation, our institution emphasizes importance of professional growth, fostering a motivated and committed workforce.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution maintains robust internal controls and adheres to

all relevant legislative requirements, ensuring transparency and accountability in financial management. Internal audits are conducted regularly with the assistance of qualified auditors, who review financial statements throughout the academic year. Our financial records fully comply with provisions of the Maharashtra State Education Act and the University Act, especially concerning accounts and audits.

To uphold financial integrity, management conducts periodic reviews to ensure that all resolutions impacting accounts are aligned with decisions on bank operations and expenditure approvals. Revenues are allocated appropriately, and expenses are incurred within the approved budgetary framework.

Institution has implemented an effective internal control system to minimize clerical errors, track expenses accurately, and maintain computerized records for reliability. Periodic accounting reviews and safeguards protect financial data. Internal and external audits are regularly performed, with internal auditors verifying records during fiscal year. Year-end external audits ensure comprehensive oversight.

A dedicated team of auditors, appointed by parent institute, examines financial records annually. Queries raised during audits are promptly addressed, leading to continuous improvements in the accounting system. Detailed audit reports and audited statements of accounts are provided to the governing body, reinforcing the institution's commitment to financial transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1010830

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective fund mobilization is crucial for an institution to achieve its goals and ensure the seamless continuation of services. At our institution, the primary source of financial resources is tuition and fees collected from enrolled students, in strict alignment with university norms. We adhere to the prescribed university fee structure and allocate funds to various expenditures in accordance with established guidelines.

To support both students and faculty, specific funds are earmarked for key initiatives. Library funds are sourced directly from student fees, while faculty networks contribute donations to financially assist underprivileged students. Additionally, to alleviate the financial burden on students, fees for certain activities, such as industrial visits, have been waived.

Financial resource utilization is carefully planned and monitored. Revenue expenditure estimates are prepared by respective departments and reviewed by the Office Superintendent and Principal before being submitted for approval by management representatives. The Finance Committee recommends the capital expenditure budget, which is subsequently approved by the Governing Body.

A robust internal control system ensures that all expenditures are scrutinized for clerical errors and regulatory compliance. Audits conducted by statutory auditors ensure adherence to relevant regulatory frameworks, with no major findings thus far, reflecting our commitment to transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Skill Development Programs:**

- **Recognizing the Need:** IQAC identified the importance of equipping students with practical skills to complement their academic knowledge.
- **Implementation:** Add-on and short-term courses were introduced to enhance employability. Initiatives include self-defense training for girls, research paper presentation workshops, and other skill-building programs tailored to industry and societal needs.
- **Impact:** These programs have significantly boosted students' confidence, critical thinking, and practical abilities, making them better prepared for professional and personal challenges.

- **Community Engagement Programs:**

- **Recognizing the Need:** IQAC emphasized fostering social responsibility and active community involvement among students.
- **Implementation:** Community outreach initiatives, such as health check-up camps and street plays to promote awareness on social and civic issues, are organized regularly.
- **Impact:** These activities have deepened students' understanding of societal challenges, encouraged empathy, and strengthened the institution's bond with the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

St. Joseph College of Arts and Commerce is committed to continuous improvement in teaching-learning processes, operational methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC). To achieve this, we have implemented several initiatives.

We conducted comprehensive feedback sessions with students, teachers, employees, and alumni, using their insights to enhance our practices. The academic results of the previous year showed significant improvement, reflecting the effectiveness of these efforts. Seminar on NEP 2020 sensitization was organized to empower educators with updated methodologies, ensuring quality teaching.

In community outreach, a health check-up camp was conducted to serve and engage with local residents. Students excelled in various activities, earning awards for street plays that raised awareness on social issues and their performances in cultural events.

To ensure structured academic progression, we prepared an academic calendar and introduced several value-added initiatives, including add-on courses, short-term courses, and a student induction program. A self-defence karate course was conducted specifically for girls, fostering confidence and personal safety.

Students were encouraged to participate in research paper presentations, fostering critical thinking, analytical skills, and academic excellence.

These initiatives demonstrate our dedication to enhancing academic standards, student development, and social engagement, ensuring incremental improvement and holistic growth for all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has been proactive in addressing Gender Equity and Sensitization through various programs such as B.A., B.Com., B.M.S., B.B.I., B.A.F., M.A., M.Com., NSS, ICC, Anti-Ragging Cell, and Grievance Redressal Cell. These platforms facilitate awareness campaigns, lectures, rallies, and interactive sessions to address gender-related issues.

The college is committed to gender equality and ensures the availability of facilities that support the well-being of all students. Security and safety concerns are proactively managed through various initiatives. An annual Gender Sensitization Action

Plan is implemented, and the institute organizes gender sensitization programs, extending these efforts beyond the campus with rallies and street plays to raise awareness in the community.

The Women's Development Cell (WDC) focuses on menstrual hygiene awareness. On 19th August 2023, an awareness and distribution program was held, with Dr. Kavita Almeida and Asst. Prof. Sangita Pandit providing insights on menstrual hygiene. From 6th to 13th October 2023, the WDC organized a self-defense karate training for girls. Additionally, a guest lecture on "Personality Development and Menstrual Hygiene" will be held on 28th February 2024, delivered by Mrs. Pooja Sejpal from Procter and Gamble, further promoting student empowerment and awareness.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sjcollege.in/wp-content/uploads/2025/01/annual-gender-sensitisation-plan.pdf">https://sjcollege.in/wp-content/uploads/2025/01/annual-gender-sensitisation-plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sjcollege.in/wp-content/uploads/2025/01/meeting-minutes-WDC.pdf">https://sjcollege.in/wp-content/uploads/2025/01/meeting-minutes-WDC.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**St. Joseph College maintains a pollution-free campus, a fact praised by the third NAAC Committee for its cleanliness. The campus uses separate dustbins for dry and wet waste, and local**

government agencies regularly collect the waste. Liquid waste, including sewage, gardening, and canteen effluent, is treated and repurposed for watering the gardens and lawns.

The NSS unit organized an online guest lecture on "Lifestyle for the Environment," featuring environmentalists Mr. Sachin Marti and Mr. Sameer Vartak. They highlighted the importance of water conservation. On World Environment Day, 5th June 2023, the NSS unit established a seed bank and planted various fruit seeds on campus and in nearby areas.

As part of the Azadi Ka Amrit Mahotsav on 10th August 2023, the NSS unit planted 75 trees on the campus and surrounding areas, and held a rally to promote the message of "Save Trees, Save the Future." From 11th to 14th August 2023, the DLLE and Green Campus Cell organized a "Best Out of Waste" DIY Garden Planter event. On International Coastal Day, 16th September 2023, our students participated in a beach cleaning campaign at Uttan Beach, Bhayander, further demonstrating their commitment to environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p>	<p><b>D. Any 1 of the above</b></p>
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**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On 3rd July 2023, the Student Council organized the Guru Purnima Mahotsav to honor the esteemed Gurus of our college. Advocate Neha Dharulakar delivered an insightful talk on significance of Guru Purnima, highlighting the invaluable contributions of teachers and mentors in shaping individuals' lives. She emphasized the importance of guidance and wisdom provided by educators in personal and academic development. The event was a meaningful celebration, with students and faculty coming together to express their gratitude to the teachers who play an instrumental role in their journey.

On 19th October 2023, the Cultural Department hosted an intercollegiate Garba Mahotsav, celebrating the rich religious diversity of India. Event witnessed vibrant participation from 115 students across various colleges, who came together to celebrate traditional cultural festival. The competition included crowning of Garba King and Garba Queen, judged by renowned fashion designer Kathak Visharad, Sarvasvi Shirke. The event successfully fostered unity, cultural exchange, and joy .

On 14th February 2024, the Department of DLLE and Marathi organized a visit to the Mother Teresa Old Age Home, where students interacted with the elderly residents and performed dance and drama, spreading warmth and joy while raising awareness about the challenges faced by the elderly community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On the occasion of Azaadi Ka Amrit Mahotsav, dated 12th August 2023, the Department of NSS organized a value-based session led by Mr. Elias Machado, an ex-Army man. Students were oriented about the duties and responsibilities of Armed Forces, and they were motivated to cultivate patriotism.

On 14th August 2023, the NSS Department organized the Panch Pran Pradidnya as part of the Azaadi Ka Amrit Mahotsav celebrations. This event aimed to contribute to the mission of nation-building through youth engagement, promoting values such as unity, integrity, and commitment to the nation.

The DLLE and Marathi Department organized a visit to the Mother Teresa Old Age Home on 14th February 2024. This initiative was aimed at encouraging students to listen to the experiences of the elderly and develop a sense of responsibility and compassion toward them as part of social welfare.

To raise awareness about the life, teachings, and contributions of Dr. B.R. Ambedkar among the students, the NSS Department organized the 133rd Ambedkar Jayanti celebration on 14th April 2024. The event highlighted the significance of Dr. Ambedkar's role in shaping modern India and motivated students to follow his principles of equality, justice, and social empowerment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**D. Any 1 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days were celebrated:

- Ø Teachers Day
- Ø Gandhi jayanti
- Ø Valentine Day
- Ø Shivjayanti
- Ø Marathi Bhasha Gavrav Din
- Ø international Women's day
- Ø international Men's Day
- Ø Dr. Ambedkar Jayanti
- Savitribai Phule Smruti Din

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Title of the Practice: Urmi Management Event Objectives of the Practice: To hone varied managerial skills and explore the potential of students.**

**The Context: This event comprised activities such as presentations, face painting, Ad Mad shows, and treasure hunts.**

**The Practice: This mega event was inaugurated by eminent dignitaries, including chief guest Ms. Tripti Devalekar and Mr. Andrew Lopes. The event provided students with opportunities to engage in creative and competitive tasks, fostering a hands-on approach to learning.**

**Evidence of Success: The event enabled students to understand advertising concepts and enhanced their business, leadership, communication, and creativity skills.**

**2. Title of the Practice: Visit to SEBI House Objectives of the Practice: To raise awareness about the stock market, SEBI, and impart knowledge about investments, mutual funds, and financial planning.**

**The Context: Focused discussions on investments, mutual funds, and financial planning were conducted.**

**The Practice: The session featured Mr. Rahul Kelapur, an eminent speaker, who elaborated on the establishment, functions, duties, and powers of SEBI. He explained various aspects of capital markets, types of investments, and the risks of Ponzi schemes, enriching students' understanding of financial concepts.**

**Evidence of Success:** The visit enlightened students about investment strategies, the importance of savings, and financial planning, providing them with practical knowledge to manage their finances effectively.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Empowering Women Through Education and Participation

- **Cultural Participation:**
  - A significant number of female students actively participate in the morning prayer.
  
- **Gender Ratio in Arts Section:**
  - Girls outnumber boys in the Arts section, with 112 female students compared to 38 male students.
  
- **Staff Composition:**
  - Female staff members (24) exceed male staff members (14), reflecting gender representation in the workforce.
  
- **Academic Excellence:**
  - Out of nine undergraduate and postgraduate programs, six have been topped by female students, showcasing their academic dedication and success.
  
- **Research and Extracurricular Activities:**
  - Female students demonstrate significant participation

in research work and activities such as youth festivals and street plays.

- **Awareness Programs:**
  - Girls actively participated in initiatives on:
    - Health and hygiene.
    - Women's rights.
    - Prevention of sexual harassment at the workplace.
    - Cyber security and domestic violence awareness.
  
- **Leadership and Social Responsibility:**
  - Female students played a prominent role in election campaigns and street plays focused on women's empowerment.

These highlights illustrate the institution's commitment to fostering an inclusive and empowering environment for women.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- **Implementation of NEP:**
  - Implement the National Education Policy (NEP) for the first-year students of BA, BCom, BSc.IT, and Self-financed programs.
  
- **Introduction of New Courses**

- Launch specialized skill development courses tailored to industry needs, such as: Accounting and Finance
- **Certification Programs:**
  - Introduce value-added certification courses to enhance students' employability.
- **Best Practices for Environmental Sustainability:**
  - **Green Initiatives:** Launch campaigns like tree plantation drives, waste management workshops, and energy-saving awareness programs.
  - **Eco-friendly Infrastructure:** Install solar panels, rainwater harvesting systems, and LED lighting across the campus.
  - **Student Involvement:** Form student committees to monitor and promote sustainability practices on campus.
  - Organize intercollegiate competitions like poster-making and debates on environmental topics.
- **Increase Engagement of Ex-Students and Parents:**
  - Enhance the involvement of alumni and parents in various college activities and events.
- **Promoting Research Practices:**
  - Encourage faculty and students to publish research papers in reputed journals.
- **Infrastructure Development**
  - Construction of New Computer Lab exclusively for BSc IT students, equipped with the latest hardware, software, and high-speed internet to support advanced learning and practical sessions.